

DESIGN REVIEW ADVISORY COMMITTEE

January 4, 2024

Town Hall Annex

80 Doyle Rd. Bantam, CT

Minutes

The meeting was called to order at 9:20 a.m.

1. Attendance: C. Bramley, B. Seamans and Land use Administrator, S. Musselman.

2. Discussion of proposed locations of Town EV Charging Stations.

B. Seaman's reviewed only the locations of the proposed EV charging stations, which include the Municipal parking lot, Town Hall, Land Trust property, Russel Street and the Bantam Town Hall Annex. Sites were discussed, in particular the Land Trust property that currently does not have P&Z special exception and site plan approval for the multiple non-profit tenants in the building or the placement of the caboose. The appearance of the charging stations will be reviewed by the Planning and Zoning Commission when 8-24 and site plan applications for locations are submitted to them. C. Bramley moved a favorable recommendation for the locations of the charging stations as presented and discussed, design of units to be approved by P&Z. The motion was seconded by B. Seamans and unanimously approved.

3. Review of P&Z design guidelines for special exceptions and site plan review

C. Bramley stated there is a need to update the Design Review procedures and guidelines in the Zoning regulations. There was a brief discussion as to the type of additions needed and B. Seamons was asked to review and make suggestions for improvements. C. Bramley stated the Southington regulations, which are available online, might be helpful in determining what needs to be added to Litchfield's regulations.

S. Musselman left the meeting at 9:40 a.m.

4. Any other business - None

5. Approval of the minutes of December 7, 2023

B. Seamans moved and C. Bramley seconded a motion to approve the minutes, unanimously carried.

6. Adjournment

C. Bramley moved and B. Seamans seconded a motion to adjourn at 9:50 a.m. The motion carried unanimously.

Carol Bramley

Chairman