

TOWN OF LITCHFIELD, CONNECTICUT

ANNUAL FINANCIAL REPORT

June 30, 2016

TOWN OF LITCHFIELD, CONNECTICUT

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INDEPENDENT AUDITOR'S REPORT

Board of Selectman
Town of Litchfield, Connecticut
Litchfield, CT 06759

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town of Litchfield Connecticut, as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the Town of Litchfield, Connecticut's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to the financial audits contained in *Governments Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town of Litchfield, Connecticut as of June 30, 2016, and the respective changes in the financial position, and, where applicable, cash flows thereof and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the *management's discussion and analysis* on pages 3a through 3g and the required supplemental information on pages 52-58, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Litchfield, Connecticut's basic financial statements. The combining and individual nonmajor fund financial statements and schedules, the schedule of property taxes levied, collected and outstanding, and the schedule of debt limitation are presented for the purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements and schedules, the schedule of property taxes levied, collected and outstanding, and the schedule of debt limitation are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the nonmajor fund financial statements and schedules described in the above paragraph are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

The statistical tables have not been subjected to the auditing procedures applied in the audit of the basic financial statements, and, accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 9, 2016 on our consideration of the Town of Litchfield, Connecticut's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Town of Litchfield, Connecticut's internal control over financial reporting and compliance.

CLERMONT & ASSOCIATES, LLC
Prospect, Connecticut

December 9, 2016

TOWN OF LITCHFIELD, CONNECTICUT

MANAGEMENT'S DISCUSSION AND ANALYSIS

JUNE 30, 2016

This discussion and analysis of the Town of Litchfield, Connecticut's (the "Town") financial performance is provided by management to provide an overview of the Town's financial activities for the fiscal year ended June 30, 2016. Please read this MD&A in conjunction with the Town's financial statements.

Financial Highlights

- Net position of our governmental activities decreased by \$197 thousand. This included a net assets transfer of \$3,286,788 to the business type activities related to the creation of an enterprise fund for the W.P.C.A.
- Net position of our business-type activities increased by \$ 3.6 million. This included a net assets transfer of \$3,286,788 from the governmental activities related to the creation of an enterprise fund for the W.P.C.A.
- The General Fund reported a fund balance this year of \$4.7 million; \$43 thousand less than the general fund balance reported in the prior year;
- The resources available for appropriation in the general fund were \$4.2 million.

Overview of the Financial Statements

This annual report consists of a series of financial statements. The statement of net position and the statement of activities (Exhibits A and B, respectively) provide information about the activities of the Town as a whole and present a longer-term view of the Town's finances. Fund financial statements are presented in Exhibits C and D. For governmental activities, these statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the Town's operations in more detail than the government-wide statements by providing information about the Town's most significant funds. In addition, beginning this fiscal year, the Town maintains the water pollution control authority as a proprietary fund (Exhibit G, H and I). The remaining statements provide financial information about activities for which the Town acts solely as a trustee or agent for the benefit of those outside of the government.

Government Wide Financial Statements

The analysis of the Town as a whole begins on Exhibits A and B. The statement of net position and the statement of activities reports information about the Town as a whole and about its activities for the current period. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the Town's net position and related changes. The Town's net position, the difference between assets and liabilities, is one way to measure the Town's financial health, or financial position. Over time, increases or decreases in the Town's net position are one indicator of whether its financial health is improving or deteriorating. The reader needs to consider other nonfinancial factors, such as changes in the Town's property tax base and the condition of the Town's capital assets, to assess the overall health of the Town.

In the statement of net position and the statement of activities, the Town reports its activities as follows:

- *Governmental activities* - The Town's basic services are reported here, including general government, public safety, community services, public works, education, public library and municipal facilities. Property taxes, charges for services and state and federal grants finance most of these activities.
- *Business-type activities* - The Water Pollution Control Authority's activity is reported here.

Fund Financial Statements

The fund financial statements begin with Exhibit C and provide detailed information about the most significant funds - not the Town as a whole. Some funds are required to be established by Charter. However, the Board of Selectman establishes many other funds to help control and manage financial activities for particular purposes or to show that it is meeting legal responsibilities for using grants and other money (like grants received for education from the State and Federal governments). The Town's funds are divided into three categories: governmental, proprietary and fiduciary.

- *Governmental funds (Exhibits C and D)* - Most of the Town's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the Town's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the Town's programs. The relationship (or differences) between governmental activities (reported in the statement of net position and the statement of activities) and governmental funds is described in a reconciliation at the bottom of the fund financial statements.
- *Proprietary funds (Exhibits G, H and I)* - When the Town charges customers for the services it provides, whether to outside customers or to other units of the Town, these services are generally reported in proprietary funds. Proprietary funds are reported in the same way that all activities are reported in the statement of net position and the statement of activities. Internal service funds (the component of proprietary funds) are used to report activities that provide supplies and services for the Town's other programs and activities, such as the Town's self medical insurance Internal Service Fund.
- *Fiduciary funds (Exhibits J and K)* - The Town is the trustee, or fiduciary, for its employees' pension plans. All of the Town's fiduciary activities are reported in separate statements of fiduciary net assets and changes in fiduciary net position. These activities are excluded from the Town's other financial statements because the Town cannot use these assets to finance its operations. The Town is responsible for ensuring that the assets reported in these funds are used for their intended purposes.

Government-Wide Financial Analysis

The analysis below focuses on the net position (Table 1) and changes in net position (Table 2) of the Town's governmental activities and business-type activities. The Town's net position for governmental activities decreased \$.2 million from \$54.3 million in 2015 to \$54.1 million in 2016.

The Town now reports the activities of the W.P.C.A. as a proprietary fund. This was done by transferring the assets and related liabilities, which net total was \$3.4 million to a business-type activity. The net operating income and net investment income increased the business-type activities by \$252 thousand for the fiscal year ending June 30, 2016. The net position ended at \$3.8 million.

