

Litchfield Board of Finance
Regular Meeting Minutes
February 10, 2020

Chairman James Stedronsky called the meeting to order in the First Selectman's office in town hall at 7:00p.m. with Ed Gadomski, Erich Marriott, Pat Donovan, Daniel Morosani (Alt.) and Matt Blasavage (Alt.) present.

Late: Richard Quay and Jodi Tenney arrived at 7:10p.m.

Also Present: Amaechi Obi

Chairman Stedronsky assigned Matt Blasavage as a full member until Richard Quay and Jodi Tenney arrived at 7:10p.m.

Public Comment

There was no public comment.

Approval of the January 13, 2020 Regular Meeting Minutes

Motion: Erich Marriott moved to accept the minutes for the 1-13-2020 regular meeting. Ed Gadomski seconded the motion. All voted aye and the motion carried.

Consider and Act Upon Auditor's Contract

Amaechi Obi noted that the town is at the end of the contract with Clermont & Associates, LLC but there is an option to extend the contract for one year. He said the auditor has done a good job and the bid from Blum Shapiro was \$4,000 higher. Chairman Stedronsky said that auditor David Cappelletti has been very responsive and competent.

Motion: Ed Gadomski moved to extend the contract with Clermont & Associates, LLC for one more year. Matt Blasavage seconded the motion. All voted aye and the motion carried.

Review Board of Education Preliminary Budget

A memo from Superintendent of Schools Christopher Leone dated 2-4-2020 had been sent to the BOF. Chairman Stedronsky had requested BOE representatives to attend this meeting but no one was available. As was noted in Superintendent Leone's memo, their budget would not only have a 0% change, but also a reduction of \$194,000 as a result of the partnership with the town on transferring electricity cost. He said the district looks forward to meeting with the BOF in March, delivering on its goals and presenting the 2020-2021 budget.

Jodi Tenney gave a brief overview of a BOE meeting she attended. She said Superintendent Leone plans to hold town meetings for town input.

There was discussion about doing a survey in concert with education.

Finance Director's Monthly Reports

Amaechi Obi distributed reports on Revenue and Expenditures for January, 2020 and discussed the highlights, including investment income, property taxes, and educational cost sharing.

Motion: Richard Quay moved to accept the finance director's monthly report. Erich Marriott seconded the motion. All voted aye and the motion carried.

New Business

- a. **Financial Transfers:** There were no financial transfers.
- b. **Correspondence:** There was no correspondence.
- c. **Payment of Bills:** There were no bills for payment.
- d. **Board Member Comments:**
 - i. Chairman Stedronsky said there will not be a BOF meeting on February 24, 2020.
 - ii. Chairman Stedronsky said he has requested employee job descriptions from the BOS and will be sharing this information with BOF members.
 - iii. Dan Morosani spoke about a revised bid for one of the Northfield Fire Company's equipment repairs.
- e. **Future Agenda Items:**
 - i. Amaechi Obi said there has been a preliminary audit which will have changes.
 - ii. Chairman Stedronsky will ask David Cappelletti to attend the next BOF meeting to discuss the audit. He noted that since the next regular meeting is on March 9, the BOF might have a special meeting in-between.

Adjournment

Motion: Erich Marriott moved to adjourn the meeting at 7:48p.m. Richard Quay seconded the motion. All voted aye and the motion carried.

Respectfully submitted,

Jo Ann Jaacks
Recording Secretary