

Litchfield Board of Education  
Regular Meeting Minutes  
April 6, 2023

1. Call to Order The Litchfield Board of Education meeting held at Litchfield Intermediate School and remote was called to order at 7:01 p.m. by Mr. Clock.

Members present: Mr. Terzian, Chair, Mr. Clock Vice Chair, Mr. Malo, Secretary, Mr. Morosani, Mr. Shuhi, Ms. Reardon, and Ms. Murphy. Also present: Mr. Leone, Superintendent, Mrs. Deltano, Principal Litchfield Center School, Mr. Storrs, Dean of Students, Litchfield High School, and Mrs. Smith, K-12 Humanities Coordinator.

2. Pledge of Allegiance

Mr. Clock invited everyone to stand and recite the Pledge of Allegiance.

3. Points of Pride

The following athletes were recognized as the April Points of Pride recipients. They are: AJ Quesnel, Berkshire League First Team Basketball, JT Gostkowski, Berkshire League Second Team Basketball, and the Girls Basketball Team recipients of the Ted Alex Sportsmanship Award; Lauren Baker, Emma Moore, Zoe Lawrence, Emily Migliorisi, Jenima Shanks, Addison Foss, Madison Lacilla, Sophia Holyst, Dorothy Olmstead, Claire Olmstead, Jessica Wasik, Antonelia Jurado, and Clarissa Tranquillo.

4. Approval of Minutes

- a. Review the minutes of the regular meeting of March 9, 2023

Ms. Reardon made a motion to approve the minutes of March 9, 2023. Mr. Shuhi seconded the motion. Mr. Morosani abstained. The motion passes 6-0-1.

5. Public Comment

None

6. Superintendent's Report

- a. 2022-2023 Finance Report

Mr. Leone reviewed the 2022-2023 Finance Report as of April 1, 2023.

- b. Personnel Report

The April Personnel Report reflected vacancies for a network systems administrator, an educational assistant at Litchfield Middle/High School, and a secretary new hire at Litchfield Center School.

- c. Enrollment Report

Mr. Leone reviewed the April Enrollment Report.

- d. Region 20 Update

Mr. Leone shared two Region 20 updates: the announcement of the Bobcat as the district mascot and *Under Armour* as the provider of athletic apparel. The next work will be to determine school colors.

- e. Other Items

Mr. Leone commented on Monday, April 3, 2023, the Region 6 Board of Education approved the carrying of a concealed weapon by School Security Personnel who meet

the qualifications per state statute. Mr. Leone made the Board aware that this will be a topic of discussion at the next Litchfield Public Schools Board of Education in May.

7. New Business

a. Committee & BOE Meetings – May 11, 2023 (Discussion)

The district received a request for use of the Litchfield Intermediate School auditorium for the town budget meeting and vote on May 11, 2023, which also conflicts with the Committee and the Board of Education meetings. Mr. Leone inquired of the Board if they would like to reschedule its meetings or change the meeting location. Discussion ensued. The Board agreed to keep the meeting date and hold these meetings at Litchfield High School on May 11, 2023. The Board of Education meeting start time will be changed to 6:00 pm to allow Board members to attend the town meeting.

b. Approval of Get Outside and Play Day

Ms. Reardon made a motion to approve Get Outside and Play Day. Mr. Malo seconded the motion. The motion passed unanimously.

c. Approval of Budget Transfer – April

Mr. Shuhi made a motion to approve the Budget Transfer - April. Mr. Morosani seconded the motion. The motion passed unanimously.

d. Approval of Litchfield Public Schools Asset Inventory List for Transfer to Region 20 (July 1, 2024)

Mr. Shuhi made a motion to approve the Litchfield Public Schools Asset Inventory List for Transfer to Region 20 (July 1, 2024). Mr. Morosani seconded the motion. The motion passed unanimously.

e. Approval of Amendment to Medical Advisor Services Agreement

Ms. Reardon made a motion to approve the Amendment to Medical Advisor Services Agreement. Mr. Malo seconded the motion. The motion passed unanimously.

