

Litchfield Board of Education  
Special Meeting Minutes  
April 6, 2023

Finance Committee

- I. Call to Order The Finance Committee meeting was held at Litchfield Intermediate School and via teleconference was called to order at 6:30 p.m. by Mr. Clock.

Members present: Mr. Clock, Chair, Mr. Shuhi, and Mr. Morosani. Also present: Mr. Leone, Superintendent, and Mrs. Hodges, LPS & RSD6 District Liaison.

II. Approval of Minutes

- a. Review the minutes of the meeting of March 9, 2023

Mr. Shuhi made a motion to approve the meeting minutes of March 9, 2023. Mr. Morosani seconded the motion. Mr. Morosani abstained. The motion passes 2-0-1.

III. Communications

None

IV. Public Participation

None

V. Old Business

Mr. Leone shared that he met with the Litchfield Board of Finance (BOF) on March 27, 2023, to present the school budget. The meeting was successful, and the budget was approved. Mr. Leone publicly thanked Mr. Erich Marriott, BOF Chairman, and First Selectwoman Denise Raap for their continued support.

VI. New Business

- a. 2022-2023 Budget Update

Mr. Leone provided the 2022-2023 Budget Update. On the Revenue side, he spoke to a revised end-of-year projection in Outside and Pre School Tuition, an increase of \$80,662 in Excess Costs, a reduction of \$227,454 in the removal of ESSER to 2023-2024, and a revised end-of-year projection in Miscellaneous Special Education. On the Expense side, Mr. Leone spoke to savings in Certified Salaries for vacancies of \$150k, an increase in Classified Salaries of \$100k Long Term Sub Use, and a reduction of \$75k in Employee Benefits with Contingency reconciled that currently sits at \$283,138.

- b. Budget Transfer – April

Mr. Leone covered the Budget Transfer – April when providing the 2022-2023 Budget Update.

- c. Approval of Non-Lapsing Account for 2023-2024 Budget

Mr. Leone explained per the Region 20 referendum the Litchfield Public Schools Non-Lapsing Capital Fund is set to return to the town of Litchfield. Per the memo and discussion with the committee, the \$250k Non-Lapsing

Account will be returned to the town this year for use in the 2023-2024 budget. The committee supports this decision.

d. Insurance Update

Mr. Leone shared Litchfield Public Schools will be transferring staff insurance coverage to United Healthcare with a one-year agreement effective July 1, 2023.

Mr. Shuhi inquired about Litchfield Public Schools teacher retirements. Mr. Leone commented there are not many current retirees left and an important reason the district talks to people about the early retirement program is teachers cannot assume that there will be an incentive from Litchfield next year as the district transitions to Region 20 as of July 1, 2024.

VII. Future Agenda Items

None

VIII. Adjournment

There being no further business to come before this committee **Mr. Morosani made a motion to adjourn. Mr. Shuhi seconded the motion. The motion passes unanimously.** The meeting adjourned at 6:38 p.m.

Respectfully submitted,  
Christine Escobar  
Secretary, pro-tem