TABLE 1 NET POSITION: (in Thousands)

| | | Governmental Activities | |
|---------------------------------------|----|--------------------------------|-------------|
| | | 2016 | 2015 |
| Current and other assets | \$ | 14,362 | 16,385 |
| Capital assets | | 70,189 | 71,904 |
| Deferred inflows | | 1,209 | 1,276 |
| Total assets & deferred inflows | \$ | 85,760 | 89,565 |
| Current and other liabilities | \$ | 2,617 | 5,232 |
| Deferred outflows | | 55 | 194 |
| Long-term liabilities | | 28,924 | 29,779 |
| Total liabilities & deferred outflows | \$ | 31,596 | 35,205 |
| Net position: | | | |
| Investment in capital assets | \$ | 48,048 | 45,092 |
| Restricted | | 10 | 10 |
| Unrestricted | | 6,106 | 9,258 |
| Total net position | \$ | 54,164 | 54,360 |

TABLE 2
CHANGE IN NET ASSETS (In Thousands)

| | Governmental Activities | |
|--|------------------------------------|-------------|
| | 2016 | 2015 |
| Revenues: | | |
| Program revenues: | | |
| Charges for services | \$ 1,185 | 2,018 |
| Operating grants and contributions | 3,142 | 4,007 |
| Capital grants and contributions | 816 | 1,284 |
| General revenues: | | |
| Property taxes | 27,218 | 26,016 |
| Grants and contributions not restricted to specific purposes | 153 | 206 |
| Unrestricted investment earnings and other revenues | 87 | 91 |
| Other general revenues (and transfers) | (3,401) | |
| Total revenues | \$ 29,200 | 33,622 |
| Program expenses: | | |
| General government | \$ 1,883 | 1,812 |
| Public safety | 1,242 | 1,127 |
| Public works | 5,005 | 5,136 |
| Health and welfare | 53 | 137 |
| Culture and recreation | 801 | 750 |
| Education | 19,707 | 20,277 |
| Interest and fiscal charges | 705 | 638 |
| Total program expenses | \$ 29,396 | 29,877 |
| Increase (Decrease) in Net Position | \$ (196) | 3,745 |

Town Funds Financial Analysis

Governmental Funds

As the Town completed the year, its governmental funds (as presented in the balance sheet - Exhibit C) reported a combined fund balance of \$7.5 million which is a \$2 million decrease from the previous year. Included in this year's total change in fund balance is a decrease of \$2.2 million in the Capital Projects Fund. This is mainly due to the ongoing capital projects, which will mostly be bonded in the subsequent year.

Proprietary Funds

The Town reports the Water Pollution Control Authority as a proprietary fund (Exhibit G, H, and I). Under this presentation, the operating income was \$289 thousand, which included depreciation expense of \$218 thousand. Net fund position at year end included \$2,938 thousand of net capital investment and \$879 thousand unrestricted.

The Internal Service Fund recorded a negative change in net fund position. Operating revenues were less than operating expenses by \$48 thousand with a net fund position of \$2,794

General Fund Budgetary Highlights

Exhibit F shows the summary information of budget to actual revenues, expenditures and changes in undesignated, unreserved fund balance (funds available to be appropriated).

- Property tax collections were slightly more than expected as well as total revenues
- All departments expended less than the budgeted amounts with the largest savings in the public works department.

The fund balance was \$4.7 million of which \$4.2 million was without restrictions or assignments and available to appropriate.

Capital Assets

At June 30, 2016, the Town had \$75 million invested in a broad range of capital assets, including land, buildings, park facilities, vehicles and equipment, roads, bridges, and water and sewer lines. In separating the Water Pollution Control Authority from the government funds, \$4.7 million in capital assets, which mainly includes sewers and the newly constructed facility. The total Town's amount represents a net increase (including additions and deductions) of \$3 million, net of depreciation expenses.

TABLE 3

CAPITAL ASSETS (Net of Depreciation)

| | | Governmental Activities | |
|-----------------------------------|----|------------------------------------|-------------|
| | | 2016 | 2015 |
| Land | \$ | 1,679 | 1,296 |
| Buildings and improvements | | 42,435 | 40,406 |
| Furniture, fixtures and equipment | | 2,920 | 2,612 |
| Infrastructure | | 19,462 | 19,108 |
| Construction in progress | | 3,692 | 3,679 |
| Totals | \$ | 70,188 | 67,101 |

| | | Business-type Activities | |
|----------------------------|----|-------------------------------------|-------------|
| | | 2016 | 2015 |
| Buildings and improvements | \$ | 2,817 | 2,893 |
| Equipment | | 51 | |
| Infrastructure | | 1,850 | 1,908 |
| Totals | \$ | 4,718 | 4,801 |

TABLE 4
OUTSTANDING DEBT (In Thousands)

Long-Term Liabilities

At June 30, 2016 the Town had \$30.6 million in long term liabilities versus \$32.5 million last year, a decrease of 1.9% - as shown in Table 4. This does not include the bond anticipation note of \$1.2 million.

| | 2016 | 2015 |
|----|-------------------|-------------------|
| \$ | <u>30,641,098</u> | <u>32,543,940</u> |

General obligation bonds (backed by the Town) were reduced by \$2.4 million in payments with no new issues during the fiscal year. This does not include the July 2016 bond issuance.

Other obligations include accrued vacation pay and sick leave, and net pension and other post retirement benefit obligations. More detailed information about the Town's long-term liabilities is presented in Note 8 to the financial statements. Included in the Business-type activities is \$1.9 million in notes payable, which was Clean Water Notes for the construction of the new water pollution control facilities.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

The Town's elected and appointed officials considered many factors when setting the fiscal-year 2017 budget tax rates. One of those factors is the economy and the benefits of continual development within the Town.

These indicators along with a projected modest inflationary increase were taken into account when adopting the General Fund budget for 2016-17.

CONTACTING THE TOWN'S FINANCIAL MANAGEMENT

This financial report is designed to provide citizens, taxpayers, customers, investors and creditors with a general overview of the Town's finances and to show the Town's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Town's Finance Department at 74 West Main Street, P.O. Box 488, Litchfield, Connecticut, 06759.

