

MEETING MINUTES
REGULAR MEETING OF THE LITCHFIELD BOARD OF SELECTMEN
TUESDAY, MAY 5, 2026 ~ 5:30 P.M.
IN-PERSON AT BANTAM ANNEX, 80 DOYLE RD, BANTAM, CT AND
REMOTE MEETING BY LIVE INTERNET VIDEO STREAM AND TELEPHONE

Call to Order First Selectman Denise Raap called the hybrid meeting to order at 5:30 p.m. Selectmen present were Jeff Zullo, John Bongiorno, Dan Morosani, and First Selectmen Denise Raap. Selectman Jodiann Tenney was absent.

Approval of Minutes:

- a) **Board of Selectmen, regular meeting, 04/21/2026 Motion:** J. Zullo motioned to approve the Board of Selectmen 04/21/2026 regular meeting minutes. J. Bongiorno seconded the motion, all voted aye and the motion passed.

Public Requests/Comments none

Selectmen's Requests none

First Selectman's Update Report D. Raap noted that there will be a joint meeting with the Borough of Litchfield at 6:00 p.m. at the Litchfield Firehouse on June 16th. D. Morosani requested that the farmers market be added as an agenda item for the joint meeting. D. Raap reported they have been invited for the Bantam River Cultural District announcement event on May 15th from 1:00–3:00 p.m. at Alain White Memorial Field, with a rain location at Bantam Borough Hall. She further noted that on May 9th at 11:00 a.m. the Oliver Wolcott Library will hold the Jefferson Elm Liberty Tree Dedication. D. Raap asked for volunteers to read the Declaration of Independence at the July 4th event. She also reminded the Board that on May 19th, TLB Architecture will present their findings on the Bantam Annex. Additionally, she noted that Household Hazardous Waste Day will be held on June 20th in Falls Village from 9:00 a.m. to 12:00 p.m., with tickets available on the Town website; although the process has transitioned to online registration, residents needing assistance may visit the First Selectman's Office. D. Raap also reported that the Town Hall, Bantam Annex, and the Administrative Assistant at Public Works have adopted summer hours, changing from the previous schedule of 9:00 a.m.–4:30 p.m. daily to 8:30 a.m.–4:30 p.m. Monday through Thursday and 8:30 a.m.–1:30 p.m. on Fridays through September 5th.

Resignations none

Interviews, Appointments & Reappointments none

Liaison Reports/Commission-Committee Minutes: On TownofLitchfieldct.gov website

Region 20 Update J. Bongiorno reported that the education component of H.B. 5323 was removed by the House of Representatives. D. Raap noted that legislators had requested a narrowing of the audit scope because the original request was considered too broad. J. Bongiorno stated that Senator Stephen Harding has two options for a revised bill, one calling for a forensic audit of the final quarter of Litchfield Public Schools and Region 6, and the second calling for an audit of all funds spent by the four towns on the creation and rebranding of Region 20. D. Raap noted that if the bill does not pass the Senate, the Litchfield Public Schools financial records belong to the Town, and she suggested forming a committee to review those records. The Board agreed that First Selectman Raap should request the financial records for the Litchfield Board of Education. D. Raap asked J. Bongiorno to prepare the proposed scope and resolution for the committee.

Advanced Tech Update J. Bongiorno reported that the WiFi-on-the-Green system is up and running and that the Town is awaiting final documentation from Frontier. J. Bongiorno stated that the Acceptable Use Policy and the Artificial Intelligence Policy are expected to be completed by the next ATC meeting.

WPCA Liaison Update J. Bongiorno reported that the UV system at the Sewer Department is up and running. He also noted that, in connection with the engineering study, the WPCA is considering a peer review and is exploring the possibility of obtaining a state grant to survey the entire Town's sewer system due to increased water inflow during rainstorms.

Sustainable Litchfield Update none

Interlocal EMS Committee Update none

Vacancies: The list of current appointed vacancies with term expirations is as follows:

Advanced Technology Commission: 1 regular member 02/2028; 2 alternate members 2/2028

Beautification Commission: 2 regular members 1-02/2029, 1-02/2027; 3 alternate members 2/2028

Cable TV Advisory Council: 1 member 6/2025

Conservation Commission: 1 regular member 12/2028, 1 alternate member 12/2028

Economic Development Commission: 1 alternate member 6/2027

Inland Wetlands Commission: 2 alternate members 6/2027

Litchfield Arts Council: 2 regular members 8/2027

Litchfield Prevention Council: 3 alternate members 1-6/2026, 1-6/2027, 1-6/2028

Milton Historic District Commission: 1 regulars 1/2030; 3 alternate members 2-1/2027, 1-1/2028

Pension Commission: 2 alternate member 1-3/2028, 1-3/2030

Sandy Beach Commission: 1 regular member 12/2028

Sustainable Litchfield Committee: 1 alternate members 3/2028

Veterans' Advisory Committee: 1 regular member 8/2026; 1 alternate member 8/2027

Water Pollution Control Authority (WPCA): 1 alternate member 1/2031

Western CT Coalition, CAC #22: 1 member 5/2027

Zoning Board of Appeals: 3 alternate members 3/2027

Tax Refunds

- a) **Four Refunds, Totaling \$811.46 Motion:** J. Zullo motioned to approve the four refunds totaling \$811.46. D. Morosani seconded the motion, all voted aye and the motion passed.