f. Approval of Out of State Field Trip Request

- Agawam, MA (Senior Class Trip) P. O'Neill

Ms. Reardon made a motion to approve the Out of State Field Trip Request. Mr. Morosani seconded the motion. The motion passed unanimously.

g. Approval of Non-Lapsing Account Return of Funds to Town of Litchfield

Ms. Reardon made a motion to approve the Non-Lapsing Account Return of Funds to Town of Litchfield. Mr. Morosani seconded the motion. The motion passed unanimously.

h. Approval of Phone System Upgrade for LCS, LHS/LMS

Mr. Malo made a motion to approve the Phone System Upgrade for LCS, LHS/LMS. Ms. Reardon seconded the motion. The motion passed unanimously.

i. Healthy Food Certification - Healthy Food Option & Food and Beverage Exemptions

*Motion language for healthy food option:* Pursuant to C.G.S. Section 10-215f, Regional School District No. 6 certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the

Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2023, through June 30, 2024. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups.

Mr. Leone read aloud the motion language for healthy food option.

Mr. Morosani made a motion to approve the Healthy Food Certification - Healthy Food Option & Food and Beverage Exemptions. Mr. Malo seconded the motion. The motion passes unanimously.

***Motion language for combined food and beverage exemptions:*** Regional School District No. 6 will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food and beverage items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held and must be the same place as the food and beverage sales.

Mr. Leone read aloud the motion language for combined food and beverage exemptions.

Mr. Morosani made a motion to approve the motion language for combined food and beverage exemptions. Malo seconded the motion. The motion passes unanimously.

Mr. Leone requested the Board add Item 7j. Allow the Superintendent to challenge C.G.S. Section 10-215f and Section 10-221q consistent with Region 6 based on the number of students that come to school carrying Dunkin Donuts coffee daily and the Life Skills students are not allowed to sell these items to our students per these statutes.

Mr. Terzian made a motion to add Item 7j. Allow the Superintendent to challenge C.G.S. Section 10-215f and Section 10-221q.

7j. Allow the Superintendent to challenge C.G.S. Section 10-215f and Section 10-221q.

Mr. Clock called for a vote and the motion passed unanimously.

Mr. Leone shared the updated school calendar and inquired if the Board would like to set the last day of school. For LIS, LMS/LHS the last day of school is June 19, 2023. LCS's last day of school is June 20, 2023, based on the flood day they had earlier in the school year. If a district is in school on June 19, 2023, it is considered a holiday – *Juneteenth* - and the district must provide something educational for students explaining the significance of the holiday.

Mr. Morosani made a motion to set the last day of school for LIS, LMS/LHS as June 19, 2023 and for LCS the last day of school is June 20, 2023.

Mr. Shuhi inquired if there was any flexibility with the last day of school given the calendar is typically set for 181 days and the requirement is to be in school for 180 days. Mr. Leone clarified this calendar reflects the 180 days.

Mr. Clock called for a vote and the motion passed unanimously.

8. Old Business

None

9. Committee Reports

Ms. Reardon provided the Curriculum, Programs & Personnel Committee update commenting on merging *The Litchfield Pride* and *The Harvester* next year and having it be a student-run publication with oversight from a former *Litchfield County Times* publisher/editor. The committee also received an update on the 2022 Graduation Cohort report and reviewed data projections for SBAC and SATs.

Mr. Clock commented the Finance Committee met earlier in the evening and received an update on the 2022-2023 Budget, discussed Budget Transfers, and insurance.

Mr. Shuhi shared that the Facilities & Technology Committee discussed three items: the asset inventory list for Region 20, purchasing 2023-2024 IT products, and a new phone system for LCS and LMS/LHS.

10. Executive Session

None

11. Adjournment

There being no further business to come before this Board, Mr. Morosani made a motion to adjourn. Ms. Reardon seconded the motion. The motion passed unanimously. The meeting adjourned at 7:32 p.m.

Respectfully submitted,  
Christine Escobar  
Secretary, pro-tem