Chairman Erich Marriott called the meeting to order at 7:03p.m. with Pat Donovan, Richard Quay, Patricia Dauten, Elliot Fuessenich, James Stedronsky, Sam Olmstead (Alt.) and Matthew Tobin (Alt.) present. Also Present: Denise Raap, Jeff Zullo, Hellen Bunnell, Sam Kinkade, Stacey Dionne, and Amaechi Obi

Approve Meeting Minutes of the Special Meeting on March 28, 2022

Motion: James Stedronsky moved to approve the minutes for the March 28, 2022 special meeting. Richard Quay seconded the motion. All voted aye and the motion carried.

Public Comment
Jeff Zullo noted that the agenda item “Review and Action on Litchfield 2022/2023 Town Operating Budget” was incorrect since the BOF would not be able to take action on the Town Operating Budget this evening. Amaechi Obi noted that the BOE and BOS have already approved their budgets and Hellen Bunnell noted that the BOF could make changes tonight, then send it to a town meeting. It was decided to call Town Attorney Michael Rybak and Chairman Erich Marriott and Jeff Zullo both spoke with him. Attorney Rybak said the BOF cannot approve the budget tonight but can make changes only, and then it goes to a hearing. Jeff Zullo recommended that the BOF sets the date for the town hearing, and a list of changes could be brought up then.

Litchfield Fire Marshal Samuel Kinkade distributed copies of a letter originally sent January 11, 2022 to members of the BOF. He said he would be willing to meet with the BOF to answer any questions they may have as to why the Fire Marshal position should be brought to full time.

School Regionalization Update
Chairman Erich Marriott said that Chris Leone has not yet provided an update.

ARPA Funds Distribution Update
Elliot Fuessenich said there was no update yet, but it would probably be available next week.

Tax Collector Revenue Collection Report
Tax Collector Helen Bunnell gave an overview of various revenues, including property for the current year, property for the prior year, prop.Int&Lien, property motor vehicle and suspense-uncollectable taxes.

Revised Budget was -28,889,615 and YTD Expended was -28,500,402.99 She said she will come back to the BOF in May or June with the suspense amount.
Review and Action on Litchfield 2022/2023 Town Operating Budget
Chairman Erich Marriott asked for a motion to set the date for the town hearing on April 28, 2022.

Motion: James Stedronsky moved to set the date for the town hearing on April 28, 2022. Elliot Fuessenich seconded the motion. All voted aye and the motion carried.

Facilities Update
Sam Olmstead said the Facilities Committee has discussed getting a consultant since they received widely diverse costs from several contactors. He said the total could be as high as $10 million. The Committee would also like to get an architect to evaluate the cost and the benefit to the Town. There was discussion about the Committee’s plans.

Finance Director’s Monthly Report
Amaechi Obi distributed reports for March, 2022 Expenditures and Revenue. There was discussion about the reports and Amaechi Obi answered questions.

Motion: Richard Quay moved to accept the March, 2022 Expenditures and Revenue Reports. Pat Donovan seconded the motion. All voted aye and the motion carried.

New Business

a. Financial Transfers: There were no transfers.

b. Correspondence: Erich Marriott said he had received a letter dated 4-5-2022 and signed by six residents who expressed their gratitude for the Litchfield Social Services.

c. Payment of Bills: There were no bills to pay.

d. Future Agenda Items: There were no future agenda items.

Adjournment

Motion: Richard Quay moved to adjourn the meeting at 8:13 p.m. Pat Donovan seconded the motion. All voted aye and the motion carried.

Respectfully submitted,

Jo Ann Jaacks
Recording Secretary