

LITCHFIELD CAPITAL IMPROVEMENTS COMMITTEE
REGULAR MEETING
TUESDAY, NOVEMBER 10, 2020 – 7:00 P.M.
REMOTE MEETING BY LIVE INTERNET VIDEO STREAM AND TELEPHONE

Call to Order: Chairman Fran Carpentier called the remote meeting to order at 7:00 p.m. with all members present: Sean Fogarty, Rax Alexe, James Koser, Barbara Putnam, Denise Raap, John Morosani, Michael Kostecki, Erich Marriott and Amaechi Obi.

Approve Minutes: **Motion:** J. Morosani moved to adopt the minutes of January 7, 2020, and S. Fogarty seconded. All voted in favor and the motion carried.

Election of Officers

a) Chairman: Motion: B. Putnam moved to nominate Fran Carpentier for Chairman, and D. Raap seconded. There were no other nominations. Upon voting, all voted in favor and the motion carried.

b) Secretary: Motion: F. Carpentier moved to nominate Denise Raap for Secretary, and Mike Kostecki seconded. There were no other nominations. Upon voting, all voted aye and the motion carried.

Review of Department Requests – Schedule A Forms: Chairman Carpentier explained that in prior years there has been some confusion with submitted forms being incomplete, so he asked that the group review all submissions in advance to forward questions to the departments so they could be cleared up before their presentations. No one had any comments other than Mr. Carpentier noting that Park & Rec used the numerical priority system on Form B and A,B,C on Form A.

Review Requests

a) Fire & EMS: Fire & EMS Commissioner Sean Fogarty summarized its requests as the replacement of East Litchfield's Engine 26 (\$700,000) and the biannual \$10,000 for fire pond repairs/upgrades. He then turned the meeting over to East Litchfield Deputy Chief Jon Cattey for presentation on the replacement of its primary attack vehicle, Engine 26. Jon Cattey presented a slide show showing the 1991 pumper which has been in service for 30 years with maintenance cost growing and safety issues. They are looking to replace this truck in kind with no fancy extras, but updated safety features. The replacement truck would have to be custom built to accommodate the bay clearance, which could cost \$20,000 more. Adding 7% inflation for 2022, the estimate for total cost is \$700,000. He estimated \$20,000 for trade-in. Prepaying can net a discount and better overall cost. D. Raap asked about electric power, but Mr. Cattey said diesel is still the best. E. Marriott asked him about Federal grants, and he said Federal grants are opening up but cater to COVID-19 response, so it would be a hard sell for East Litchfield as a subsection of Litchfield. A majority of gear would be transferred from the old truck. F. Carpentier mentioned the possibility of less down-payment and spreading the purchase over two years. A. Obi said they need to know how fast they are going to need the money, as it would affect bonding. F. Carpentier said they wouldn't know the amount of the discount until after bonding, as they would have to select a vendor to know. He said they are struggling to stay within the \$2 million - \$3 million/year in capital spending. J. Cattey said he could investigate other companies' truck purchases to see what discount they got and how their Town advised them.

b) Police: F. Carpentier said there are no capital requests for 2021/22.

Review CIC Meeting Schedule: F. Carpentier reviewed the meeting schedule for this year, revised 11/3/20. The dates remain the same, but all meetings will be remote rather than in person. The dates have changed for department presentations, as we were not sure when Park & Recreation would be ready. There has been no notification from the Board of Ed for any facilities projects.

Adjournment: Motion: B. Putnam moved and J. Koser seconded a motion to adjourn at 7:56 p.m. All voted in favor and the motion passed.



Denise Raap, Secretary