

**LITCHFIELD CAPITAL IMPROVEMENTS COMMITTEE  
REGULAR MEETING  
TUESDAY, DECEMBER 28, 2021 – 7:00 P.M.  
IN PERSON AT LITCHFIELD FIREHOUSE, 258 WEST STREET AND  
REMOTE MEETING BY LIVE INTERNET VIDEO STREAM AND TELEPHONE  
(masks required for in-person meetings)**

**1. Call to Order:** Chairman Fran Carpentier called the hybrid meeting to order at 7:00 p.m. Members attending were Fran Carpentier, Denise Raap, Erich Marriott, John Morosani, Michael Kostecki, Sean Fogarty, Jim Koser, Raz Alexe and Amacchi Obi.

**2. Approve Minutes**

**a) Special 12/14/21: Motion:** J. Morosani moved to approve the special meeting minutes of 12/14/21 and R. Alexe seconded. All voted aye and the motion passed.

**3. Review Public Works Town and BOE Facilities:** Raz Alexe said they are requesting \$610,044 for the Town Facilities items, namely:

Public Works Roof Replacement (northern half of bldg.)	\$156,044
Foundation Study at Town Hall	30,000
In-house IT Software PW Modules (replaces CarteGraph)	10,000
GIS Software	20,000
Fuel DPW Pump Replacement (2) and Complete Underground Piping	205,000
Municipal Lot Retaining Wall Removal and Installations	189,000

For the Board of Ed Facilities requests, the following projects are proposed by Jeremiah Sattazhan for a total of \$275,000:

LHS/LMS Sections of Sidewalk & Curbing	\$ 70,000
LHS Install Emergency Generator	125,000
LIS Gym: Baskets, Painting, Mechanicals, Wall Padding, Doors	80,000

Questions were asked and clarifications made on these projects. F. Carpentier asked if the LHS could use a smaller generator that would just serve the IT network, and how much could be saved by scaling it down. As proposed it could be also used for a shelter, but not if scaled down.

**4. Review Board of Education Interior Facilities:** There were no requests for BOE interior, and J. Sattazhan confirmed there will be no additional requests.

**Motion:** M. Kostecki moved to add "Park & Rec Presentation" to 5a, and S. Fogarty seconded. All voted aye and the motion passed.

**5. Review Oliver Wolcott Library Request:** J. Morosani presented the request for an all-building generator for \$60,318. It is a 50kw setup that would keep everything except air conditioning in the summer. It would also enable the library to run a public internet network outside the library. F. Carpentier asked how many other towns our size have a comparable generator. J. Morosani said he could research the answer, and noted that power outages are more prevalent now. Another question was how many small towns have their library as a main source of internet access. F. Carpentier also asked how they approach this with the Litchfield Historic District Commission. J. Morosani said these are not extra noisy generators, and it would be sited behind the library in an enclosed cabinet with the tank buried. He also

said they would have to apply for permits from the LHDC and P&Z after they have approval. He further asked that if the request for the LHS generator was approved, could the internet access be available there for the public, and the answer was yes. J. Morosani said that the request for OWL would ensure heat and electricity in addition to internet access. Mr. Carpentier questioned whether the need for reading is so great when there is no electricity and asked if the OWL has a capital account. Mr. Morosani said their capital account goes to maintaining what is already there. They tapped their endowment to put money into capital in case a boiler went down, for example. R. Alexe asked what an extended power outage would cause in losses. J. Morosani said there could be damage to the stacks on the basement level if a pipe were to burst. The question arose about adding antifreeze to the water system, but the answer was unknown without research. F. Carpentier asked if a smaller unit (40kw, \$48,600) would work, and Mr. Morosani said they would not be saving much.

**5a. Review Park & Recreation Requests:** Park and Recreation Coordinator Colleen Kinkade said the upgrades to the Community Field Casadei baseball field and the track are the priorities, and they need to increase that request to \$80,000. They will split the three fields' work into three years.

They are also asking for funding for a \$15,000 ten-year study plan. C. Kinkade summarized the completed projects that were part of the first ten-year study. Further, she is asking for a vehicle (\$34,000), as she has many uses for it. Sharing other town vehicles is not always easy, and she has been using her own personal vehicle. F. Carpentier suggested contacting Aquarion to see if they have any used vehicles or look at other avenues first. Finally, Colleen presented pictures of the Community Field pavilion and explained the needed roof and other upgrades (\$15,000). They said the price is from the last feasibility study and must be updated. D Raap suggested taking half of the future Town Beach Upgrade money, \$50,000, and reallocating it this year to one of the requested projects. D. Raap expects to ask for AARPA money for the Town Beach in the next tranche of distributed funds.

**6. Adjournment: Motion:** R. Alexe moved to adjourn at 8:33 p.m. and M. Kostecki seconded. All voted aye and the motion carried.



Denise Raap, Secretary