

**MINUTES**  
**Board of Fire Commissioners & EMS**  
**June 11, 2026 – 5:00 PM**  
**Litchfield Fire Department**  
**258 West St ▪ Litchfield CT**

**Members Present:** John Campbell, Michael Castelli, Sean Fogarty, Jack Hodges, James Koser, Jon Tarrant.

**Members Absent:** None.

**1. Call Meeting to Order**

Chairman J. Campbell opened the meeting at 5:00 pm.

**2. Approval of Minutes – April 9, 2026**

J. Tarrant motioned to approve the 04/09 minutes, M. Castelli seconded and approval was unanimous.

**3. Fire Marshal Report**

April - There were 23 inspections and 19 Open Burning permits issued. No smoke detectors were installed. No blasting or firework permits were issued. There were no fire incidents, fire investigations or fire prevention. All data was submitted to NERIS. J. Tarrant moved to accept the April FM report, J. Hodges seconded and approval was unanimous.

May – There were 55 inspections, 14 Open Burning permits, 2 blasting permits and one fire investigation. Deputy FM Litwin gave a fire investigation talk to high school student. E. Fuessenich may be making progress on the 262 Milton Road dry hydrant. No smoke detectors were installed. No firework permits were issued. All data was submitted to NERIS. J. Tarrant moved to accept the May FM report, S. Fogarty seconded and approval was unanimous.

**4. Committee Reports**

None.

**5. Pensions**

a. Proposed Merit Service Pension Update

b. Pension Retention Review Process – Pay Per Call – 12/01/25 – 05/31/26

Fifty-three (53) volunteers completed all PPC requirements – BFC - 21, ELFC - 14, LFC - 9, NFC - 19 and LVA - 1. The 7 volunteers registered with more than one fire company will only be paid from a single department per call. Program was funded at \$80,000 for 2025/26. Volunteers will be compensated at \$20 per call, up to \$3,500. Fire company responder data is routinely submitted to and will be retrieved from ESO. The 53 payments will be sent out the second week of July. Program is funded at \$160,000 for 2026/27 and should be promoted as an incentive for volunteer recruitment.

**6. Budgets – Department, Capital & Operating Budgets**

Litchfield's ladder and tanker are scheduled for tire replacement this year. Cost of 20 (10 + 10) tires is \$80 each. Once \$16,000 is spent, J. Hodges will split up the remaining \$19,000 for gear between the departments.

**7. Update on Department Physicals**

Bantam FD, E. Litchfield FD, Litchfield FD, Northfield FD, LVA

All Commissioners received an updated list.

**8. EMS Business Report**

None.

**9. Old Business Report**

ELFD's P. Scully received inspector certification.

**10. New Business Report**

NFD purchased a new vehicle from Tasca Ford. The FM truck is scheduled to be replaced. The Commission discussed best options would be a Ford with a 5.0L Coyote V8, no turbo and gas, not diesel. J. Tarrant moved to approve the purchase of new FM 4 door pickup with a truck bed cap, J. Hodges seconded and vote was unanimous.

**11. Adjournment**

M. Castelli moved to adjourn at 5:13 pm, J. Tarrant seconded and vote was unanimous.

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John Campbell, Chairman  
Board of Fire Commissioners & EMS

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Date