STATEMENT OF NET POSITION

June 30, 2016

| | Governmental Activities | Business-type Activities | Total* |
|---|----------------------------|-----------------------------|-------------------|
| Assets: | | | |
| Cash and cash equivalents | \$ 11,858,881 | 50 | 11,858,931 |
| Investments | 1,258,518 | | 1,258,518 |
| Receivables, net | 1,937,635 | 132,605 | 2,070,240 |
| Notes receivable | | 145,654 | 145,654 |
| Inventory | 60,606 | | 60,606 |
| Internal balances | (753,800) | 753,800 | - |
| Capital assets: | | | |
| Capital assets, not being depreciated | 5,371,560 | | 5,371,560 |
| Capital assets, being depreciated, net | 64,817,184 | 4,717,726 | 69,534,910 |
| Total assets | \$ 84,550,584 | 5,749,835 | 90,300,419 |
| Deferred outflows on resources | | | |
| Deferred charges | \$ 477,231 | | 477,231 |
| Pension contributions subsequent to measurement date | 732,057 | | 732,057 |
| | <u>1,209,288</u> | <u>-</u> | <u>1,209,288</u> |
| Liabilities: | | | |
| Accounts payable and other current liabilities | \$ 1,102,871 | 5,243 | 1,108,114 |
| Accrued interest | 286,509 | | 286,509 |
| Unearned revenues | 33,822 | 1,621 | 35,443 |
| Bond anticipation notes | 1,193,000 | | 1,193,000 |
| Claims incurred, but not reported | 208,279 | | 208,279 |
| Noncurrent liabilities: | | | |
| Due within one year | 2,575,625 | 306,684 | 2,882,309 |
| Due in more than one year | 26,140,343 | 1,618,446 | 27,758,789 |
| Total liabilities | \$ 31,540,449 | 1,931,994 | 33,472,443 |
| Deferred Inflows on Resources | | | |
| Advance tax collections | \$ 55,320 | | 55,320 |
| Total deferred inflow on resources | \$ 55,320 | - | 55,320 |
| Net Position: | | | |
| Invested in capital assets, net of related debt | \$ 48,047,912 | 2,938,250 | 50,986,162 |
| Restricted for: | | | |
| Donor's Intentions | 10,398 | | 10,398 |
| Debt service | | | - |
| Unrestricted | 6,105,793 | 879,591 | 6,985,384 |
| Total net position | \$ 54,164,103 | 3,817,841 | 57,981,944 |

* After internal balances have been eliminated

The notes to the financial statements are an integral part of this statement.

TOWN OF LITCHFIELD, CONNECTICUT

STATEMENT OF ACTIVITIES

For the Year Ended June 30, 2016

| Functions/programs | Expenses | Program Revenues |
|---------------------------------------|----------------------|----------------------|
| | | Charges for Services |
| Primary Government: | | |
| Governmental activities: | | |
| General government | \$ 1,883,447 | 544,362 |
| Public safety | 1,242,318 | 21,977 |
| Public works | 5,005,079 | 66,816 |
| Community service | 52,649 | 27,928 |
| Cultural and recreation | 800,543 | 95,777 |
| Education | 19,707,240 | 278,213 |
| Interest on long-term debt | 704,830 | 150,024 |
| Total governmental activities | \$ 29,396,106 | 1,185,097 |
| Business-type activities: | | |
| Water Pollution Control Authority | \$ 895,217 | 1,184,918 |
| Interest on long-term debt | 42,014 | |
| Total business-type activities | \$ 937,231 | 1,184,918 |
| Total primary government | \$ 30,333,337 | 2,370,015 |

The notes to the financial statements are an integral part of this statement.

| Program Revenues | | Net (Expenses) Revenue and Changes in Net Position | | |
|--|--|--|-----------------------------|--------------|
| | | Primary Government | | |
| Operating Grants and Contributions | Capital Grants and Contributions | Governmental Activities | Business-type Activities | Total |
| 38,439 | | (1,300,646) | | (1,300,646) |
| | | (1,220,341) | | (1,220,341) |
| 387,567 | 816,617 | (3,734,079) | | (3,734,079) |
| | | (24,721) | | (24,721) |
| | | (704,766) | | (704,766) |
| 2,715,600 | | (16,713,427) | | (16,713,427) |
| | | (554,806) | | (554,806) |
| 3,141,606 | 816,617 | (24,252,786) | - | (24,252,786) |
| | | | 289,701 | 289,701 |
| | | | (42,014) | (42,014) |
| | | | 247,687 | 247,687 |
| 3,141,606 | 816,617 | (24,252,786) | 247,687 | (24,005,099) |
| General revenues: | | | | |
| Property taxes | \$ | 27,217,737 | | 27,217,737 |
| Grants and contributions not restricted for specific programs | | 153,274 | | 153,274 |
| Unrestricted investment earnings | | 39,157 | 4,694 | 43,851 |
| Other unrestricted income | | 47,836 | | 47,836 |
| Transfers | | (3,401,115) | 3,401,115 | - |
| Total general revenues and transfers | \$ | 24,056,889 | 3,405,809 | 27,462,698 |
| Change in net position | \$ | (195,897) | 3,653,496 | 3,457,599 |
| Net position, beginning | | 54,360,000 | - | 54,360,000 |
| Prior period adjustment | | | 164,345 | 164,345 |
| Net position, beginning, restated | | 54,360,000 | 164,345 | 54,524,345 |
| Net position, ending | \$ | 54,164,103 | 3,817,841 | 57,981,944 |

BALANCE SHEET
GOVERNMENTAL FUNDS
June 30, 2016

| | General | Capital Projects | Other Governmental Funds | Total Governmental Funds |
|---|----------------------|---------------------|--------------------------------|--------------------------------|
| Assets | | | | |
| Cash and cash equivalents | \$ 11,748,880 | | 110,001 | 11,858,881 |
| Investments | 966,111 | | | 966,111 |
| Receivables, net | 743,098 | 330,501 | 864,036 | 1,937,635 |
| Due from other funds | 1,129,010 | 3,018,863 | 1,969,618 | 6,117,491 |
| Inventories | 60,606 | | | 60,606 |
| Total assets | \$ 14,647,705 | 3,349,364 | 2,943,655 | 20,940,724 |
| Liabilities and Fund Balances | | | | |
| Liabilities: | | | | |
| Accounts and other payables | \$ 814,511 | 235,222 | 53,138 | 1,102,871 |
| Due to other funds | 8,452,296 | 1,129,010 | | 9,581,306 |
| Unearned revenues | | | 33,822 | 33,822 |
| Bond anticipation notes | | 1,193,000 | | 1,193,000 |
| Total liabilities | \$ 9,266,807 | 2,557,232 | 86,960 | 11,910,999 |
| Deferred inflows of resources: | | | | |
| Unavailable receipts | 595,617 | | 864,036 | 1,459,653 |
| Payment in advance | 55,320 | | | 55,320 |
| Total deferred inflows of resources | 650,937 | - | 864,036 | 1,514,973 |
| Fund balances: | | | | |
| Nonspendable | \$ 60,606 | | | 60,606 |
| Restricted for: | | | | |
| Donor's intentions | | | 10,398 | 10,398 |
| Committed for: | | | | |
| Capital Outlays | | 926,198 | | 926,198 |
| Specified use | | | 501,980 | 501,980 |
| Assigned | 465,792 | | 1,494,182 | 1,959,974 |
| Unassigned | 4,203,563 | (134,066) | (13,901) | 4,055,596 |
| Total fund balances | \$ 4,729,961 | 792,132 | 1,992,659 | 7,514,752 |
| Total liabilities, deferred inflows of resources and fund balances | \$ 14,647,705 | 3,349,364 | 2,943,655 | |

