Approve Meeting Minutes of the Regular Meeting on January 10, 2021

Motion: James Stedronsky moved to approve the minutes for the January 10, 2021 meeting. Richard Quay seconded the motion. All voted aye and the motion carried.

Public Comment: Jeff Zullo recommended that the BOF work with the BOS and Finance Department to come up with an estimated mill rate impact of the regionalization plan if approved.

School Regionalization Update
Superintendent of Schools Chris Leone spoke about the progress and details of the timeline frame and mechanics of implementation for the plan. There was discussion about potential action on a proposed audit review of the school regionalization plan.

Annual Town Report Discussion
There was discussion about the annual town report.

Motion: Richard Quay moved to table a decision about the annual town report to the next meeting. Pat Donovan seconded the motion. All voted aye and the motion carried.

Chairman Erich Marriott made Sam Olmstead (Alt.) a full member when James Stedronsky left the meeting halfway through.

ARPA Funds Disbursement Update
Denise Raap discussed the American Rescue Plan projects. A BOF representative to help with funds distribution to local businesses was needed and Elliot Fuessenich was chosen.

Motion: Richard Quay moved to appoint Elliot Fuessenich as the BOF representative to help with funds distribution from ARPA. Pat Donovan seconded the motion. All voted aye and the motion carried.

Finance Director’s Monthly Reports
Amaechi Obi spoke by phone about the January, 2022 Expenditures and Revenue reports. There was discussion about the reports and documents had been sent to BOF members from the state and the town of Litchfield about the necessity for a full-time Fire Marshal.

Motion: Richard Quay moved to accept the finance director’s monthly reports for January, 2022. Pat Donovan seconded the motion. All voted aye and the motion carried.
New Business

a. **Financial Transfers**: There were no transfers.

b. **Correspondence**: A letter from Samuel Kinkade, the current Fire Marshal who is resigning the position effective June 30, 2022, was received.

c. **Payment of Bills**: There were no bills for payment

d. **Future Agenda Items**: Elliot Fuessenich will be giving an ARPA update.

Adjournment

**Motion**: Richard Quay moved to adjourn the meeting at 8:02 p.m. Sam Olmstead seconded the motion. All voted aye and the motion carried.

Respectfully submitted,

Jo Ann Jaacks
Recording Secretary