

Litchfield Board of Education  
Special Meeting Minutes  
September 21, 2023

1. Call to Order The Board of Education meeting held at Litchfield Intermediate School and remotely was called to order at 7:00 p.m. by Mr. Terzian.

Members present: Mr. Terzian, Chair, Mr. Clock, Vice Chair, Mr. Malo, Secretary, Mr. Morosani, Mr. Shuhi, Ms. Reardon, and Ms. Stone. Also present: Mr. Leone, Superintendent, Ms. Della Volpe, Assistant Superintendent, Mr. Storrs, Dean of Students, Litchfield Middle/High School, and Mrs. Smith, K-12 Humanities Coordinator.

2. Pledge of Allegiance

Mr. Terzian requested everyone to stand and recite the Pledge of Allegiance.

3. Approval of Minutes

- a. Review the minutes of the special meeting of August 17, 2023

Ms. Stone made a motion to approve the special meeting minutes of August 17, 2023. Mr. Clock seconded the motion. The motion passed unanimously.

4. Public Comment

None

5. Superintendent's Report

- a. 2023-2024 Finance Report

The Budget Update 2023-2024 provided by Mr. Leone showed no change in revenue. On the expense side, the district continues to monitor Classified Salaries for long-term absences, and substitute needs. Mr. Leone will have a better understanding of any negative impacts in the October and November timeframe and anticipates any deficit can be offset by realized savings in Certified Salaries and Employee Benefits.

- b. Personnel Report

The September Personnel Report shows vacancies for a full and part-time custodian, new hires of a Special Education teacher and Spanish teacher, and one retirement.

- c. Enrollment Report

Mr. Leone reviewed the September Enrollment Report.

6. New Business

- a. Approval of Disposal of Vehicle

Mr. Clock made a motion to approve the Disposal of Vehicle. Mr. Shuhi seconded the motion. The motion passed unanimously.

- b. Approval of MOU - AFSCME IT Shared Technology Positions

Mr. Morosani made a motion to approve the MOU-AFSCME IT Shared Technology Positions. Mr. Malo seconded the motion. The motion passed unanimously.

c. Approval of Food Rescue Agreement

Mr. Malo made a motion to approve the Food Rescue Agreement. Ms. Stone seconded the motion. The motion passed unanimously.

d. Approval of Non-Resident Student(s)

Mr. Morosani made a motion to approve the Non-Resident Student(s). Ms. Reardon seconded the motion. The motion passed unanimously.

e. Approval of Out of State Field Trips

- i Amish Country, PA & Philadelphia, PA – M. Pascento
- ii Cooperstown, NY – J. Orosz

Mr. Clock made a motion to approve the Out of State Field Trips (Amish Country, PA & Philadelphia, PA, and Cooperstown, NY). Mr. Malo seconded the motion. The motion passed unanimously.

f. Approval of Superintendent Goals 2023-2024

Mr. Shuhi made a motion to approve the Superintendent Goals 2023-2024. Mr. Morosani seconded the motion. The motion passed unanimously.

7. Old Business

None

8. Committee Reports

Mr. Terzian provided the Curriculum, Programs & Personnel Committee update and commented on a review of SBAC, NextGen Science, and SAT results.

Mr. Shuhi shared that the Facilities & Technology and Finance Committee held a joint meeting and discussed the disposal of a district vehicle, a Food Rescue Agreement whereby unused food in the district is collected and distributed to area social services organizations, and a 2023-2024 Budget Update.

Mr. Morosani provided the Region 20 update that included but was not limited to the Board approving an administrator's Contract, Auditor Agreement, RFP for insurance, and Transportation Agreement to name a few.

Ms. Reardon shared the School Safety & Security Committee met earlier in the month and discussed replacement doors for all LPS schools.

9. Executive Session

Mr. Clock made a motion to enter Executive Session and invited Mr. Leone and Ms. Della Volpe. Mr. Shuhi seconded the motion. The motion passed unanimously.

Entered Executive Session: 7:24 p.m.

Exited Executive Session: 7:33 p.m.

10. Adjournment There being no further business to come before this Board the meeting adjourned at 7:33 p.m.

Respectfully submitted,  
Christine Escobar  
Secretary, pro-tem