

Litchfield Broadband and Wireless Commission

December 4, 2023 6 PM via Zoom

Draft of Special Meeting Minutes

**Call to Order:** Chair John Morosani called the regular meeting to order at 6:01 PM. Present were John Morosani, Bruce Schnitzer, Erich Marriott, Steve Simonin, Burke Gibney, and Denise Raap.

**Old Business:**

The commission discussed the progress made towards funding the Muni Wifi project with Frontier.

The Frontier proposal calls for a capital payment of \$138,954. The Town granted us \$60,885 from the initial ARPA contract, and we received an additional grant of \$67,477 from the Seherr-Thoss Charitable Trust, which leaves a balance of \$10,592. The Board of Selectman agreed to allocate an additional \$10,592 from the remaining ARPA funds. That proposal will be reviewed by the Board of Finance on December 11<sup>th</sup>. If approved, the proposal will be presented for approval at a Town Meeting in January.

The BOS will still need to include the monthly recurring cost (MRC) of \$21,240 in the FY 2024/2025 budget (12 x \$1,970).

In the meantime, we will continue to work on the contract that Frontier has proposed. The town attorneys have reviewed the contract and came back with several concerns that are being discussed with Frontier. We will likely have to have the contract reviewed by CIRMA as well.

Erich Marriott made a motion to approve meeting dates for 2023, seconded by Burke Gibney. All were in favor. The meeting dates are as follows:

January 22

February 26

March 25

April 22

May (no meeting Memorial Day)

June 24

July 22

August 26

September 23

October 28

November 25

December 23

There was no new business or announcements.

**Adjournment:** Erich Marriott made a motion to adjourn at 6:21, seconded by Bruce Schnitzer. The motion passed.

Respectfully submitted by J. Morosani.