Amounts reported for governmental activities in the statement of net position (**Exhibit A**) are different because:

| | |
|--|----------------------|
| Capital assets used in the governmental activities are not financial resources and therefore, are not reported in the funds. | 70,188,744 |
| Other long-term assets are not available to pay for current period expenditures, and, therefore, are deferred in the funds. | 2,191,710 |
| Internal service funds are used by management to charge the costs of risk management to individual funds. The assets and liabilities of the internal service funds are included in the governmental activities column in the statement of net position. | 2,794,143 |
| Long-term liabilities , including bonds payable, are not due and payable in the current period and therefore are not reported in the funds. | (28,525,246) |
| Net position of governmental activities (Exhibit A) | \$ 54,164,103 |

The notes to the financial statements are an integral part of this statement.

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES (DEFICITS)
GOVERNMENTAL FUNDS
For the Year Ended June 30, 2016

| | General | Capital Projects | Other Governmental Funds | Total Governmental Funds |
|--|----------------------|---------------------|--------------------------------|--------------------------------|
| Revenues: | | | | |
| Property taxes and assessments | \$ 27,182,059 | | | 27,182,059 |
| Intergovernmental | 3,694,739 | 815,717 | 1,418,829 | 5,929,285 |
| Charges for services | 492,568 | 900 | 455,526 | 948,994 |
| Investment income | 39,137 | | 20 | 39,157 |
| Miscellaneous | 47,836 | | 307,328 | 355,164 |
| Total revenues | \$ 31,456,339 | 816,617 | 2,181,703 | 34,454,659 |
| Expenditures: | | | | |
| Current: | | | | |
| General government | \$ 1,289,849 | | 234,955 | 1,524,804 |
| Public safety | 903,892 | | | 903,892 |
| Public works | 2,921,026 | | | 2,921,026 |
| Public health | 35,557 | | | 35,557 |
| Culture and recreation | 622,189 | | 70,693 | 692,882 |
| Education | 20,120,031 | | 1,241,466 | 21,361,497 |
| Other | 1,841,785 | | 28,916 | 1,870,701 |
| Capital outlay | | 3,371,621 | | 3,371,621 |
| Debt service | 3,069,998 | | | 3,069,998 |
| Total expenditures | \$ 30,804,327 | 3,371,621 | 1,576,030 | 35,751,978 |
| Excess (deficiency) of revenues over (under) expenditures | \$ 652,012 | (2,555,004) | 605,673 | (1,297,319) |
| Other financing sources (uses) | | | | |
| Transfer from other funds | \$ 59,850 | 1,044,964 | | 1,104,814 |
| Transfer to other funds | (759,964) | (721,000) | (355,177) | (1,836,141) |
| Premium on bond issuance | 5,063 | | | 5,063 |
| Proceeds from sale of bonds | | | | - |
| Total other financing sources (uses) | \$ (695,051) | 323,964 | (355,177) | (726,264) |
| Net changes in fund balances | \$ (43,039) | (2,231,040) | 250,496 | (2,023,583) |
| Fund balances (deficits) - beginning | 4,773,000 | 3,023,172 | 1,742,163 | 9,538,335 |
| Fund balances (deficits) - ended | \$ 4,729,961 | 792,132 | 1,992,659 | 7,514,752 |

The notes to the financial statements are an integral part of this statement.

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES (DEFICIT) OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES**
For the Year Ended June 30, 2016

Differences in amounts reported for government wide activities in the Statement of Activities are due to:

| | |
|---|----------------------------|
| Net change in fund balances - total governmental funds (Exhibit D) | \$ (2,023,583) |
| Governmental funds report capital outlays as expenditures; however, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period. | 3,087,551 |
| Revenues previously recognized in the statement of activities that provided current financial resources in the current year. | (67,553) |
| The issuance of long-term debt (e.g., bonds, leases) provide current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net assets. Also, governmental funds report the effect of issuance costs, premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities. This amount is the net effect of these differences in the treatment of long-term debt and related items. | 1,525,884 |
| Transfer of capital assets, debt and long-term assets into the business-type fund from the government funds | (2,669,788) |
| The net expense of certain activities of internal service funds is reported with governmental activities. | <u>(48,408)</u> |
| Change in net position of governmental activities (Exhibit B) | \$ <u><u>(195,897)</u></u> |

The notes to the financial statements are an integral part of this statement.

