

TOWN OF LITCHFIELD  
SAFETY & HEALTH COMMITTEE  
Regular Meeting Minutes  
Wednesday, September 17, 2025 ~ 11:00 a.m.  
Town Office Building & Remote by Google Meet

**CALL TO ORDER**

The meeting was called to order by First Selectman Denise Raap at 11:03 a.m.

**ROLL CALL**

**Present:**

Denise Raap, First Selectman

Raz Alexe, Director of Public Works

Robyn Ryle, Town Hall Representative

Nikky Yarrish, Liaison

Jeffrey Joseph, CIRMA Representative

**Absent:**

Ted Legendre, Department of Public Works

Ted Donoghue, WPCA Plant Superintendent

**MINUTES**

Raz motioned to approve the Meeting Minutes from May 14th, 2025. Denise seconded the motion. All voted "aye" and the motion passed.

**NEW BUSINESS**

**1. CIRMA Risk Management Report**

Presented by J. Joseph, CIRMA Risk Management Representative.

- J. Joseph reviewed the Risk Management Stewardship Report, focusing on Workers' Compensation trends.
- D. Raap inquired about safety training for Town of Litchfield volunteers. J. Joseph noted that there is online training and in-person training available. J. Joseph will contact the training coordinator for more information.

- N.Yarrish inquired about safety training in November. She will follow up with J. Joseph via email to secure dates.

## **2. DPW Safety Report**

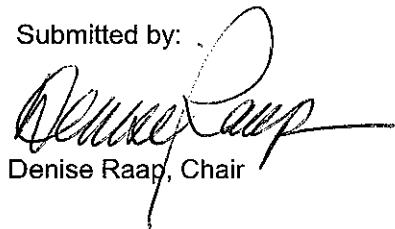
Presented by Raz Alexe, Director of Public Works

- There has been nothing new to report since the last meeting.

## **ADJOURNMENT**

D. Raap adjourned the meeting at 11:21 a.m.

Submitted by:

A handwritten signature in black ink, appearing to read "Denise Raap", with a long horizontal flourish extending to the right.

Denise Raap, Chair