

**SPECIAL MEETING OF THE LITCHFIELD BOARD OF SELECTMEN
WEDNESDAY, NOVEMBER 1, 2023 ~ 4:00 P.M.
IN PERSON AT TOWN OFFICE BUILDING
74 WEST STREET, LITCHFIELD**

Call to Order: First Selectman Denise Raap called the special meeting to order at 4:03 p.m. with Selectmen Jonathan Tarrant, Jeffrey Zullo, and Christine Harding also present. Jodiann Tenney was absent.

Action on the Plumb Hill Playing Fields Property: the BOS has to decide whether to retain the fields with the Region #20 transfer of property

Motion: J. Zullo moved that the town of Litchfield retain the Plumb Hill Playing Fields property and segment it off in the transfer to Region #20. C. Harding seconded the motion.

J. Zullo felt that, as with the solar arrays including the ground mounts and air rights to the carports, the Town should retain the fields. Plumb Hill Playing Fields is an entity that the Town worked with to establish it. We could retain a lease with them. They will also have a lease from Region #20. Our liability insurance would cover any potential liability, and Region #20 should indemnify the Town for any liability concerns. PHPF would like us to extend the lease for another 20 years for assurance of long-term usage. J. Tarrant added that this falls in line with the intended use by Mrs. Seherr-Thoss. Ed Fabbri noted that Chris Leone, Superintendent of Schools, would like a list of attached equipment that should be insured and by whom. The School will insure the non-permanent equipment and accessories and indemnify the Town for any liability, and the permanent fixtures have been sent to CIRMA for global coverage. The list of assets submitted by Ed Fabbri should be retained. C. Harding stressed the importance of knowing who is responsible for coverage on all items.

Vote: Upon voting on the motion all voted aye, and the motion carried unanimously.

To approve the Berkshire Surveying quotes needed in order to transfer the school property

D. Raap explained that she spoke to Chris Leone, who is going to propose that the Litchfield Board of Ed pay half of the quote. He is confident that it will be received favorably.

Motion: J. Zullo moved that the Board of Selectmen approve the Class A-2 surveys for Litchfield High School/Middle School and the Intermediate School in the amount of \$18,750.00 and also approve the Class A-2 survey for the Litchfield Center School in the amount of \$14,500.00, with half the funding to come from the Public Works operating budget, until such time as the Board of Ed reimburses the Town for the A-2 survey costs. This is for the transfer of the properties to Region #20. C. Harding seconded.

Amendment: J. Zullo amended his motion to approve proceeding with Berkshire Surveying's Item 4, "Set iron pins on major lot corners as directed by you" with cost limited to 10% of the total bid for both bids. Also, it is stipulated that the school will retain the parking lot at LIS and the Town of Litchfield will retain the air rights of the solar carports. The solar array at the High School should be separated by the

delineation of the chain link fence. Further, the lease line for PHPF and the A-2 survey lines should coincide. C. Harding seconded the amendment.

Vote: Voting on the original motion including the amendment, all voted aye and the motion carried.

Adjournment: **Motion:** J. Torrant moved to adjourn at 4:19 p.m. and J. Zullo seconded. All voted in favor and the motion carried.

Denise Raap, First Selectman