

MINUTES
Litchfield Board of Fire Commissioners & EMS
December 14, 2023 – 5:00 PM
Litchfield Fire Department
258 West St ▪ Litchfield CT

Members Present: John Campbell, Michael Castelli, Sean Fogarty, Jack Hodges, Fire Marshal Dave Rogers. James Koser was also present.

Members Absent: Jon Torrant.

1. Call Meeting to Order

Chairman J. Campbell opened the meeting at 5:01 pm. J. Koser will be representing LFD once he is sworn in.

2. Public Requests/Comments

None.

3. Commission Requests

None.

4. Approval of Minutes – November 9, 2023 & Special Meeting November 16, 2023.

For both the 11/09/23 and the 11/16/23 minutes, J. Hodges moved to approve, S. Fogarty seconded, there was no discussion and vote to approve was unanimous.

5. Fire Marshal Report

For November, there were 37 inspections, 1 investigation for a shorted out electrical box, 1 Blasting permit and 17 Open Burning permits issued. No fireworks permits were requested. There were 7 smoke detectors installed and batteries replace in 6 detectors. FM is still waiting for contractor quotes for work on dry hydrants. All NFIRS runs have been exported to FEMA.

6. Committee Reports

None.

7. Budgets – Department, Capital & Operating Budgets

Capital – Next Capital meeting is January 9. S. Fogarty will present the four projects approved at this board's 10/16/2023 meeting. Additional funding needed for Northfield's truck will come from 2025-26. Capital will be available July 1 and truck delivery is expected in August. The town approved funding for R. Litwin to write the grant for the radios. J. Hodges submitted the tire replacement list for all departments.

Budgets – Increases 2024-25 - Northfield EMS - 0%, NFD – 3.06%, Bantam EMS – 0%, BFD – 3%, ELFD – 10.8%, LFD – 2.3%, Litchfield EMS - 0%, Fire Marshal – small decrease. Commission does not have P. Gibb's Emergency Management numbers yet but there has been no increase during the previous 6-7 years. LVA – 320%, The town gave LVA \$35,000 last year. LVA increase is for operating expenses, intercepts and supplies and does not include payroll.

LCD – 6%. VFIS – 5%. Commission’s budget will increase by \$10,000 with \$2,500 going to each department. It was noted that Commission’s budget has not increased in years but should have to account for inflation and escalating costs.

8. Update on Department Physicals

- a) Bantam FD due in April
- b) E. Litchfield FD due in May
- c) Northfield FD due in June
- d) Litchfield FD due in November
- e) LVA due in November

All data on physicals is available in Emergency Reporting.

9. Any EMS Business that needs to be discussed

None.

10. Old Business

S. Fogarty stated East Litchfield used the grant received to purchase canned emergency drinking water. Ten cases will be delivered to each department.

11. New Business

None.

12. Adjournment

J. Hodges moved to adjourn at 5:24 pm, S. Fogarty seconded and vote was unanimous.

John Campbell, Chairman
Board of Fire Commissioners & EMS

Date