

**MINUTES**  
**Board of Fire Commissioners & EMS**  
**October 9, 2025 – 5:00 PM**  
**Litchfield Fire Department**  
**258 West St ▪ Litchfield CT**

**Members Present:** John Campbell, Sean Fogarty, Jack Hodges, James Koser, Fire Marshal Dave Rogers.

**Members Absent:** Michael Castelli, Jon Tarrant.

**1. Call Meeting to Order**

Chairman J. Campbell opened the meeting at 5:02 pm.

**2. Approval of Minutes – Special Meeting - September 18, 2025**

J. Koser moved to approve the 09/18/25 minutes, J. Hodges seconded, there was no discussion and vote to approve was unanimous.

**3. Fire Marshal Report**

FM D. Rogers read the report - 23 inspections and 2 Open Burn investigations were conducted. Two blasting and 11 Open Burn permits were issued. One smoke detector was installed There were no water supply or equipment inspections and no firework permit. Fire prevention material was ordered. All FEMA data was submitted. J. Hodges moved to approve the Fire Marshal report, S. Fogarty seconded, there was no discussion and vote was unanimous.

**4. Committee Reports**

None.

**5. Pensions**

**a. Pension Retention Review Process – Pay Per Call**

FM Rogers, J Tarrant and J. Campbell met recently with D. Raap to discuss. A Special Meeting with N. Yarrish will be called soon and each department should send two reps. Town has reinstated the original start date of 07/01/25. In order to give adequate time to process eligible participants and calculate pension correctly, program will end on 05/31/26. This Commission will assist town during the first year with the expectation town will take over program using ESO data. For 2026-27, program is budgeted at the full \$160,000.

**b. Proposed Merit Service Pension Update**

Current plan is to get PPC running before making final selection on proposals for long overdue update to MSP. E. Merriott and D. Morosani will be available for eventual discussion.

**6. Budgets – Department, Capital & Operating Budgets**

Budgets - have ready for the November meeting.

Capital - S. Fogarty is finalizing and will have ready next week. FM Rogers stated at their 10/06/25 meeting, LFC voted to use company funds to replace Rescue 5 and the two car garage out back will be replaced with a metal building. Contractor M. Smith is obtaining the necessary Zoning, Building and EverSource permits for the new structure. Chairman Campbell congratulated Litchfield Fire Company on the Rescue 5 purchase and noted, since FM Roger did not, LFC's cost for Rescue 5 is \$600,000. With the removal of Rescue 5 from Litchfield's capital, LFC is requesting the next vehicle due for replacement be moved up on list. After a lengthy discussion, it was determined input was needed from LVA. A Special Capital Meeting will be held on 10/14/25.

#### **7. Update on Department Physicals**

Bantam FD, E. Litchfield FD, Litchfield FD, Northfield FD, LVA  
Commissioners received updated reports.

#### **8. EMS Business Report**

None.

#### **9. Old Business Report**

None.

#### **10. New Business Report**

FM Rogers, J. Torrant and J. Campbell met with R. Alexe regarding the fire department bid process and policies. Public Works has not replaced the recently retired N. Boccio. PW will assist with future bids but standard of meticulous bid oversight previously established by N. Boccio should not continue to be expected. J. Hodges is noting, on the record, a letter was submitted to Public Works regarding replacement of the deteriorated and unsafe NFD sidewalks. His request for a confirmation receipt for the letter has not yet been received.

#### **11. Adjournment**

J. Hodges moved to adjourn at 5:49 pm, S. Fogarty seconded and vote was unanimous.

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John Campbell, Chairman  
Board of Fire Commissioners & EMS

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Date