

Litchfield Board of Education
Special Meeting Minutes
March 7, 2024

School Security & Safety Committee

- I. Call to Order The School Security & Safety Committee meeting was held at Litchfield Intermediate School and remotely was called to order at 6:02 p.m. by Ms. Reardon.

Members present: Ms. Reardon, Chair, Mr. Shuhi, and Mrs. Clock. Also present: Mr. Leone, Superintendent, Mr. Terzian, Mr. Pavlick, and Mr. Robillard, Accounting Manager.

II. Approval of Minutes

- a. Review the minutes of the School Security & Safety Committee meeting of December 21, 2023

Mr. Clock made a motion to approve the minutes of December 21, 2023. Mr. Shuhi seconded the motion.

During discussion, it was noted that Mr. Clock seconded the motion to approve the meeting minutes of December 21, 2023, and abstained. Ms. Reardon said she would second the motion for approval. A request for a motion to approve the minutes as revised was made.

Mr. Shuhi made a motion to approve the minutes as revised. Mr. Clock seconded the motion. The motion passed unanimously.

III. Communications

None

IV. Public Participation

Mr. Leone commented that Mr. Pavlick was attending the meeting online.

V. Old Business

None

VI. New Business

- a. Window Tinting & Doors – Update

Mr. Leone shared that the window tinting is complete at Litchfield Intermediate School and 60% complete at Center School. The doors are on backorder and once the district has further information, it will be shared with the committee.

- b. Spring Table Top Exercise – Status

Spring Table Top Exercise will be scheduled for late April and Mr. Leone will extend an invitation to the committee members to attend.

- c. Teacher Training/Recommended Language – Emergency Drills

School Security and Threat Assessments will be conducted late in March. Mr. Leone will share the results of these assessments with the Board in Executive

Session. Teacher training and recommended language will be part of the assessment process. When the Threat Assessment Reports are completed they will be shared with the Board in Executive Session.

d. Safety Equipment in Classrooms e.g Fire Extinguishers

Mr. Leone shared the costs associated with installing fire extinguishers in classrooms. A lengthy discussion ensued that included but was not limited to the Committee Chair drafting a recommendation to the Region 20 Board on the safety recommendation of installing fire extinguishers in the classrooms for its consideration.

VII. Future Agenda Items

None

VIII. Adjournment There being no further business to come before this committee the meeting adjourned at 6:33 p.m.

Respectfully submitted,
Christine Escobar
Secretary, pro-tem