

**LITCHFIELD CAPITAL IMPROVEMENTS COMMITTEE  
REGULAR MEETING  
TUESDAY, NOVEMBER 14, 2023 – 7:00 P.M.  
LITCHFIELD FIREHOUSE, 258 WEST STREET**

**Call to Order:** As Acting Chairperson, First Selectman Denise Raap called the meeting to order at 7:05 p.m.

**Present:** Members present were Amaechi Obi, Michael Kostecki, Raz Alexe, Sean Fogarty, John Morosani and Denise Raap. Also present were Brett Seamans, Asst. Supervisor Public Works, Alan Landau, David R. Wilson

**Absent:** Erich Marriott, Donna Pacc (later joined by phone)

**Oath of Office to New and Returning Members:** Town Clerk Lisa Losee administered the oath of office to D. Raap, M. Kostecki, J. Morosani and S. Fogarty following their recent reappointments.

**Approve Minutes**

**a) Regular 1/10/23: Motion:** M. Kostecki moved to approve the minutes from the 1/10/23 meeting and J. Morosani seconded. All voted aye and the motion carried.

**Election of Officers:** D. Raap announced this item will be tabled until the next meeting when the results of the election recount is known.

**a) Chairman**

**b) Secretary**

**Motion:** J. Morosani moved and S. Fogarty seconded a motion that D. Raap continue as Acting Chairperson for the remainder of this meeting. All voted aye and the motion carried.

**Review/Adjust Department Review Schedule**

11/14 - Fire & EMS

11/28 - Public Works

12/12 - Park & Rec

All were satisfied with the above schedule. J. Morosani spoke about the school generator and possible confusion over whether the Board of Ed or Public Works would be coming back with something for a generator at the high school. There was a question last year about whether the actual bid was much more than needed. They are intending to keep the heat on, run emergency lights, the internet and what is needed to use the gym as an emergency shelter. The generator is not meant to run the whole building. They are working on finding something that would only draw on certain circuits and supply power for these areas. Then they could compare the quote against the \$125,000 from last year to see how much additional they would need. A. Obi said the Board of Ed said last year that there would be no more capital requests, and J. Morosani said they can probably fund the cost with what they will have left over as long as they can have access to the \$125,000. D. Raap said the money is still available, and this request could be added onto the 12/12/23 meeting after Park & Rec. **Motion:** M. Kostecki moved to add the Board of Ed's request onto the 12/12/23 agenda to fall after Park & Rec. S. Fogarty seconded, all voted aye and the motion carried.

**Review Department Requests**

**a) Fire & EMS Commission:** S. Fogarty brought forward four projects for consideration.

### 1. Litchfield Fire Department Building Finalization

To date there is a new floor, new windows and asbestos abatement completed and paid for. They are now focusing on new concrete aprons at the apparatus bay doors, and new heaters, new lights and electrical devices that are in the apparatus bay ceiling. These items are part of the original request that were not done because of cost increases and time delays. He then reviewed all the projects for the entire upgrade and itemized the two final projects as \$20,000+ for the concrete aprons and \$67,00+ for the heaters, lights and electrical devices in the apparatus bay. The scope of these projects have already been approved, but the funding grew too large to cover them. So now it must be approved with the new funding.

### 2. Litchfield Fire Department Generator Replacement

S. Fogarty explained that Litchfield's generator is approaching 40 years of age and wants to avoid it failing or burning out unexpectedly as happened with East Litchfield. The proposed generator is a Kohler KG50 propane model, the same as what they have currently. He shared the bid with the group.

### 3. East Litchfield Base Radio Tower

S. Fogarty presented this request because they discovered when doing the new roof that where the base antenna was installed on the roof was a source of major water intrusion. They decided to reinstall it with a post into the ground to reestablish radio communications, as they are without a base radio. The location of the tower will be on the west rear side of the building so that it will be about the same height as the roof line. They will sink a telephone pole into the ground next to the building and attach radio equipment to it. R. Alexe mentioned the lift or elevator proposed for the second floor, and wanted to make sure there was room for that installation. S. Fogarty will ask the Chief.

### 4. LVA Equipment & Overrun (Radios)

S. Fogarty shared that LVA has incurred capital and overrun costs from equipment (radios). This may also include some loss of items during the building's flooding. There was no formal quote from LVA. D. Raap said she had asked Chief Pudlinski to also apply to Scherr-Thoss next spring.

The townwide Fire/EMS vehicle list has been received and was emailed and distributed to members. D. Pace asked if the approval process has to be repeated if the cost goes up after review. S. Fogarty said sometimes it can be absorbed or funded through grants. The amount of money needed for the firehouse upgrade was far more than could be funded easily.

D. Raap asked about the 3 bids received for Northfield's truck, and they were \$1,017,868, \$997,668 and \$954,000 (which can be trimmed down for savings). Discussion ensued on possible ways to award a contract and avoid cost increases. R. Alexe said there are mechanisms in place such as a waiver of claim to keep a contract in place and avoid cost increases.

**Adjournment: Motion:** J. Morosani moved to adjourn at 7:46 p.m. M. Kostecki seconded, all voted aye and the motion carried.



Denise Raap, Acting Chairperson