

MINUTES
Litchfield Board of Fire Commissioners & EMS
Special Meeting
June 9, 2022 – 5:00 PM
Litchfield Fire House, 258 West St., Litchfield

Members Present: John Campbell, Michael Castelli Sean Fogarty, Jack Hodges, Fire Marshal Sam Kinkade, Jon Tarrant. Gary Shuhi, incoming Fire Marshal C. Wilcox.

Members Absent: None

1. Call Meeting to Order

Chairman J. Campbell opened the meeting at 5:05 p.m.

2. Approval of Minutes – May 24, 2022

J. Hodges moved to approve the minutes, G. Shuhi seconded and the motion passed unanimously.

3. Elect Chairman

A motion was made and seconded to elect J. Campbell as chairman. Motion passed unanimously.

4. Accept Fire Marshal Resignation

Fire Marshal Sam Kinkade submitted his letter of resignation, effective June 30, 2022. S. Kinkade's letter thanked the commission for allowing him to serve as the Town of Litchfield's Fire Marshal for the previous six years, offered support for new incoming Fire Marshal C. Wilcox, expressed he would like to remain part of Fire Marshal Office as Deputy Fire Marshal and it has been a pleasure working with the Board of Fire Commission & EMS and four Volunteer Fire Companies serving the Town of Litchfield. With regret, J. Hodges motioned to accept S. Kinkade's resignation, J. Tarrant seconded and motioned passed unanimously.

5. Review current Deputy Fire Marshal list, appoint additional if needed

S. Kinkade expressed interest in being a Deputy Fire Marshal as of July 1, 2022. A motion was made by J. Hodges and seconded by J. Tarrant for S. Kinkade to be a Deputy fire Marshal and motion passed unanimously. It was noted the CT DEEP has recertified S. Kinkade as an Open Burning Official. J. Campbell will call E. Callahan to assist in the additions of D. Rogers and S. Kinkade to the Deputy Fire Marshal list on the town's website.

6. Discuss East Litchfield Fire Generator

Discuss was cancelled as the Board of Selectman already approved funding at their meeting this week.

7. Introduce New Fire Marshal

Effective July 1, C. Wilcox will be the Town of Litchfield's Fire Marshal. C. Wilcox was introduced to the fire and EMS members of the commission. All present welcomed C. Wilcox. J. Campbell stated he, S. Kinkade, three deputy marshals and all chiefs would be available to assist with the upcoming transition. J. Campbell encouraged C. Wilcox to attend this board's monthly meetings and to present a monthly report.

8. Adjournment

M. Castelli moved to adjourn, J. Torrant seconded. All unanimously voted to adjourn at 5:10 pm.



John Campbell, Chairman

7-14-2022

Board of Fire Commissioners & EMS June 6, 2022