Chairman Erich Marriott called the meeting to order at 7:00 p.m. with Richard Quay, James Stedronsky, Patricia Dauten, Elliot Fuessenich, Sam Olmstead (Alt.) and Matthew Tobin (Alt.) present.
Absent: Pat Donovan
Also Present: Denise Raap. Jeff Zullo and Amaechi Obi

**Approve Meeting Minutes of the Regular Meeting on December 13, 2021**

There was discussion about the December 13, 2021 regular meeting minutes.

**Motion:** Richard Quay moved to approve the minutes for the December 13, 2021 meeting. James Stedronsky seconded the motion. All voted aye and the motion carried.

**Public Comment** There was no public comment.

**Discussion and Approval of Town of Litchfield Annual Financial Report dated June 30, 2021**

There was discussion led by Erich Marriott, followed by an overview by the auditor David Cappelletti, who answered questions. He discussed the statement of net fund position as of June 30, 2021, proprietary funds, OPEB liability for the Board of Education, comparison in numbers for the last eight fiscal years, and pensions. He said the town of Litchfield is in very good shape. Total fund balances are $7,659,494.

**Discussion and Approval of non-capital related ARPA funds disbursement**

Denise Raap discussed the American Rescue Plan projects. The first funds are in the amount of $911,000 and the second amount of $911,000 will come in June of 2022. She said the Boroughs also received an allocation, and the fire departments and Litchfield Ambulance are included. It is planned to support local businesses and non-profits for lost revenue.

There was discussion about a 2.5% or 3% increase for elected officials.

**Motion:** Elliott Fuessenich moved to recommend a 2.5% increase for elected officials. James Stedronsky seconded the motion. All voted aye and the motion carried.

**Finance Director's Monthly Reports**

Amaechi Obi distributed reports for December, 2021 Expenditures and Revenue. There was discussion about the reports and Amaechi Obi answered questions about the Fire Marshal and Fire Protection.

**Motion:** Richard Quay moved to accept the finance director's monthly reports for December, 2021. Elliot Fuessenich seconded the motion. All voted aye and the motion carried.
New Business

a. Financial Transfers: There were no transfers.
b. Correspondence: There was no correspondence.
c. Payment of Bills: Invoice # 454 dated 12-15-2021 from Clermont & Associates, LLC was submitted for payment.
d. Motion: Richard Quay moved to approve the Clermont & Associates, LLC invoice in the amount of $22,375.00. Elliot Fuessenich seconded the motion. All voted aye and the motion carried.

Future Agenda Items: There was discussion about the regionalization of the four Litchfield public schools. John Morosani will sit in on the February BOF meeting and review in detail the financials and projected savings that Region 20 are presenting to the public. Chairman Marriott said that John Morosani is on the regionalization committee and walked him through the spreadsheets that are being utilized with the voters during the town halls that the committee has been hosting.

Adjournment

Motion: James Stedronsky moved to adjourn the meeting at 8:30 p.m. Richard Quay seconded the motion. All voted aye and the motion carried.

Respectfully submitted,

Jo Ann Jaacks
Recording Secretary