

Litchfield Board of Finance
Regular Meeting Minutes
August 9, 2021 7:01p.m.
First Selectman's Office – Litchfield Town Hall

Vice Chairman Erich Marriott called the meeting to order at 7:01p.m. with Pat Donovan, Richard Quay, Ed Gadomski, Matt Blasavage, and Daniel Morosani (Alt.) present.
Absent: Chairman James Stedronsky and Keri Snowden (Alt)
Also Present: Denise Raap, Amaechi Obi and Colleen Kinkade

Motion: Matt Blasavage moved to reverse the order of the agenda so the approval of minutes came before the public comment. Richard Quay seconded the motion. All voted aye and the motion carried.

Approve Meeting Minutes of the Regular Meeting on June 14, 2021

Motion: Richard Quay moved to approve the meeting minutes for June 14, 2021. Pat Donovan seconded the motion. All voted aye and the motion carried.

Public Comment There was no public comment

Hear Status of School Consolidation

Denise Raap said the merger of Region 6 was halted when Town Attorney Michael Rybak, Sr. said the process so far does not meet the requirements of state statute and would prevent a vote on November 2. There will be a special meeting with the Selectmen and town attorney this Wednesday and, ultimately, the Selectmen and BOF will make the final decision with input from the committee.

Discuss Expenditure of \$911,000 American Revitalization Grant

Denise Raap said they could consider helping the town's nonprofits with the grant, and fire departments and the ambulance, among others. At the next COG meeting, the first selectmen will share what they all plan to do with the grant.

Consider and Act Upon Printer Contract for Selectmen's office

There was discussion about the proposal from The Officer Works for a 60-month lease at \$220.00 monthly.

Motion: Richard Quay moved to accept the printer lease for the Selectman's office. Pat Donovan seconded the motion. All voted aye and the motion carried.

Finance Director's Monthly Reports

Amaechi Obi distributed reports for June Revenue and June Expenditures and July Revenue and July Expenditures. The unaudited fund balance for the year ending 6-30-2021 was discussed.

Motion: Matt Blasavage moved to accept the finance director's monthly reports for June. Richard Quay seconded the motion. All voted aye and the motion carried.

Motion: Richard Quay moved to accept the finance director's monthly reports for July. Ed Gadomski seconded the motion. All voted aye and the motion carried.

New Business

- 1. Financial Transfers:** There were 6 financial transfers, one in the previous fiscal year.
- a. Transfer #1 for \$9,000 was to cover the transfer of a new employee for the Park and Recreation Depart.

Motion: Matt Blasavage moved to approve Transfer #1 for \$9,000. Richard Quay seconded the motion. All voted aye and the motion carried.

- b. Transfer #2 for \$19,909 was to move employee wages to current working department.

Motion: Richard Quay moved to approve Transfer #2 for \$19,909. Matt Blasavage seconded the motion. All voted aye and the motion carried.

- c. Transfer #3 for \$10,565.25 was to cover 1 day a week in Town Clerk's office budgeted in Assessors Office.

Motion: Matt Blasavage moved to approve Transfer #3 for \$10,565.25. Ed Gadomski seconded the motion. All voted aye and the motion carried.

- d. Transfer #4 for \$19,669.00 was to cover additional work to be done on basketball courts per bid. (Colleen Kinkade, Director of Park & Recreation explained this need)

Motion: Richard Quay moved to approve Transfer #4 for \$19,669.00. Matt Blasavage seconded the motion. All voted aye and the motion carried.

- e. Transfer #5 for \$11,000.00 was to cover the town hall structural foundation cracks. (This was discussed and it was decided to table this transfer. Denise Raap will have Raz get another bid.)

- f. Transfer #6 for \$196,127 was to adjust general fund departmental budgets. (This was for last year.)

Motion: Richard Quay moved to approve Transfer #6 for \$196,127. Matt Blasavage seconded the motion. All voted aye and the motion carried.

- 2. Correspondence** There was no correspondence.

- 3. Payment of Bills:** There were no bills for payment.

- 4. Future Agenda Items:** There were no future agenda items.

Adjournment

Motion: Richard Quay moved to adjourn the meeting at 8:15p.m. Ed Gadomski seconded the motion. All voted aye and the motion carried.

Respectfully submitted,

Jo Ann Jaacks
Recording Secretary