

Litchfield Board of Education
Meeting Minutes
November 2, 2023

1. Call to Order The Board of Education meeting held at Litchfield Intermediate School and remotely was called to order at 7:00 p.m. by Mr. Terzian.

Members present: Mr. Terzian, Chair, Mr. Clock, Vice Chair, Mr. Malo, Secretary, Mr. Morosani, Ms. Murphy, Mr. Breslin, Ms. Reardon, and Ms. Stone. Also present: Mr. Leone, Superintendent, Mr. Robillard, Accounting Manager, Dr. Pascento, Principal Litchfield Middle/High School, Mr. Storrs, Dean of Students, Litchfield Middle/High School, and Mrs. Smith, K-12 Humanities Coordinator.

2. Pledge of Allegiance

Mr. Terzian requested everyone to stand and recite the Pledge of Allegiance.

3. Approval of Minutes

- a. Review the minutes of the special meeting of September 21, 2023

Ms. Reardon made a motion to approve the special meeting minutes of September 21, 2023. Mr. Malo seconded the motion. Ms. Murphy abstained. The motion passes.

4. Public Comment

None

5. Superintendent's Report

- a. 2023-2024 Finance Report

Mr. Leone provided the Budget Update 2023-2024 commenting on no change in revenue. On the expense side, the district has potential savings under Certified Salaries. There were two resignations, an English teacher and a Guidance Counselor. The district did not need to backfill these positions heading into Region 20, so there is savings. The district continues to monitor long-term absences, as there will be a need for long-term subs for the second half of this year.

- b. Personnel Report

The November Personnel Report shows a vacancy for a network administrator and a new hire of a Custodian for Litchfield Middle/High School.

- c. Enrollment Report

Mr. Leone reviewed the November Enrollment Report.

6. New Business

- a. Approval of Reflective Film Installation – LCS & LIS

Mr. Clock made a motion to approve Reflective Film Installation - LCS & LIS. Mr. Malo seconded the motion. The motion passed unanimously.

b. Approval of Cost Sharing of Survey Fees for Region 20

Mr. Breslin made a motion to approve the Cost Sharing of Survey Fees for Region 20. Mr. Clock seconded the motion. Mr. Morosani abstained. The motion passes.

c. BOE Meeting Schedule – January-December 2023 (First Read)

Mr. Leone commented there is no action needed for this agenda topic as it is a first read. He added that even though there are meetings listed for January through July, not all meetings will take place. They are listed so when the meeting is held it will not need to be scheduled as a special meeting. This will be on the agenda next month for second read/approval.

7. Old Business

None

8. Committee Reports

Mr. Stone commented there is no EdAdvance update as the meeting conflicted with tonight's Board of Education meeting so she could not attend.

Ms. Reardon shared the School Security & Safety Committee met and discussed the reflective film, replacement doors, and that all Security Plans are filed with the state.

Mr. Morosani provided the Region 20 update that included but was not limited to the reviewing a Graduation Requirements Policy, School Names, and Town Assessments to name a few.

Mr. Clock commented the Facilities & Technology & Finance Committee met and discussed reflective film for the schools, cost sharing of survey fees with the town of Litchfield, and received a 2023-2024 Budget Update.

9. Executive Session

None

10. Adjournment There being no further business to come before this Board the meeting Mr. Clock made a motion to adjourn. Ms. Stone seconded the motion. The motion passed unanimously. The meeting adjourned at 7:18 p.m.

Respectfully submitted,
Christine Escobar
Secretary, pro-tem