

**LITCHFIELD CAPITAL IMPROVEMENTS COMMITTEE
REGULAR MEETING
TUESDAY, NOVEMBER 27, 2018
LITCHFIELD TOWN OFFICE BUILDING – 7:00 P.M.**

Call to Order: Acting Chairman Fran Carpentier called the meeting to order at 7:00 p.m. Also present were Jim Koser, Ed Evers, Ed Gadomski, John Morosani, Raz Alexe and Leo Paul. Absent were Ray Schmid and Amaechi Obi.

Motion: L. Paul moved to add to the agenda “Approval of Minutes” and J. Morosani seconded. All voted aye and the motion carried.

Approval of Minutes: **Motion:** L. Paul moved to approve the meeting minutes of 11/20/18 with one correction. J. Morosani seconded, all voted aye and the motion carried.

Motion: L. Paul moved to change the order of the requests so that the Police becomes a), Park & Recreation becomes b), Fire & EMS becomes c) and Board of Ed becomes d). E. Gadomski seconded, all voted aye and the motion carried.

Review Requests with Departments

a) Police: Trooper Holm clarified that the priority level should be 1 instead of 3 as indicated on the form. The mileage right now is 40,000 miles. This would be for Officer Kenney, his car would become the spare, and they would get rid of the old Crown Victoria. They plan to replace it in the spring of 2020, but they could push it out to fall of 2020.

b) Park & Recreation: Brent Hawkins presented a new request package so that priority 1 is community rest rooms. Next is the basketball court upgrade, followed by the guardrail replacement.

c) Fire & EMS Commission: John Campbell was unable to attend, but Ed Evers explained the items requested. Chief Ryan Crichton and Jack Hodges were also present from Northfield Fire Co.

Priority 1: Replace 1993 Northfield Rescue truck - \$450,000: Chief Crichton said they intend to sell the old truck outright or send it to auction. The value may be lower than expected. This is their first apparatus out the door on rescue calls and includes medical calls, over 60% of all calls. The new truck will have more space to be able to move equipment around. The custom vehicle is \$75,000 more than the commercial but makes the truck shorter and will easily fit in the driveway. Additional equipment for the truck should not be needed.

Priority 2: Replace 2006 Bantam B-37 Ambulance - \$100,000 (with \$75,000 to be funded by BFD): Ed Evers said they have done 636 EMS charted responses in the recent 22-month period with two ambulances. In that same period there have been 48 responses where both Bantam ambulances were out at the same time, and 25 where they went to Morris. Chief Ryan Litwin explained history and usage of the Bantam ambulances. They plan to dispose of the old ambulance.

Priority 3: Replace 4 exterior doors - \$25,000: Ed Evers explained the four metal doors and frames. Raz Alexe added there has been major heat loss with these old doors.

Priority 4: Fire Ponds - \$10,000: Ed Evers pointed out the schedule on Form B and explained the work to be done one each.

d) Board of Education: David Fiorillo and Len Fasano were present from the Board of Ed.

Priority 1: LMS/LHS Phone System - \$60,000: Mr. Fiorillo said the phone replacement is the final portion for the LMS/LHS, and is the top priority item.

Priority 1: School Passenger Van - \$40,000: The other top priority item is a school passenger van. It is more cost efficient to avoid using an outside livery service.

Priority 2: Maintenance Pick-Up Truck - \$39,000: Len Fasano said their current truck is old and no longer reliable. F. Carpentier asked if they could purchase a used vehicle for half the price, and asked them to come back with some used truck suggestions. They were agreeable.

Priority 2: LHS/LMS Replace Walk Behind Floor Machine - \$11,500: L. Fasano said the old machine is ten years old and needs to be replaced.

Priority 2: Remove Playscape at LCS - \$25,000: They will not come to Capital for the replacement playscape as they will fundraise. R. Alexe was concerned, reminding the Committee that this item appeared on last year's Capital for \$75,000. There are two parts to this project, with the planned repaving project that requires new drainage at a cost of \$130,000. This is a Public Works BOE Facilities item, but should be done in conjunction. Therefore, the total project cost will be \$155,000. D. Fiorillo said the playground removal could be put off for a year, if it will ensure the paving be done. Mr. Alexe said he was not part of the discussion on the playscape. L. Paul said there should be a traffic study including the drop-off area and Woodruff Street. Mr. Fiorillo encouraged a separate meeting with the LCS Principal.

Mr. Fiorillo then said that a hard line should be drawn below Priority 2 items and continued by summarizing Priorities 3, 4 and 5 items. Band equipment should be taken out of operating, as the instruments will not last over ten years. They need to make a plan for cafeteria equipment replacement. He asked how the Committee would like to go forward with the need for copy machines – lease vs Capital request. Ed Gadomski thought leasing was the way to go. F. Carpentier felt the technology changes so fast that he recommended leasing. L. Paul agreed.

Adjournment: Motion: J. Morosani moved to adjourn at 8:33 p.m. and E. Evers seconded. All voted aye and the motion carried.

David T. Wilson
Chairman