

Litchfield Board of Education  
Special Meeting Minutes  
May 11, 2023

Finance Committee

- I. Call to Order The Finance Committee meeting held at Litchfield High School and via teleconference was called to order at 5:30 p.m. by Mr. Clock.

Members present: Mr. Clock, Chair, Mr. Shuhi, Mr. Morosani, and Mr. Breslin. Also present: Mr. Leone Superintendent, Mr. Terzian, BOE Chair, Mr. Robillard, Accounting Manager, and Mrs. Hodges, LPS & RSD6 District Liaison.

II. Approval of Minutes

a. Review the minutes of the meeting of April 6, 2023

Mr. Shuhi made a motion to approve the meeting minutes of April 6, 2023. Mr. Morosani seconded the motion. The motion passes unanimously.

III. Communications

None

IV. Public Participation

None

V. Old Business

None

VI. New Business

a. 2022-2023 Budget Update

Mr. Leone commented there is no change in Revenue or Expenses and Contingency currently sits at \$231,359. The district must finish the year with \$200k as it needs to return that amount to the town. This should not be an issue for the district. Next month there will be a few reconciliations as there are some savings in Transportation and Certified Salaries and there will be funds available to cover the purchase Chromebooks for 2023-2024 in the 2022-2023 budget.

Mr. Morosani inquired if there is an unanticipated capital repair needed in the school year 2023-2024, how will the district pay for these repairs. Mr. Leone stated the district would need to go to the town to request an appropriation of funds.

b. Insurance Update

Mr. Leone opened by thanking Deb DeLisle for her work with the transition from ConnectiCare to United HealthCare as this transition has gone smoothly within the district. Premium rates came in at a 23% increase versus expected 40%, Dental came in at 7.9% increase; better than the state average, and Vision at 0% increase with no changes in Life and Voluntary Life Insurance rates.

c. CSDE Grant Notice

Mr. Leone commented that the State Department of Education has notified school districts of a change in Grant funding. Historically, the district would draw down from the State for approved grants. The new procedure is that districts will now file for reimbursement from the state. The impact of this change may result in additional

short-term budget transfer requests.

VII. Future Agenda Items

Mr. Leone commented hopefully the 2023-2024 Budget will pass at the town vote this evening. At the next meeting, the district may bring forward some budget transfers to close out the 2022-2023 school year.

VIII. Adjournment There being no further business to come before this committee **Mr. Shuhi made a motion to adjourn. Mr. Morosani seconded the motion. The motion passes unanimously.** The meeting adjourned at 5:46 p.m.

Respectfully submitted,  
Christine Escobar  
Secretary, pro-tem