

Litchfield Board of Education
Special Meeting Minutes
June 20, 2023
7:00 p.m.

1. Call to Order The Board of Education meeting held at Litchfield Intermediate School and via teleconference was called to order at 7:00 p.m. by Mr. Terzian.

Members present: Mr. Terzian, Chair, Mr. Clock Vice Chair, Mr. Malo, Secretary, Mr. Morosani, Ms. Reardon, Ms. Murphy, Mr. Shuhi, and Mr. Breslin. Also present: Mr. Leone, Superintendent, Ms. Della Volpe, Assistant Superintendent, Dr. Pascento, Principal Litchfield Middle/High School, Mr. Valerio, Principal Litchfield Intermediate School, Mr. Robillard, Accounting Manager, Mrs. Smith, K-12 Humanities Coordinator, and Mrs. Hodges, LPS & RSD6 District Liaison.

2. Pledge of Allegiance

Mr. Terzian invited everyone to stand and recite the Pledge of Allegiance.

3. Points of Pride

Students

Mr. Leone recognized the following students as June Points of Pride recipients. Recognized for receiving the Connecticut Seal of Biliteracy are Owen Ryan (Spanish & English), Olivia Kracht (Spanish), Pierce Loughheed (Spanish), and Jasmina Guaman (Spanish). Recognized for receiving Halo Awards are Jack Reynolds (Special Award for Students that Go Above and Beyond – *Mamma Mia!*), Ailyn Tiul (Best Specialty Ensemble – *Cinderella* and received a Dance Molinari Scholarship), and Alyssa DiLione (Best Specialty Ensemble – *Cinderella*). Lastly, the LHS baseball team was recognized for giving their time and talents to the special needs community at opening day of the Miracle League Baseball Program. They are Travis Lipinsky, Ben Nordland, Ben Anderson, Vincent Salvietti, Cyrus Genera, Jack Gallow, Gage Rohrer, Owen Reid, Joe Sepples, John Goskowski, Kyle Gordon, Nick Dest, Chase Reynolds, Tyrese Zayas, Colby Morgan, and Alijah Zayas.

Retirees

Laurie Piwonski was recognized for her 26 years of service to Litchfield Public Schools as a physical therapist.

4. Approval of Minutes

- a. Review the minutes of the regular meeting of May 11, 2023

- b. Review the minutes of the special meeting on May 25, 2023

Mr. Clock made a motion to approve the meeting minutes of May 11, 2023 and May 25, 2023. Mr. Morosani seconded the motion. The motion passed unanimously.

5. Public Comment

None

6. Superintendent's Report

Mr. Leone thanked Ms. Della Volpe, Dr. Pascento, and the facilities staff for planning and organizing a successful graduation ceremony. Mr. Leone shared legislation has passed for Region 20 BOE terms, and teacher tenure. The final Mystery Skype summary for the school year was shared and Mr. Leone commented he hopes to institute this program in all grade 3 classes for Region 20. Prior to the Finance Report update he closed by thanking the LEA, WEA, and CEA as they unanimously ratified the Region 20 teacher contract.

a. 2022-2023 Finance Report

Mr. Leone reviewed the 2022-2023 Budget Update commenting on no change in Revenue. On the Expense side there is a -\$70k reconciliation in Certified Salaries, -\$30k in Contingency and a \$100k increase in Capital and Debt to cover the purchasing of Chromebooks for school year 2023-2024.

b. Personnel Report

The June Personnel Report showed vacancies for a Network Administrator, Educational Assistant, and Part-Time Custodian, a new hire for a Custodian at Litchfield High School and a resignation of a Part-Time Custodian.

c. Enrollment Report

Mr. Leone reviewed the June Enrollment Report.

7. New Business

a. Approval of Creating Ad Hoc Committee for School Security & Safety

Mr. Clock made a motion for the Approval of Creating Ad Hoc Committee for School Security & Safety. Mr. Morosani seconded the motion.

Discussion ensued and questions were addressed.

Mr. Terzian called for a vote. The motion passed 7-1-0.

b. Approval of Policy 4211.2 School Security Personnel (First Read)

Mr. Clock made a motion for the Approval of Policy 4211.2 School Security Personnel (First Read). Mr. Malo seconded the motion. The motion passed unanimously.

c. Approval of Job Description – School Security Personnel

Mr. Morosani made a motion for the Approval of Job Description – School Security Personnel. Mr. Clock seconded the motion. The motion passed 7-1-0.

d. Approval of Budget Transfer – June 2023

Mr. Morosani made a motion for the Approval of Budget Transfer – June 2023. Mr. Clock seconded the motion. The motion passed unanimously.

e. Approval of Superintendent Evaluation – 2022-2023

The Board agreed to table this topic until the August Board of Education meeting.

8. Old Business

None

9. Committee Reports

Ms. Reardon shared the Curriculum, Programs & Personnel Committee received a presentation on Diversity in Libraries, reviewed the 2023- 2024 Litchfield High School Program of Studies, and discussed Letters are Builders proposal.

Mr. Shuhi commented that the Facilities and Technology Committee received an update on summer capital projects and work maintenance plan for the schools.

Mr. Clock said the Finance Committee received a 2022-2023 Budget Update and reviewed a Budget Transfer Request.

10. Executive Session

None

11. Adjournment There being no further business to come before this Board **Mr. Clock made a motion to adjourn. Mr. Morosani seconded the motion. The motion passed unanimously.** The meeting adjourned at 7:43 p.m.

Respectfully submitted,
Christine Escobar
Secretary, pro-tem