**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGETARY BASIS - BUDGET AND ACTUAL - GENERAL FUND
For the Year Ended June 30, 2016**

| | Budgeted Amounts | | Actual Amounts Budgetary Basis | Variance With Final Budget Positive/ (Negative) |
|--|----------------------|-------------------|---|--|
| | Original | Final | | |
| Revenues: | | | | |
| Property taxes | \$ 26,968,335 | 26,968,335 | 27,182,059 | 213,724 |
| Intergovernmental | 1,671,949 | 1,671,949 | 1,701,895 | 29,946 |
| Charges for services | 449,249 | 449,249 | 492,568 | 43,319 |
| Investment income | 25,000 | 25,000 | 39,137 | 14,137 |
| Other revenues | 5,000 | 5,000 | 47,836 | 42,836 |
| Total revenues | \$ 29,119,533 | 29,119,533 | 29,463,495 | 343,962 |
| Expenditures: | | | | |
| Current: | | | | |
| General government | \$ 1,352,844 | 1,382,591 | 1,339,840 | 42,751 |
| Public safety | 864,526 | 895,761 | 862,572 | 33,189 |
| Public works | 3,109,559 | 3,158,166 | 3,022,547 | 135,619 |
| Health and welfare | 39,678 | 39,678 | 35,091 | 4,587 |
| Cultural and recreation | 632,348 | 632,349 | 622,689 | 9,660 |
| Education | 18,202,902 | 18,202,902 | 18,125,347 | 77,555 |
| Capital Improvement | 75,000 | 75,000 | 75,000 | - |
| Other | 1,832,527 | 1,722,937 | 1,656,361 | 66,576 |
| Debt service: | | | | |
| Principal retirements | 2,672,805 | 2,672,805 | 2,672,805 | - |
| Interest and other charges | 757,898 | 757,898 | 757,897 | 1 |
| Bond anticipation notes | 4,114 | 4,114 | 4,114 | - |
| Total expenditures | \$ 29,544,201 | 29,544,201 | 29,174,263 | 369,938 |
| Revenues over (under) expenditures | \$ (424,668) | (424,668) | 289,232 | 713,900 |
| Other financing sources (uses): | | | | |
| Premium on debt issuance | \$ - | - | 5,063 | 5,063 |
| Debt reimbursement | 424,668 | 424,668 | 424,668 | 424,668 |
| Total other financing sources (uses) | \$ 424,668 | 424,668 | 429,731 | 429,731 |
| Revenues Over Expenditures and Other Financing Sources (Uses) | \$ - | - | 718,963 | 1,143,631 |
| Less: | | | | |
| Change in nonspendable | | | 10,394 | |
| Appropriation to Capital projects | | | (734,964) | |
| Appropriation to pension obligations | | | (196,000) | |
| Prior years purchase orders expended | | | (72,000) | |
| Net Change in unassigned fund balance | | | \$ (273,607) | |
| Unassigned fund balance, July 1, 2015 | | | <u>4,477,170</u> | |
| Unassigned fund balance, June 30, 2016 | | | <u>\$ 4,203,563</u> | |

The notes to the financial statements are an integral part of this statement.

**STATEMENT OF NET FUND POSITION
PROPRIETARY FUNDS**

June 30, 2016

| | Business-type Activities Water Pollution Control | Governmental Activities Internal Service Funds |
|--|--|--|
| Assets | | |
| Current assets: | | |
| Cash and cash equivalents | \$ 50 | |
| Investments | | 292,407 |
| Receivables, net of allowance | 132,605 | |
| Notes receivable, current portion | 19,330 | |
| Due from other funds | 753,800 | 2,710,015 |
| Total current assets | \$ 905,785 | 3,002,422 |
| Noncurrent assets: | | |
| Notes receivable, less current portion | \$ 126,324 | |
| Capital assets, net of accumulated depreciation | 4,717,726 | |
| Total noncurrent assets | \$ 4,844,050 | - |
| Total assets | \$ 5,749,835 | 3,002,422 |
| Liabilities | | |
| Current liabilities: | | |
| Accounts payable & accrued liabilities | \$ 5,243 | |
| Payments in advance | 1,621 | |
| Notes payable - current | 306,684 | |
| Total current liabilities | \$ 313,548 | - |
| Noncurrent liabilities: | | |
| Incurred, but not reported claims | \$ | 208,279 |
| Notes payable, less current portion | 1,618,446 | |
| Total noncurrent liabilities | \$ 1,618,446 | 208,279 |
| Total liabilities | \$ 1,931,994 | 208,279 |
| Net Fund Position | | |
| Invested in capital assets, net of related debt | \$ 2,938,250 | |
| Unrestricted | 879,591 | 2,794,143 |
| Total net fund position | \$ 3,817,841 | 2,794,143 |

The notes to the financial statements are an integral part of this statement.

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET FUND POSITION (DEFICIT)
PROPRIETARY FUNDS
For the Year Ended June 30, 2016

| | Business-type Activities Water Pollution Control | Governmental Activities Internal Service Funds |
|---|--|--|
| Operating revenues: | | |
| Charges for services and other revenues | \$ 1,183,760 | 3,261,183 |
| Other revenues | 1,158 | |
| Total operating revenues | <u>\$ 1,184,918</u> | <u>3,261,183</u> |
| Operating expenses: | | |
| Salaries and benefits | \$ 428,035 | |
| Claims and administrative | | 3,318,609 |
| Material and supplies | 49,694 | |
| Utilities | 64,039 | |
| Depreciation | 134,585 | |
| Administration and operation | 218,864 | |
| Total operating expenses | <u>\$ 895,217</u> | <u>3,318,609</u> |
| Operating income (loss) | <u>\$ 289,701</u> | <u>(57,426)</u> |
| Nonoperating revenues (expenses): | | |
| Interest income | \$ 4,694 | 9,018 |
| Interest expense | (42,014) | |
| Total nonoperating revenues (expenses) | <u>\$ (37,320)</u> | <u>9,018</u> |
| Transfer from other funds | <u>\$ 3,401,115</u> | <u>-</u> |
| | <u>\$ 3,401,115</u> | <u>-</u> |
| Change in Net Fund Position | <u>\$ 3,653,496</u> | <u>(48,408)</u> |
| Net Fund Position (Deficit), beginning | - | 2,842,551 |
| Prior period adjustment | <u>164,345</u> | |
| Net Fund Position, restated | <u>\$ 164,345</u> | <u>\$ 2,842,551</u> |
| Net Fund Position, (Deficit), ending | <u>\$ 3,817,841</u> | <u>2,794,143</u> |

The notes to the financial statements are an integral part of this statement.

