

**REGULAR MEETING OF THE LITCHFIELD BOARD OF SELECTMEN  
TUESDAY, JUNE 20, 2023 ~ 5:30 P.M.  
IN-PERSON AT TOWN HALL ANNEX, 80 DOYLE ROAD, BANTAM**

**Call to Order:** First Selectman Denise Raap called the regular meeting to order at 5:30 p.m. with Selectmen Jonathan Tarrant, Jeffrey Zullo and Christine Harding also present. Jodiann Tenney was absent.

**Approval of Minutes:** **Motion** J. Zullo moved to approve the 6/6/23 regular meeting minutes, and J. Tarrant seconded. All voted aye except C. Harding, who abstained because of absence, and the motion carried.

**Public Requests/Comments:** None

**Selectmen's Requests:** **Motion:** J. Zullo moved to move agenda item New Business a) to Executive Session - Employee Salary Negotiation, to fall before Correspondence. J. Tarrant seconded, all voted aye and the motion passed.

**Motion:** J. Zullo moved to add Len Fasano's recommended bid award for a new boiler at the high school to New Business a), and J. Tarrant seconded. All voted aye and the motion carried.

C. Harding mentioned well water trouble on Torrington Road, and she asked on the residents' behalf about the possibility of getting water from Aquarion. J. Zullo said the estimate of running the line up the hill when they were considering Gagarin Place was about \$1 million. C. Harding asked if there might be the possibility of grants or some way to extend water to the residents. D. Raap will reach out to Aquarion to ask about it.

**First Selectman's Update Report:** D. Raap informed the group that Mark Greenberg of Village Green properties has signed on with Jersey Mike's as a new tenant, and he is still working with Ion Bank. M&T Bank is closing inside Stop & Shop. Today was the ribbon cutting for Gagarin Place, as they have closed on six of eight houses so far. The July 5th Selectmen's meeting will be canceled. The meeting on July 18th will incorporate a Zoom link. D. Raap shared that the CT DOT will be coming on June 28th with Ed Fabbri and J. Zullo to do a walk around in conjunction with the Traffic Safety Committee findings. Fireworks are June 30th on Plumb Hill, and the "Chair Share" event will be June 27th at the Community Center at 4:00 p.m. Summer concerts start tomorrow night featuring Potter's Field on the Green. Tomorrow there will be international music at 28 Russell Street from 12:00 to 1:00 p.m., so bring your chairs. America 250, the group spearheading the country's 250th Anniversary, will be meeting next Tuesday at 5:00 p.m. at the Historical Society. She wished Cathy Fields a happy retirement, as she leaves the Historical Society to move to South Carolina after 35 years of service. The Economic Development Commission is hosting the 3rd annual "Top Dog" contest on July 14 -17th. Finally, D. Raap said she has signed the Permit Link contract so the Building, Land Use and the Fire Marshal departments can have online permitting for the new fiscal year. C. Harding expressed her displeasure with the AFTC company that assists Optimum with flagging and says she calls them every day regarding lack of attention to work and dangerous situations. D. Raap said she would contact Optimum about this.

**Interviews, Appointments & Reappointments**

**a) Interview Kerry Burns for Litchfield Arts Council, term 8/2024:** **Motion:** J. Zullo moved to table this interview to a future meeting, and C. Harding seconded. All voted aye, and the motion carried.

**Liaison Reports/Commission-Committee Minutes:** 6/12/23 Board of Finance; 6/8/23 Borough/HDC Consolidation Study Committee

**Sustainable Litchfield Update:** J. Zullo said there won't be another meeting until July 11th. D. Raap said she received the Solsmart bronze plaque that she has displayed at Town Hall.

