

**Litchfield Board of Finance  
Regular Meeting Minutes  
September 14, 2026 ~ 7:00 p.m.  
Litchfield Firehouse and Remote**

**1. Call to Order:** Chairman Sam Olmstead called the regular hybrid meeting of the Board of Finance to order at 7:04 p.m.

Members Present: Regular members, Sam Olmstead, Jennine Lupo, Patrick Allers, John Keilty via remote and alternates Kristopher Wright and Zack Miller-Murphy

Members Absent: Stephan Krucker, Elliott Fuessenich

Others Present: Finance Assistant Stacey Dionne, First Selectman Denise Raap, Matt Tobin and Town Treasurer Erich Marriott. No public was on remote access.

Chairman Olmstead seated alternates Kristopher Wright and Zack Miller-Murphy as regular voting members for Elliott Fuessenich and Stephan Krucker.

**2. Approval of August 10, 2026 Regular Meeting Minutes**

**Motion:** J. Lupo moved to approve the 8/10/26 regular meeting minutes, and J. Keilty seconded. All voted aye and the motion carried.

**3. Public Comment:** None

**4. Election of Vice Chair:** J. Keilty moved to nominate Jennine Lupo for the position of Vice Chair. P. Allers seconded and praised her capabilities as a leader. J. Lupo accepted the nomination, and with no other nominations, the group voted unanimously in favor of J. Lupo as Vice Chair.

**5. Frontier Contract:** D. Raap said they are getting rid of the optimum accounts to follow the rest of the Town using Frontier. This involves three properties: 101 Russell Street, 58 North Lake Street, and 29 Stoddard Road. It is a monthly recurring cost of \$344.97 for internet and is a 60-month term, saving the Town money. **Motion:** J. Lupo moved and Z. Miller-Murphy seconded a motion to approve the contract with Frontier as presented. This will go on to Town Meeting. Upon voting all voted aye and the motion carried.

**6. Region 20 Update:** D. Raap said she has been working with the Region 20 Superintendent and Finance Director and agreed on how they can look at the Litchfield 23/24 invoices. She will form a committee including Matt Tobin and others to go through the original invoices to try to rebuild the 23/24 year for better understanding for the Board of Selectmen and the taxpayers. M. Tobin explained some of the issues he had looked into.

**7. Monthly Financial Reports for August:** S. Dionne reported on August income and expenses, both on target. Expenses show a lot encumbered that has not yet been spent but will be by year end. **Motion:** J. Keilty moved and P. Allers seconded a motion to approve the financial reports as submitted. All voted aye and the motion carried.

**Motion:** J. Lupo moved to add to the agenda Item 8d., Transfers. J. Keilty seconded, all voted aye and the motion carried.

**8. New Business**

**a. Correspondence:** S. Olmstead said he received correspondence from Scott Parsons that was also sent to the Board of Selectmen and the Board of Fire and EMS Commission. He is concerned about the replacement of the 2001 pumper in Bantam for \$1 million (July 9 Fire Commission minutes). He thought it should be considered in light of the overall equipment status of all the fire companies and what is needed. The Board of Selectmen will talk about it. S. Olmstead said the Fire Commissioners will take action on this first.

**b. Payment of Bills:** None

**c. Future Agenda Items:** None

**d. Transfers: FY 26/27 Financial Transfer #2 – Up to \$9,500.00**

This transfer is a request from East Litchfield Fire Department to cover a water line replacement. D. Raap said that there was an issue with drainage that created flooding in the firehouse. This was submitted as a claim to CIRMA, but was denied. They received one quote and will get a second quote this week. We can cover this expense with ARPA interest. K. Wright asked if the fire departments typically budget for maintenance costs, and D. Raap said they budget a small amount, but usually for truck repairs. This is much larger than they could cover. This amount is based on the first quote. When the work is done, they will submit the invoice to the Town, and the Town will pay it.

**Motion:** P. Allers moved to approve FY 26/27 Transfer #2 for up to \$9,500.00 for East Litchfield Fire Department. K. Wright seconded, all voted aye and the motion passed.

**12. Adjourn: Motion:** J. Lupo moved to adjourn at 7:30 p.m. and J. Keilty seconded. All voted aye and the motion carried.

Ann D. Combs, Recording Secretary