STATEMENT OF CASH FLOWS
PROPRIETARY FUNDS
For the Year Ended June 30, 2016

| | Business-type Activities Water Pollution Control | Governmental Activities Internal Service Funds |
|---|--|--|
| Cash Flows From Operating Activities | | |
| Receipts from customers and users | \$ 1,199,532 | 3,261,183 |
| Payments to suppliers | (428,035) | (3,264,577) |
| Payments to employees | (339,617) | |
| Net cash flows from operating activities | \$ 431,880 | (3,394) |
| Cash Flows From Noncapital and Related Financing Activities | | |
| Transfer in and payments made through governmental activities | \$ (43,226) | 80,213 |
| Net cash provided by (used in) noncapital and related financing activities | \$ (43,226) | 80,213 |
| Cash Flows From Capital and Related Financing Activities | | |
| Purchase of capital assets | (50,603) | |
| Receipts on notes related to capital debt | 22,074 | |
| Principal payments on capital debt | \$ (322,805) | |
| Interest paid on capital debt | (42,014) | |
| Net cash provided by (used in) capital and related financing activities | \$ (393,348) | |
| Cash Flows From Investing Activities | | |
| Interest received on investments | \$ 4,694 | 9,018 |
| Net cash provided by investing activities | \$ 4,694 | 9,018 |
| Net increase (decrease) in cash and cash equivalents | \$ - | 85,837 |
| Cash and Cash Equivalents, beginning | 50 | 206,570 |
| Cash and Cash Equivalents, ending | \$ 50 | 292,407 |
| Reconciliation of Operating Income (Loss) to Net Cash Provided by (Used In) | | |
| Operating Activities: | | |
| Operating Income (Loss) | \$ 289,701 | (57,426) |
| Adjustments to reconcile operating loss to net cash provided by (used in) operating activities: | | |
| Depreciation | 134,585 | |
| Changes in assets and liabilities: | | |
| Decrease (increase) in receivable accounts | 14,357 | |
| Increase (decrease) in accounts payable | (7,020) | |
| Increase (decrease) in payments in advance | 257 | |
| Increase (decrease) in claims incurred but not reported | | 54,032 |
| Net cash flows from operating activities | \$ 431,880 | (3,394) |

The notes to the financial statements are an integral part of this statement.

STATEMENT OF FIDUCIARY NET POSITION
 FIDUCIARY FUNDS
 June 30, 2016

| | Private Purpose Trust Funds | Agency Funds |
|--|-----------------------------------|-----------------|
| Assets | | |
| Cash and cash equivalents | \$ 258,919 | 179,807 |
| Receivables other | 75,000 | 388,014 |
| Investments, at fair value: | | |
| Equities | 10,136,203 | |
| Common Stock | 4,737,263 | |
| Mutual Funds | 758,258 | |
| U.S. government obligations | 506,827 | |
| Total assets | \$ 16,472,470 | 567,821 |
| Liabilities | | |
| Other liabilities | \$ | |
| Held for deposit for others | | 567,821 |
| Total liabilities | \$ - | 567,821 |
| Net Position: | | |
| Held in trust for benefits and other purposes | \$ 16,472,470 | - |

The notes to the financial statements are an integral part of this statement.

STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
FIDUCIARY FUNDS
For the Year Ended June 30, 2016

| | Private Purpose Trust Funds |
|---|-----------------------------------|
| ADDITIONS | |
| Contributions: | |
| Contributions and donations | \$ 931,977 |
| Total contributions | <u>\$ 931,977</u> |
| Investment earnings: | |
| Net increase in fair value of investments | \$ (129,069) |
| Interest and dividends | 366,046 |
| Less: Investment expenses | <u>(69,244)</u> |
| Total investment earnings | <u>\$ 167,733</u> |
| Total additions | <u>\$ 1,099,710</u> |
| DEDUCTIONS | |
| Benefits | <u>\$ 903,793</u> |
| Total deductions | <u>\$ 903,793</u> |
| Change in net position | <u>\$ 195,917</u> |
| NET POSITION, beginning | <u>\$ 16,276,553</u> |
| NET POSITION, ending | <u><u>\$ 16,472,470</u></u> |

The notes to the financial statements are an integral part of this statement.

NOTES TO FINANCIAL STATEMENTS

June 30, 2016

Note 1 - Summary of Significant Accounting Policies

Reporting Entity

The Town of Litchfield, Connecticut (the Town) was incorporated in 1719. It operates under a Selectmen/Town Meeting form of government with a Board of Finance and provides general government, public safety, public works, recreation, health and welfare, education services and sanitation services.

Measurement Focus, Basis of Accounting and Financial Statement Presentation

The financial statements of the Town have been prepared in conformity with accounting principles generally accepted in the United States of America as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting board for governmental accounting financial reporting principles. These principles require that the Town report government-wide and fund financial statements, which are described below.

Government-wide financial statements

The government-wide financial statements (i.e., the statement of net position and the statement of changes in net position) report information on all of the non-fiduciary activities of the primary government. *Government activities*, which are normally supported by taxes and intergovernmental revenues, are reported separately than *business-type activities*, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment of, are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include (1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are proprietary fund and fiduciary fund financial statements. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.

As a general rule, the effect of inter-fund activity, or internal balances, has been eliminated from the government-wide financial statements. Exceptions to this rule are charges between the business-type funds and the various other functions of the Town. Elimination of these charges would distort the direct costs and program revenues reported for the various functions.

TOWN OF LITCHFIELD, CONNECTICUT

NOTES TO THE FINANCIAL STATEMENTS, Continued June 30, 2016

Fund financial statements

Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

The governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are generally recorded when a liability has occurred, as under accrual accounting. However expenditures related to long-term liabilities, such as debt service payments and compensated absences, are recorded only when payment is due.

Property taxes are levied on all taxable assessed property on the grand list of October 1 prior to the beginning of the fiscal year. Real estate taxes are payable in two installments (July 1 and January 1). Personal property taxes are payable annually (July 1) and motor vehicle taxes are due in one single payment on July 1. Liens are filed on delinquent real estate taxes within one year. Revenues from property taxes are recognized when they become available. Available means due, or past due, and receivable within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. For this purpose, the Town considers property tax revenue to be available if they are collected within 60 days of the end of the fiscal year.

Those revenues susceptible to accrual are property taxes, special assessments and interest revenue. Fines, permits and charges for services are not susceptible to accrual because generally they are not measurable until received in cash.

Intergovernmental revenues grants and similar items are recognized as soon as all eligible requirements imposed by the provider have been met and are collected soon enough to pay liabilities of the current period. For this purpose, grants may be recognized and received after 60 days of the fiscal year end.

The Town reports the following major governmental funds:

The **general fund** is the general operating fund of the Town's government. All unrestricted resources, except those required to be accounted for in another fund, are accounted for in this fund. From this fund are paid general operating expenditures, fixed charges, principal and interest on long-term debt and capital improvement costs of the Town, which were not paid through a special fund.

