

Litchfield Board of Education
Special Meeting Minutes
November 16, 2023

School Security & Safety Committee

- I. Call to Order The School Security & Safety Committee meeting held at the District Office and via teleconference was called to order at 9:01 a.m. by Ms. Reardon.

Members present: Ms. Reardon, Chair, Mr. Breslin, and Mr. Shuhi. Also present: Mr. Leone, Superintendent, and Mr. Terzian.

II. Approval of Minutes

- a. Review the minutes of the special meeting of October 26, 2023

Mr. Terzian made a motion to approve the minutes of October 26, 2023. Mr. Breslin seconded the motion. The motion passed unanimously.

III. Update on School Doors/Entry Way

Mr. Leone handed out quotes for school doors and also shared two samples of door inserts with the committee. Discussion ensued that included preferred door design, costs, funds, and timing of installation. The committee agreed to put forth a recommendation for approval for replacement doors at the Litchfield Middle and High School at the next Board of Education meeting on December 7, 2023.

IV. Other Business

In other business, discussions were held on scripting for staff during drills, fire extinguishers in classrooms, and scheduling a Tabletop exercise in March or April 2024 at either Litchfield High School or Wamogo.

V. Discussion

The next School Security & Safety Committee meeting will be held on December 7, 2023, before the Board of Education meeting.

- VI. Adjournment There being no further business to come before this committee Mr. Shuhi made a motion to adjourn. Mr. Breslin seconded the motion. The motion passed unanimously. The meeting adjourned at 9:39 a.m.

Respectfully submitted,
Christine Escobar
Secretary, pro-tem