

LITCHFIELD BOARD OF EDUCATION
MEETING MINUTES
March 7, 2024

1. Call to Order The Board of Education meeting held at Litchfield Intermediate School and remote was called to order at 7:03 p.m. by Mr. Terzian.

Members present: Mr. Terzian, Chair, Mr. Clock, Vice Chair, Mr. Malo, Secretary, Ms. Reardon, Mr. Shuhi, Ms. Murphy, and Mr. Pavlick. Also present: Mr. Leone, Superintendent, Mr. Robillard, Accounting Manager, Mrs. Deltano, Principal Center School, Mr. Storrs, Dean of Students Litchfield High School, and Mrs. Smith, K-12 Humanities Coordinator.

2. Pledge of Allegiance

Mr. Terzian invited everyone to stand and recite the Pledge of Allegiance.

3. Approval of Minutes

- a. Review the minutes of the meeting of February 8, 2024

Ms. Reardon made a motion to approve the minutes of February 8, 2024. Mr. Malo seconded the motion. The motion passed unanimously.

4. Public Comment

Margaret Hunt, Litchfield commended Lisa Deltano, Principal of Center School for Center School's participation in America Reads RSVP Program. This is a great way to help kids learn to love reading even more than they already do.

Mr. Leone commented that all schools across both districts participated in this event, and he had the privilege of reading a story to students about hugging a cactus.

5. Superintendent's Report

- a. 2023-2024 Finance Report

Mr. Leone provided the Budget Update commenting there are no changes to Revenue or Expense with Contingency currently sitting at \$215k.

- b. Enrollment Report

Mr. Leone presented the March Enrollment Report.

In closing, Mr. Leone commented, March is Board Appreciation Month and presented each Board member with a gift of appreciation and thanked them for their hard work and support.

6. New Business

- a. Approval of Speed Zone Signage/Expense

Mr. Clock made a motion for the Approval of a Speed Zone Signage/Expense. Mr. Shuhi seconded the motion. The motion passed unanimously.

b. Approval of Graduation Date – February 2024

Mr. Shuhi made a motion for the Approval of Graduation Date. Mr. Clock seconded the motion.

During discussion, Mr. Shuhi inquired about the significance of February 2024. Mr. Leone responded that this is the date from when the memo was prepared.

The motion passed unanimously.

c. Town of Litchfield – Capital & Bonding

Mr. Leone commented that he met with leadership from the Town of Litchfield and LPS and Region 20 Board of Education Chairs with Emily Cole also representing Region 6 earlier in the day and reached an agreement on additional debt. The district will no longer pursue any capital projects with the only outstanding project being the generator. The Board will not be held or requested to pay any debt borrowed by the town. Region 20 will not be held to pay debt from the town post-referendum. He publicly thanked Denise Raap, Alan Landau, and Erich Marriott for coming to the table to work through this issue to an amicable resolution. He has much respect for these town leaders and is proud to work with them to resolve issues.

7. Old Business

a. New York City Field Trip – Follow-Up

Mr. Leone provided an update on changes to the New York City field trip commenting that students will be dropped off directly in front of the theater, picked up outside of the theater, and will have additional chaperones that will be outside of the theater that do not witness the play. For dinner, students will be dropped off from the bus to the restaurant and picked up in front of the restaurant and then home. These are necessary changes for student safety commenting that this is the reality of the world today.

8. Committee Reports

Ms. Reardon shared the School Security & Safety Committee met earlier in the evening and received an update on window tinting and doors, the Table Top Exercise will occur in the spring and recommended language during drills will be covered in this assessment, and the committee will put forth a recommendation to the Region 20 Board about additional safety items that will include information on fire extinguishers in classrooms.

Mr. Shuhi commented on the Facilities & Technology & Finance Committee discussed technology plans transitioning to Region 20, Speed Zone signs approved at this Board meeting, and received a Budget Update.

9. Executive Session

Ms. Reardon made a motion to enter Executive Session to discuss personnel issues and invited Mr. Leone. Mr. Malo seconded the motion. The motion passed unanimously.

Entered Executive Session: 7:18 p.m.

Exited Executive: 7:31 p.m.

10. Adjournment There being no further business to come before this Board the meeting adjourned at 7:33 p.m.

Respectfully submitted,
Christine Escobar
Secretary, pro-tem