

Litchfield Board of Education
Special Meeting Minutes
August 17, 2023

Facilities & Technology & Finance Committee

- I. Call to Order The Facilities & Technology & Finance Committee meeting held at Litchfield Intermediate School and via teleconference was called to order at 6:32 p.m. by Mr. Shuhi.

Members present: Mr. Shuhi, Chair of Facilities & Technology, Mr. Morosani, and Ms. Stone. Also present: Mr. Leone, Superintendent, Mr. Terzian, Ms. Della Volpe, Assistant Superintendent, Mr. Robillard, Accounting Manager, and Mrs. Smith, K-12 Humanities Coordinator.

II. Approval of Minutes

- a. Review the minutes of the Facilities & Technology & Finance Committee meeting of June 20, 2023

Mr. Morosani made a motion to approve the minutes of the Facilities & Technology & Finance Committee meeting of June 20, 2023. Mr. Terzian seconded the motion. Ms. Stone abstained. The motion passes.

III. Communications

Mr. Leone commented he will continue to combine the Facilities & Technology and Finance Committee meetings together as we go through the final year because they work intrinsically. The Board will see more of this type of combined committee meetings going forward.

IV. Public Participation

None

V. Old Business

None

VI. New Business

- a. Summer Capital Projects Update

Mr. Leone provided an update on the summer capital projects and work at LPS commenting on new rug tiles at LCS and LIS, deep cleaning, and lines painted in the parking lots. An older boiler was removed from LMS/LHS and the full installation of its replacement will be completed and online in December. Additionally, the school had a deep cleaning, and parking lot lines have been painted. Mr. Leone was also highly complimentary of the Litchfield crew that got the work done well in advance of the start of the school year. The buildings have never looked better.

b. Budget Update 2022-2023

Mr. Leone commented there are no final adjustments to the 2022-2023 Budget Update. The district did return \$200k to the town of Litchfield per the 2023-2024 budget. Contingency pre-audit currently sits at roughly \$1,359.

c. Budget Update 2023-2024

Mr. Leone reiterated the district returned \$200k to the town of Litchfield from Contingency in the 2022-2023 Budget. On the expense side, the district is monitoring long-term substitutes and DCF out-of-district placements.

VII. Future Agenda Items

None

VIII. Adjournment There being no further business to come before this committee **Mr. Morosani made a motion to adjourn. Ms. Stone seconded the motion. The motion passed unanimously.** The meeting adjourned at 6:51 p.m.

Respectfully submitted,
Christine Escobar
Secretary, pro-tem