The **capital projects fund** is used to account for resources used for capital expenditures or for the acquisition or construction of capital facilities, improvements and equipment. Most of the capital outlays are financed by the issuance of general obligation bonds and capital grants. Other sources include current tax revenues and low interest state loans.

TOWN OF LITCHFIELD, CONNECTICUT

NOTES TO THE FINANCIAL STATEMENTS, Continued

June 30, 2016

The Town reports the following major proprietary funds:

The ***Water Pollution Control Authority (W.P.C.A.)*** accounts for the operations of the Town's wastewater treatment system. The Town operates its own sewage treatment plant, sewage pumping stations and collection system. Its operations are financed from direct charges to the users of the service.

Additionally, the Town reports the following fund types:

The ***internal service fund*** account for employee heart and hypertension and workers' compensation insurance provided to departments of the Town.

The ***private-purpose trust fund*** is used to account for assets held by the Town in a trustee capacity or as an agent on behalf of others. An example includes the Plumb Memorial Library, which maintains the assets received through contributions, fees and charges of the library.

The ***agency funds*** account for monies held as a custodian for outside groups and agencies such as student activity funds, senior trip funds and performance bonds.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both the government-wide and the enterprise funds reported in the proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the option of following subsequent private-sector guidance for their government-wide and proprietary fund financial statements subject to this same limitation. The Town has elected not to follow subsequent private-sector guidance.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services in connection with a proprietary fund's principal ongoing operations.

The principal operating revenues of the proprietary funds are charges to customers for services. Operating expenses for enterprise and internal service funds include the cost of operations and maintenance, provisions for doubtful accounts, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

Assets, Liabilities and Net Assets or Equity

Cash and cash equivalents

The Town considers cash on hand, deposits and short-term investments, with an original maturity of three months or less from the date of acquisition

Investments

Investments are stated at the fair value using quoted market prices.

TOWN OF LITCHFIELD, CONNECTICUT

NOTES TO THE FINANCIAL STATEMENTS, Continued June 30, 2016

Inventories

Inventories are stated at the lower of cost or market using the consumption method on the first-in, first-out basis for governmental fund types.

Receivables and payables

Activities between funds that are representative of lending or borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (current portion of interfund loans) or "advances to/from other funds" (noncurrent portion of interfund loans). Any residual balances outstanding between governmental activities and business type activities are reported in the government-wide financial statements as "internal balances".

Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in applicable funds to indicate that they are not available for appropriation and are not expendable as financial resources.

All trade and property tax receivables, including those for W.P.C.A. funds, are shown net of an allowance for uncollectible accounts. Trade account receivables allowance for uncollectible accounts is estimated based on the inherent risk associated with the accounts.

Capital assets

Capital assets, which include property, plant and equipment and infrastructure assets (e.g., roads, bridges, sidewalks and similar items) are reported in the applicable governmental or business-type activities columns in government-wide financial statements. Capital assets are defined by the government as assets with an initial individual cost of more than \$20,000 and an estimated useful life in excess of two years.

Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair value at the date of donation. The cost of normal maintenance and repairs that do not add to the value of the net assets or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of the business-type activities is included as part of the capitalized value of the assets constructed.

Property, plant and equipment of the Town are depreciated using the straight-line method over the following estimated useful lives:

| <u>Asset</u> | <u>Years</u> |
|----------------------------|--------------|
| Buildings and improvements | 25-50 |
| Infrastructure | 10-65 |
| Machinery and equipment | 5-20 |

TOWN OF LITCHFIELD, CONNECTICUT

NOTES TO THE FINANCIAL STATEMENTS, Continued

June 30, 2016

Capital assets are reported as expenditures and no depreciation expense is reported in the governmental fund financial statements.

Deferred outflows/inflows of resources

The Statement of net position (Exhibit A) reports a separate section for deferred outflows of resources. This separate financial element represents a consumption of net position that applies to a future period or periods and so will not be recognized as an outflow of resources until a future period. The Town reports borrowing costs as well as a deferred charge on refunding as a result from the differences in the carrying value of refunded debt and its reacquisition price. These amounts are deferred and amortized over the shorter of the life of the related debt. A deferred outflow of resources related to pension results from differences between expected and actual experience, changes in assumptions or other inputs. A deferred outflow of resources related to pension is reported resulting from Town pension contributions subsequent to the measurement date (June 30, 2015). These amounts are deferred and will be included as pension expense in the subsequent year.

The statement of net position (Exhibit A) and the Balance Sheet for the government funds (Exhibit C) report a separate section for deferred inflows of resources. This separate financial element represents the addition of net position or fund balance that applies to future period and will not be recognized as revenue until that time. The Town reports advance tax collections in the statement of net position and the balance sheet for the government funds. The Town reports a deferred inflow of resources related to pensions in the statement of net position.

A deferred inflow of resources related to pension results from differences between expected and actual experience. These amounts are deferred and included in pension expense in a systematic and rational manner. The government funds report unavailable revenue, which arises only under the modified accrual basis of accounting because it does not meet the measurable and available criteria for the recognition in the current period.

Compensated absences

Under the terms of its various union contracts, Town and Board of Education employees are granted vacation and sick time in varying amounts based on length of service. Certain employees may also carry over a limited number of unused vacation days to subsequent years based on the terms of an employment or union contract. In the event of termination, these employees are reimbursed for accumulated vacation. The Town recognizes a liability in the government-wide financial statements for the vested portion, as well as the unvested portion to the extent expected to be paid, as compensated absences.

Net pension liability

The net pension liability is measured as the portion of the actuarial present value of projected benefits that is attributed to past periods of employee service (total pension liability), net of the pension plan's fiduciary net position. The pension plan's fiduciary net position is determined using the same valuation methods that are used by the pension plan for purposes of preparing its statement of fiduciary net position. The net pension liability is measured as of a date (measurement date) no earlier than the end of the employer's prior fiscal year, consistently applied from period to period.