Transfers none

Old Business

- a) **Discussion of PILOT Policies** No additional discussion needed on this agenda item following the prior BOS meeting.
- b) **Board of Education Election Discussion Motion:** J. Zullo motioned to set the Litchfield Board of Education Representative to Region 20 election at a Town Meeting on June 10th at 7 p.m. J. Bongiorno seconded the motion. **Discussion:** J. Bongiorno requested that the election process be changed to a referendum, noting that he would like the ballot to include both the budget and the candidates running for the BOE. D. Raap explained that such a change would require an amendment to the regionalization plan. She further noted that there will be no BOE election next year, allowing time to work on revising the regionalization plan to permit an election, which would need approval from all towns within the region. **Vote:** All voted aye and the motion passed.
- c) **LVA Grant Agreement Motion:** J. Zullo motioned that the Board of Selectmen approve the grant agreement between the Litchfield Volunteer Ambulance Association and the Town of Litchfield and appropriate up to \$1.5 million in the grant which will be bonded per town meeting

resolution to assist the funding of the project once completed and forward to the Board of Finance and to the town meeting. J. Bongiorno seconded the motion, all voted aye and the motion passed.

New Business

a) May 14, 2026 Town Meeting Call - Lakeview High School D. Raap read the notice:

Notice is hereby given to the electors of the Town of Litchfield and those qualified taxpayers lawfully entitled to vote in Litchfield Town Meetings pursuant to Section 7-6 of the Connecticut General Statutes that the Annual Budget Meeting (a Special Town Meeting) will be held on May 14, 2026, at 7:00 p.m., at Lakeview High School, 98 Wamogo Rd, Litchfield, CT 06759, for the following purpose. She noted that there are eleven agenda items.

Motion: J. Zullo motioned to approve the annual budget meeting, special town meeting call on May 14th. J. Bongiorno seconded the motion, all voted aye and the motion passed.

b) AWA/PURA Approval Request for RPB Member Nomination D. Raap noted that Aquarion Water Company has been sold and that a Town representative will be needed to serve on the Regional Policy Board (RPB). She explained that the Board of Selectmen would make the appointment, which would then require approval at a Town Meeting, and that the position is a one-year appointment. **Motion:** J. Bongiorno motioned to nominate J. Zullo to the AWA/PURA and was the RPB member for Litchfield. D. Morosani seconded the motion, all voted aye and the motion passed.

Motion: J. Zullo motioned to rescind the notice of the annual budget special town meeting call on May 14th. J. Bongiorno rescinded his second. All voted aye and the motion passed

Motion: J. Zullo motioned to set the annual town budget (special) meeting call with the addition of an agenda item to authorize the Town to approve the nomination of Jeffrey Zullo to the RPB Member for the Aquarion Water Company Representative Policy Board. J. Bongiorno seconded the motion. **Discussion:** D. Raap read the notice:

Notice is hereby given to the electors of the Town of Litchfield and those qualified taxpayers lawfully entitled to vote in Litchfield Town Meetings pursuant to Section 7-6 of the Connecticut General Statutes that the Annual Budget Meeting (a Special Town Meeting) will be held on May 14, 2026, at 7:00 p.m., at Lakeview High School, 98 Wamogo Rd, Litchfield, CT 06759, for the following purpose. She noted that there are twelve agenda items.

Vote: All voted aye and the motion passed.

Correspondence none

Executive Session

a) Personnel, Town Clerk

b) Personnel, Land Use

Motion: J. Bongiorno motioned that all members enter executive session on personnel for Town Clerk and Land Use offices at 6:25 p.m. J. Zullo seconded the motion, all voted aye and the motion passed. All members came out of executive session at 6:38 p.m. **Motion:** J. Bongiorno motioned that the Board of Selectmen allow a five day pay out of vacation. J. Zullo seconded the motion, all voted aye and the motion passed.

Adjournment **Motion:** J. Bongiorno motioned to adjourn the meeting at 6:38 p.m. J. Zullo seconded the motion, all voted aye and the motion passed.


Denise Raap, First Selectman