

MEETING MINUTES
REGULAR MEETING OF THE LITCHFIELD BOARD OF SELECTMEN
TUESDAY, JUNE 16, 2026 ~ 5:30 P.M.
IN-PERSON AT THE LITCHFIELD FIREHOUSE, 258 WEST STREET AND
REMOTE MEETING BY LIVE INTERNET VIDEO STREAM AND TELEPHONE

Call to Order First Selectman Denise Raap called the hybrid meeting to order at 5:33 p.m. Selectmen present were John Bongiorno, Jodiann Tenney, Jeff Zullo, and First Selectman Denise Raap. Selectman Dan Morosani was absent.

Approval of Minutes:

- a) **Board of Selectmen, regular meeting, 06/02/2026 Motion:** J. Zullo motioned to approve the 06/02/2026 regular Board of Selectmen meeting minutes. J. Tenney seconded the motion, all voted aye and the motion passed.

Public Requests/Comments Matt Tobin, a Litchfield resident, stated that he reviewed the Region 20 audit and was disappointed that the auditor did not specify the amount of money Region 20 paid in invoices on behalf of Litchfield Public Schools and Region 6. He noted that he attended the Board of Education meeting prior to the audit's approval and raised that concern. He further stated that the audit did not indicate that the invoices provided for review were over budget, citing the transportation line as an example. He also asked about the \$400,000 check issued to Litchfield on July 1, 2024, and inquired what those funds were used for.

Selectmen's Requests none

First Selectman's Update Report D. Raap noted that she was in New Haven today with Congresswoman Rosa DeLauro, who organized a roundtable with First Selectmen and Mayors. They discussed cuts in State and Federal funding and how those reductions may affect municipalities. She mentioned that SNAP, Special Education funding, and transportation were among the areas impacted. She also stated that roads were discussed and expressed satisfaction with the condition of Litchfield's roads, noting that many towns and cities have not addressed their roads for several years due to budget cuts. J. Zullo noted that the Town has a 15-year master plan for roads and highlighted the extensive work completed in recent years on bridge projects, which are million-dollar undertakings. He also referenced Moosehorn Road as an example, explaining that while the Town maintains its portion, the road becomes very rough after the town line.

Resignations

- a) **Matthew Dyer from the Board of Finance, effective 06/12/2026 Motion:** J. Zullo motioned to accept Matthew Dyer's resignation from the Board of Finance and thank him for his service. J. Tenney seconded the motion, all voted aye and the motion passed.

Interviews, Appointments & Reappointments none

Liaison Reports/Commission-Committee Minutes: On TownofLitchfieldct.gov website

Region 20 Update J. Zullo asked about the status of the Finance Review Committee. D. Raap stated that she spoke with the other three First Selectmen, who are waiting for their respective Boards of Finance to meet. J. Zullo requested that the Litchfield BOF recommend a member to observe the Region 20 union contract negotiations for appointment by the BOS.

Vacancies: The list of current appointed vacancies with term expirations is as follows:

Advanced Technology Commission: 1 regular member 02/2028; 2 alternate members 2/2028

Beautification Commission: 2 regular members 1-02/2029, 1-02/2027; 3 alternate members 2/2028

Board of Ethics: 1 alternate members 06/2029
Cable TV Advisory Council: 1 member 6/2025
Conservation Commission: 1 regular member 12/2028, 1 alternate member 12/2028
Economic Development Commission: 1 alternate member 6/2027
Inland Wetlands Commission: 2 alternate members 6/2027
Litchfield Arts Council: 2 regular members 8/2027
Litchfield Prevention Council: 1 regular member 06/2026, 3 alternate members 1-6/2026, 1-6/2027, 1-6/2028
Milton Historic District Commission: 1 regulars 1/2030; 3 alternate members 2-1/2027, 1-1/2028
Park & Recreation Commission: 1 regular member 06/2030, 1 alternate member 06/2030
Pension Commission: 1 regular member 2/2028, 2 alternate member 1-3/2028, 1-3/2030
Sandy Beach Commission: 1 regular member 12/2028
Sustainable Litchfield Committee: 1 alternate members 3/2028
Veterans' Advisory Committee: 1 regular member 8/2026; 1 alternate member 8/2027
Water Pollution Control Authority (WPCA): 1 alternate member 1/2031
Western CT Coalition, CAC #22: 1 member 5/2027
Zoning Board of Appeals: 3 alternate members 3/2027

Tax Refunds none

Transfers none

Old Business none

New Business

- a) **Credit Card Policy Motion:** J. Zullo motioned to approve the credit card policy as recommended and J. Tenney seconded the motion. **Discussion:** J. Tenney asked how many credit cards the Town has. D. Raap stated that there is a credit card at Town Hall, the Bantam Annex, the Sewer Department, and the Public Works Department. She noted that purchases must be approved by a purchase order before the card is used and that the card must be signed out. She added that it is used for purchases such as those made through Amazon and that the credit card bill is paid in full monthly. J. Tenney expressed concern about language allowing the First Selectman to extend the spending limit for travel expenses and recommended establishing a separate policy outlining the stipend for daily travel expenses. **Vote:** All voted aye and the motion passed.

Correspondence D. Raap noted that a lease was written ten years ago for the bus lot dispatch building and that it is set to expire on September 30, 2026. She stated that a letter was sent expressing the Town's intention not to renew the lease. The Town subsequently received a letter indicating that non-renewal is not an option, despite the lease term ending on September 30, 2026.

Executive Session none

Adjournment Motion: J. Tenney motioned to adjourn the meeting at 5:54 p.m. J. Zullo seconded the motion, all voted aye and the motion passed.



Denise Raap, First Selectman