

LITCHFIELD CAPITAL IMPROVEMENTS COMMITTEE
REGULAR MEETING
TUESDAY, NOVEMBER 24, 2020 – 7:00 P.M.
REMOTE MEETING BY LIVE INTERNET VIDEO STREAM AND TELEPHONE

Call to Order: Chairman Fran Carpentier called the remote regular meeting to order at 7:02 p.m. with all members present: Sean Fogarty, Rax Alexe, James Koser, Barbara Putnam, Denise Raap, John Morosani, Michael Kostecki, Erich Marriott and Amaechi Obi. Park and Recreation Commissioners present were Ray Schmidt and Gianni Perugini. Denise Raap hosted Zoom.

Approve Minutes

a) Regular 11/17/20 Motion: J. Morosani moved to approve the meeting minutes of November 17, 2020, and M. Kostecki seconded. All voted aye and the motion carried.

Motion: B. Putnam moved to switch the order of the following department requests to accommodate Park and Recreation, which only has one item. E. Marriott seconded, all voted aye and the motion carried.

Review of Department Requests

a) Park and Recreation: Ray Schmidt, Park & Recreation Commissioner, presented. He explained the one item as a complete overhaul of the tennis courts at Community Field. The total proposal estimate amount from Putnam Tennis courts was \$108,095, so they are asking for \$110,000 as a cushion. R. Alexe confirmed that the large cracks in the surface will be problematic, even if repaired. R. Alexe also said that the drainage could be done in-house. He added that 25% to 40% could be added to the price of a job where prevailing wage applies. Without in-house drainage, the quote is at \$98,975. R. Alexe recommended approving \$99,990, as it is under the \$100,000 threshold for prevailing wages. All agreed and the adjustment was made to \$99,990 for the Community Field tennis courts job.

b) DPW Facilities

1. Recycling Center - Building Concrete Floor Repairs: R. Alexe said there are two areas of concern. The slab at the entrance of the overhead door has to be jackhammered and replaced. The second area is in the corner of the swap shop area where there is a settlement of the floor that needs to be shored up and concrete replaced. This job is \$18,000.

2. Municipal Parking Lot Retaining Walls: R. Alexe explained that the wall in back of the municipal bathrooms has no footings and is falling apart. They will have to put in drains and pour masonry footers and then rebuild the walls reusing the brick and boards, replacing some of the boards as needed. It is an eyesore and a safety hazard, as this wall abuts neighbors' yards and could fall. Later they will put up a stockade fence to hide the compactors. The cost of the project is \$189,000.

3. GIS Software: R. Alexe said they are continuing to add layers to the GIS system each year, with a \$20,000 annual maintenance cost that had been previously approved by the Board of Selectmen. After two more years, it will be assessed. He would like to have public access to everything by 2023. It will have to be kept up to date after that. For 2021/22 they are seeking a tree layer, MS4 Stormwater layer, Sustainability CT layer, and a maintenance and development layer.

Final Recommendation: Chairman Carpentier said we now have total requests of \$3.247 million without adjustments. The Board of Finance had asked to stay within \$2 - \$3 million. Last year we bonded \$2 million. As an average we are still well below at \$2.6 million. He felt there were no unnecessary items requested. With adjustments made at this meeting, the new total would be \$3,237,409.00.

Motion: B Putnam moved to send to the Board of Selectmen as a final recommendation a proposed capital budget for 2021/22 of \$3,237,409.00, which includes all adjustments. S. Fogarty seconded the motion, all voted in favor and the motion passed.

Set 2021 Meeting Schedule: Motion: J. Morosani moved to adopt the 2021 meeting schedule as presented, and B. Putnam seconded. All voted in favor and the motion passed.

Adjournment: Motion: E. Marriott moved to adjourn at 8:18 p.m. and J. Morosani seconded. All voted aye and the motion carried.

Denise Raap, Secretary