

**Litchfield Board of Finance
Special Meeting Minutes
April 28, 2026 ~ 7:00 p.m.
Remote by Ring Central**

1. Call to Order: S. Olmstead called the remote meeting to order at 7:05 p.m. with Sam Olmstead, Matt Dyer, Kristopher Wright, and Patrick Allers present. Jennine Lupo arrived at 7:12 p.m. Chairman Olmstead seated both alternates, Kristopher Wright and Patrick Allers, as regular voting members. Item 3 was taken up prior to Item 2.

3. DEEP Sustainable Materials Management Program: S. Olmstead said the resolution must be adopted by the Board of Finance before it goes to Town Meeting. The resolution is to accept the grant from the DEEP's Sustainable Materials Management Program, not to exceed \$99,556, to establish a pilot program at our Recycling Center for food/organics separation and unit-based-pricing. This should allow the Town to reduce costs to its residents, increase recycling and enhance service equity.

Motion: P. Allers moved to adopt the resolution, and M. Dyer seconded. In discussion M. Dyer said this potentially addresses the growing costs to the Town when we really need cost saving measures. Upon voting all four voted aye, and the motion carried. The resolution reads as follows:

RESOLVED, that the Town of Litchfield accepts grant funds from the State Department of Energy and Environmental Protection's Sustainable Materials Management Program not to exceed \$99,556 for the purpose of establishing a pilot program in the Town's Recycling Center; and be it

FURTHER RESOLVED, that the pilot program will establish a process for food/organics separation and unit-based-pricing (UBP) to allow the Town of Litchfield to reduce costs to residents, increase recycling, and enhance service equity; and be it

FURTHER RESOLVED, that Denise Raap as First Selectman of the Town of Litchfield is authorized and directed to execute and deliver any and all documents on behalf of the Town of Litchfield and to do and perform all acts and things which she deems necessary or appropriate to carry out the terms of such documents.

2. Turnkey Program Management, Implementation and Consulting Agreement – WasteZero: S. Olmstead explained that we are entering into this contract with WasteZero, Inc. with the DEEP grant paying them to do the work for us, so there is no Town money involved. The contract has been reviewed by Town Counsel. WasteZero is the preferred contractor working with DEEP for this kind of service. M. Dyer said under Paragraph 7 there are several opportunities to terminate the agreement without penalty. [J. Lupo arrived here, at 7:12 p.m.] WasteZero is providing all the bags, tracking, management, monitoring and an assessment of our waste analysis. P. Allers asked for clarification of Phase Three accounting, billing and collecting, and asked if it would involve town accounts. M. Dyer said it looks like they would perform these services but doubted they would have the use of Town accounts.

Motion: M. Dyer moved to approve the contract and P. Allers seconded. S. Olmstead said these will go on to Town Meeting where more questions on detail may be asked. Upon voting all voted aye and the motion carried.

4. Adjourn

Motion: M. Dyer moved and J. Lupo seconded a motion to adjourn at 7:22 p.m. All voted aye and the motion carried.

Ann D. Combs
Recording Secretary