

LITCHFIELD BOARD OF EDUCATION
SPECIAL MEETING MINUTES
December 21, 2023

1. Call to Order The Board of Education meeting held at Litchfield Intermediate School and via teleconference was called to order at 7:00 p.m. by Mr. Leone.

Members present: Mr. Terzian Chair, Mr. Clock Vice Chair, Mr. Malo Secretary, Mr. Morosani, Ms. Reardon, Mr. Breslin, Mr. Shuhi, Mr. Pavlick, and Ms. Murphy. Also present: Mr. Leone, and Mr. Robillard, Accounting Manager.

2. Pledge of Allegiance

Mr. Leone invited everyone to stand and recite the Pledge of Allegiance.

3. Election of Board Officers

Ms. Reardon made a motion to nominate a slate of candidates; Matt Terzian, BOE Chair, Dan Clock, Vice Chair, and Steve Malo, Secretary. Mr. Breslin seconded the motion.

Mr. Morosani made a motion to close nominations. Mr. Breslin seconded the motion. There was no discussion. The motion passed unanimously.

Mr. Leone called for a vote on the motion to nominate a slate of candidates; Matt Terzian, BOE Chair, Dan Clock, Vice Chair, and Steve Malo, Secretary.

The motion passed unanimously.

4. Points of Pride

Mr. Leone invited Dr. Pascento, Principal of Litchfield High School, and Kyle Weaver, Athletic Director to present the December Points of Pride recipients. Students recognized were Tucker Rogers named First Team Berkshire League Boys Soccer, and Cooper Laure named First Team Berkshire League, All-State, All Regional/all New England Boys Soccer, and selected to play in the Senior Bowl. Also recognized were Amelia O'Mara named First Team Berkshire League Girls Cross Country and Luke O'Mara, and Ben Schildgen named First Team Berkshire League Boys Cross Country. Dr. Pascento went on to acknowledge the Golf Team that won the Berkshire League Championship. Team members include Brooke Lacilla, Madison Lacilla, Colby Morgan, Owen Reid, Vincent Salvietti, Campbell Tessier, Grace Thompson, Ailyn Tiul, Connor Aldrich, Ryan Blasavage, James Lunt, Chase Reynolds, and George Sabolcik. Next, Dr. Pascento honored the Girls Soccer Team winning the Ted Alex Sportsmanship Award. Team members include Jillian Saunders, also recognized as First Team Berkshire League and also selected to play in the Senior Bowl, Brooke Bouffard, Brooke Shafer, Ava Fischthal, Riley Southard, Aibhlinn McNeiece, Peyton Weik, Maeve Hickey, Sara Anderson, Hope Melk, Mary Cate Neary, Leah Daley, Makayla Brocar, Dorothy Olmstead, Zoe Leviness, Caroline

Donnelly, Caroline Olmstead, Claire Olmstead, Addison Foss, Elsa Thompson, Reese Morgan, and Ayla Marquez. Lastly, the Field Hockey Team was also the recipient of the Ted Alex Sportsmanship Award. Team members include Shae Blasavage, Madelyn Curtiss, Sophia Gabriele, Kaleigh Hotchkiss, Colleen Malo, Abigail Munday, Baylie Pesce, Alizah Sanford, Cecelia Stowe, Emma Moore, Amanda Soucie, Alana Budrewicz, Rylee Gallicchio, Antonella Jurado, Viola Middei, Alyson Schmitz, Jemima Shanks, Clarissa Tranquillo, Victoria Green, Cecelia Marriott, Katherine Mongeau, Ava Munday, Alivia Nozzolillo, Piper Relihan, and Cecilia Tiul.

5. Approval of Minutes

a. Review the minutes of the meeting of November 2, 2023

Mr. Shuhi made a motion to approve the minutes of November 2, 2023. Ms. Reardon seconded the motion. The motion passed unanimously.

6. Public Comment

None

7. Superintendent's Report

a. 2023-2024 Finance Report

Mr. Leone reviewed the 2023-2024 Finance Report. On the Revenue side, the district is expecting a legislative increase in Excess Costs (Special Education). On the Expense side, there is a decrease of \$100k in realized savings, an increase of \$50k in Classified Salaries for substitutes, a decrease of \$75k in Employee Benefits in realized savings, an increase of \$10k in Capital and Debt for Window Tinting and adjustment to Contingency of \$115k. Contingency currently sits at \$215k.

b. Personnel Report

The December Personnel Report reflected vacancies for a district-wide Network Administrator, Custodian, and a .5 IT Specialist. Also noted is a teacher retirement.

c. Enrollment Report

Mr. Leone presented the December Enrollment Report.

8. New Business

a. Approval of Door Upgrades – LIS & LMS/LHS

Ms. Reardon made a motion to approve the Door Upgrades – LIS & LMS/LHS. Mr. Clock seconded the motion. The motion passed unanimously.

b. Approval of Playground Fence – LCS

Mr. Shuhi made a motion to approve the Playground Fence - LCS. Mr. Clock seconded the motion. The motion passed unanimously.

c. Approval of Agreement with Greenwood's Counseling & Referrals, Inc.
Mr. Morosani made a motion to approve the Agreement with Greenwood's Counseling & Referrals, Inc. Mr. Shuhi seconded the motion. The motion passed unanimously.

d. BOE Meeting Schedule – January-December 2024 (Second Read)
Mr. Morosani made a motion to approve the BOE Meeting Schedule – January-December 2023 (Second Read). Mr. Breslin seconded the motion. The motion passed unanimously.

e. Amendment to Superintendent Contract
Mr. Breslin made a motion to approve the Amendment to Superintendent Contract. Ms. Reardon seconded the motion. The motion passed unanimously.

Mr. Leone extended his thanks to the Board for its approval of the Amendment to the Superintendent Contract.

f. Budget Transfer – December 2023
Mr. Breslin made a motion to approve the Budget Transfer – December 2023. Mr. Morsani seconded the motion. The motion passed unanimously.

9. Old Business
None

10. Committee Reports

Ms. Reardon shared the School Security & Safety Committee met earlier in the evening and discussed a Table Top Exercise upcoming in the spring which the members will be invited to attend, discussed new Region 20 handbooks, threat assessments that will be conducted at all schools in the spring, and there remains an opening for an armed resource officer at LPS.

Mr. Clock added that the Finance Committee received a 2023-2024 Budget Update and reviewed Budget Transfers for December.

Mr. Shuhi reported that the Facilities & Technology Committee discussed several items that were approved at this meeting including door upgrades and a fence at Litchfield Center School.

Mr. Morosani shared that at the recent Region 20 Board of Education meeting the name of the high school has been selected and approved by the Board as Lakeview High School.

11. Executive Session

Mr. Morosani made a motion to enter Executive Session and invited Mr. Leone. Mr. Malo seconded the motion. The motion passed unanimously.

Entered Executive Session: 7:33 p.m.

Exited Executive Session: 7:48 p.m.

12. Adjournment There being no further business to come before the Board the meeting adjourned at 7:48 p.m.

Respectfully submitted,
Christine Escobar
Secretary, pro-tem