

**Minutes**  
**Litchfield Board of Fire Commissioners & EMS**  
**February 10, 2022 – 7:00 PM**  
**Litchfield Fire House, 258 West St., Litchfield**

Call Meeting to Order

Chairman John Campbell opened the meeting at 7:00 p.m..

**Members Present:** John Campbell, Sean Fogerty, Jack Hodges, Gary Shuhi, Michael Castelli, Jeff Zullo

**Members Absent:**

**Public Requests/Comments -None**

**Commission Requests - None**

**Approval of Minutes – January 6, 2022**

S. Fogarty moved to approve, J. Hodges seconded and the motion passed unanimously.

J. Zullo entered the meeting.

**Budgets – Department, Capital & Operating Budgets**

The proposed budgets were reviewed:

Northfield Fire Company an increase of 3.68%, which is \$3,485.

Bantam Fire Company is looking for a 2.15% increase of \$2,500

Litchfield Fire Company an increase of 3.95% which is \$4,100.

E. Litchfield Fire Company at 4.09% increase of \$2,200

Total increase for the fire departments is 3.3%, which is \$12,285

LVA 13.54% increase which is \$3,816

Northfield Fire EMS is 3.05%, \$340.

Total increase for the medical side is \$4,156.

A new budget line item was added for VHIS insurance program for \$10,000

Fire Marshal budget has a 64.16% increase of \$42,900 which is for the hiring of a full time fire marshal. Deputies will split the already budgeted 20 hrs.

Emergency Management has no proposed increase.

**Discussion with Chiefs – 10 year Capital Plan for buildings, truck replacement list, Firehouse Software and current insurance.**

S. Fogarty updated everyone on capital budgets; LFD was approved to complete their second floor with funding from both capital and ARRP funding. LVA has a new ambulance.

The need for a new building for LVA was discussed.

There was a discussion about formulating a working group to craft questions and concerns to be addressed by the VHIS representative. The Chairman will reach out to Liz to schedule a meeting.

### **Fire Marshal Report**

The Board discussed the new Fire Marshal position. A vehicle should be assigned to the new Fire Marshal. Zullo doesn't feel that a car is necessary. The members explained that is not feasible as equipment storage, soiled equipment and turnout gear should not be carried/stored in anyone's personal car.

S. Fogarty, J. Zullo and J. Campbell will sit on the hiring panel.

### **Update on Department Physicals - Review updated department rosters**

- a) Bantam FD due in April
- b) E. Litchfield FD due in May
- c) Northfield FD due in June
- d) Litchfield FD due in November
- e) LVA due in November

### **Any EMS Business that needs to be discussed**

### **Old Business**

### **New Business**

### **Adjournment**

J. Hodges moved to adjourn at 7:31, G. Shuhi seconded and the meeting adjourned.



**John Campbell, Chairman  
Board of Fire Commissioners & EMS**

**Date** 3-10-2022