**WPCA Liaison Update:** C. Harding reported the WPCA is working closely with the engineers from Woodard & Curran.

**Vacancies:** The list of current appointed vacancies with term expirations is as follows:

Beautification Commission: 1 regular member 2/2025; 2 alternate members 2/2025  
Broadband Commission: 1 alternate member 1/2025  
Cable TV Advisory Council: 2 members, 1 BOE rep, both 6/2023  
Capital Improvements Committee: 1 Citizen at Large 11/2023  
Conservation Commission: 2 alternate members 12/2024  
Economic Development Commission: 2 regulars 6/2025, 6/2026; 1 alternate 6/2023  
Inland Wetlands Commission: 2 alternate members 6/2024  
Litchfield Arts Council: 1 regular member 8/2024  
Litchfield Housing Authority: 2 members 8/2023, 8/2024  
Litchfield Prevention Council: 1 regular member 6/2024; 2 alternate members 6/2023  
Milton Historic District Commission: 1 regular 1/2023; 3 alternates; 2-1/2024, 1-1/2025  
Park & Recreation Commission: 1 alternate member 6/2025  
Pension Commission: 1 alternate member 3/2025  
Sandy Beach Commission: 1 regular member 12/2022  
Social Services Board: 2 regular members 2/2024, 2/2025  
Sustainable Litchfield Committee: 1 alternate 3/2024  
Town Facilities Review Committee: 1 BOF Member 3/2026; 1 BOE Member 3/2026; 3- 3/2026  
Traffic Safety Community Action Group: 1 regular member 1/2025  
Veterans' Advisory Committee: 2 regular members 8/2023, 8/2025  
Western CT Coalition, CAC #22 (formerly NW Regional Mental Health Board): 1 member 5/2023  
Zoning Board of Appeals: 3 alternate members 3/2025

**Tax Refunds:** None

**Old Business:** None

**New Business**

**a) Award Bid for #3 Boiler at LHS: Motion:** J. Zullo moved to award the #3 boiler replacement for LHS/LMS to Connecticut Combustion Corporation in the amount of \$138,440.00, with project funding flowing from the budgeted \$120,000 plus \$18,440 moved from the surplus in the rug tiles project account. J. Torrant seconded the motion. D. Raap noted that the rug tile project was \$61,526 under budget, which seemed like a lot. Upon voting all voted aye and the motion carried.

**b) HVAC Upgrades at Town Hall:** D. Raap presented work done by Raz Alexe that showed some great rebates available right now until the end of this year, but they will not include work in the vault. This will be funded from \$75,000 moved from Borough ARPA sidewalks to the Town Hall HVAC project. Moving the money would also have to be approved by the Board of Finance and Town Meeting. The rebates would fund about half the project. **Motion:** J. Zullo moved to approve the Town Hall HVAC system upgrade in the amount of \$38,400 as provided by R. Alexe for Mitsubishi HYPER heat pumps and to

forward this to the Board of Finance and Town Meeting for funding transfer approval. J. Torrant seconded. Upon voting all voted aye and the motion passed.

**Executive Session - Employee Salary Negotiation:** **Motion:** J. Torrant moved that the Board of Selectmen go into executive session at 5:54 p.m. to discuss employee wage negotiation. C. Harding seconded, all voted aye and the motion passed. Out of executive session at 6:19 p.m. with no action taken.

**Motion:** J. Zullo moved to remove from the table Interviews a), Interview Kerry Burns for Litchfield Arts Council, term 8/2024. J. Torrant seconded, all voted aye and the motion carried.

**a) Interview Kerry Burns for Litchfield Arts Council, term 8/2024:** Ms Burns said she grew up in Oxford and has lived in Bantam since 2020. She wanted to serve on a council, and found the Arts Council would be a good fit for her talents. She would like to connect the community with the arts and served at a table at the Makers Market on June 10th. **Motion:** J. Torrant moved to appoint Kerry Burns to the Litchfield Arts Council with a term ending 8/2024. J. Zullo seconded, all voted aye and the motion carried.

**Correspondence:** None

**Adjournment:** **Motion:** J. Torrant moved to adjourn at 6:25 p.m. and J. Zullo seconded. All voted aye and the motion carried.



Denise Raap, First Selectman