

Litchfield Board of Education
Special Meeting Minutes
June 20, 2023
6:00 p.m.

Facilities & Technology & Finance Committee

- I. Call to Order The Facilities & Technology & Finance Committee meeting held at Litchfield Intermediate School and via teleconference was called to order at 6:10 p.m. by Mr. Shuhi.

Members present: Mr. Shuhi, Chair Facilities & Technology, and Mr. Clock. Mr. Clock, Chair, Finance Committee, Mr. Morosani, Mr. Shuhi, and Mr. Breslin. Also present: Mr. Leone, Superintendent, Ms. Della Volpe, Assistant Superintendent, Mr. Terzian, Mr. Robillard, Accounting Manager, and Mrs. Hodges, LPS & RSD6 District Liaison.

II. Approval of Minutes

- a. Review the minutes of the Facilities & Technology Committee meeting of April 6, 2023

Mr. Clock made a motion to approve the Facilities & Technology Committee minutes of April 6, 2023. Mr. Terzian seconded the motion. The motion passed unanimously.

- b. Review the minutes of the Finance Committee meeting of May 11, 2023

Mr. Morosani made a motion to approve the Finance Committee minutes of May 11, 2023. Mr. Shuhi seconded the motion. The motion passed unanimously.

III. Communications

None

IV. Public Participation

None

V. Old Business

None

VI. New Business

- a. Summer Work Update

Mr. Leone reviewed a memo from Len Fasano providing a status on summer work capital projects and building maintenance work.

- b. 2022-2023 Budget Update

Mr. Leone reviewed the 2022-2023 Budget Update commenting on no change in Revenue. On the Expense side there is a -\$70k reconciliation in Certified Salaries, -\$30k in Contingency and a \$100k increase in Capital and Debt to cover the purchasing of Chromebooks for school year 2023-2024.

c. Budget Transfer Request - June

Mr. Leone reviewed the Budget Transfer Request – June when providing the 2022-2023 Budget Update. The Budget Transfer Request is an Action Item at the Board meeting later in the evening.

VII. Future Agenda Items

None

VIII. Adjournment There being no further business to come before this committee **Mr. Morosani made a motion to adjourn. Mr. Terzian seconded the motion. The motion passed unanimously.** The meeting adjourned at 6:18 p.m.

Respectfully submitted,
Christine Escobar
Secretary, pro-tem