TOWN OF LITCHFIELD, CONNECTICUT

NOTES TO THE FINANCIAL STATEMENTS, Continued June 30, 2016

Net OPEB assets/obligations

The net OPEB asset/obligation represents the cumulative difference between the annual pension/OPEB cost and the Town's contributions to the plans. The amounts are calculated on an actuarial basis and are recorded as noncurrent assets and/or noncurrent liabilities in the government-wide financial statements.

Long-term obligations

In the government-wide financial statements and proprietary fund types in fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities or proprietary fund type statement of net assets. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the terms of the related debt.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of the debt issued is reported as other financial sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

Fund equity and net position

In the government-wide financial statements, net position is classified in the following categories:

Investment in capital assets, net of related debt - This category groups all capital assets, including infrastructure, into one component of net position. Accumulated depreciation and the outstanding balances of debt that are attributable to the acquisition, construction or improvement of these assets reduce this category.

The ***restricted net position*** represent amounts of external restrictions imposed by creditors, grantors, contributors and laws or regulations of other governments and restrictions imposed by law through constitutional provisions or enabling legislation.

The ***unrestricted net position*** represents the net position of the Town which are not restricted for any project or other purpose.

TOWN OF LITCHFIELD, CONNECTICUT

NOTES TO THE FINANCIAL STATEMENTS, Continued

June 30, 2016

In the fund financial statements, fund balances of governmental funds are classified into two separate categories. The five categories and their general meanings are as follows:

The **nonspendable** are those net assets that are not in expendable form or are legally or contractually required to be maintained.

The **restricted fund balances** are defined in the same manner as for the restricted government-wide net assets.

Committed fund balances are those balances that can only be used for a specific purpose as a result of constraints imposed by formal action of the government's highest level of decision-making authority. For the *Town of Shelton*, that was considered to be the Board of Aldermen.

Assigned fund balances are amounts that are contained by the government's intent to be used as a specific purpose.

Unassigned fund balance is defined as the residual classification for the general fund and includes those remaining balances that cannot be categorized in the four categories.

Note 2 - Budgets and Budgetary Accounting

General Fund

The Statement of Revenues and Expenditures, and Change in Fund Balance – Budgetary Basis - Budget to Actual presented in the financial statements for the General Fund is on the budgetary basis of accounting which is a basis of accounting other than the accrual basis and the modified basis of accounting. The budgetary basis of accounting and the Town's general budget policies are as follows:

- A. Prior to July 1 of each year, the budget is legally enacted through passage of a resolution.
- B. The Board of Finance is authorized to transfer budgeted amounts between appropriations and can approve additional these estimates and may revise them as he deems advisable, except that in the case of the department of education, he has the authority to revise only the total estimated expenditures.
- C. The formal budgetary integration is employed as a management control device during the year.
- D. Legal level of control (the level at which expenditures may not legally exceed appropriations) is at the department level.
- E. Other than the Department of Education, all transfers \$20,000 or greater require approval from the Board of Finance and the approval of the Town Meeting.

TOWN OF LITCHFIELD, CONNECTICUT

NOTES TO THE FINANCIAL STATEMENTS, Continued
June 30, 2016

A reconciliation of General Fund operations and fund balance presented on a budgetary basis to the amounts presented in accordance with accounting principles generally accepted in the United States of America (GAAP) is as follows:

| | <u>Revenues</u> | <u>Expenditures and Encumbrances</u> |
|--|----------------------|--|
| Balance, budgetary basis | \$ 29,463,495 | 29,174,263 |
| Encumbrances of June 30, 2016 | | (465,792) |
| Encumbrances of June 30, 2015 | | 309,989 |
| Education grant: Excess Cost | 175,056 | 175,056 |
| Reclassify capital appropriation | | (439,818) |
| Dog fund expenses | | 36,841 |
| Special appropriation to pension | | 196,000 |
| State Teachers' Retirement "on-behalf" payment, not recognized for budgetary purposes | <u>1,817,788</u> | <u>1,817,788</u> |
| Balance, GAAP basis | \$ <u>31,456,339</u> | <u>30,804,327</u> |

The other financial sources (uses) were adjusted as follows:

| | |
|----------------------------------|------------------|
| Balance, budgetary basis | \$ 429,731 |
| W.P.C.A debt payment | (364,818) |
| Reclassify capital appropriation | (75,000) |
| Special appropriation, Capital | (734,964) |
| Dog fund appropriation | <u>50,000</u> |
| | \$ |
| Balance, GAAP basis | <u>(695,051)</u> |

Special Revenue Funds

The Town does not have legally adopted annual budgets for the Special Revenue Funds. Budgets for the various special revenue funds which are utilized to account for specific grant programs are established in accordance with the requirements of the grantor agencies. Such budgets carry over until completion of the grants and, therefore, may comprise more than one fiscal year.

Capital Projects Funds

Legal authorization for expenditures of the Capital Projects Funds is provided by the related bond ordinances and/or intergovernmental grant agreements or Connecticut State Statutes. Capital appropriations do not lapse until the purpose for which the appropriation was made has been accomplished or abandoned.

TOWN OF LITCHFIELD, CONNECTICUT

NOTES TO THE FINANCIAL STATEMENTS, Continued

June 30, 2016

Note 3 - Reconciliation of Government-wide and Fund Financial Statements

Explanation of Certain Differences Between the Government Fund Balance Sheet and the Government-wide Statement of Net Position

The details of the components included in Exhibit C are as follows:

Capitalized assets are expensed in the fund financial statements in the period the expense is incurred while the expense is incurred over the useful life of the related asset in the government-wide financial statements:

| | | |
|---|----|--------------------------|
| Land | \$ | 1,679,473 |
| Construction in progress | | 3,692,087 |
| Net capital assets being depreciated | | <u>64,817,184</u> |
| Net adjustment to increase fund balance to arrive at net position of government activities | \$ | <u><u>70,188,744</u></u> |

Long-term liabilities, including bonds payable, are not due and payable in the current period and, therefore, are not reported in the funds. The detail of this difference is as follows:

| | | |
|---|----|--------------------------|
| Net long-term debt | \$ | (21,854,323) |
| Compensated absences | | 284,513 |
| Net pension obligation | | (6,071,651) |
| Claims and judgments | | (20,000) |
| Accrued interest on debt | | (286,509) |
| Liabilities related to the landfill | | <u>(8,250)</u> |
| Net adjustment to reduce fund balance to arrive at net position of government activities | \$ | <u><u>28,525,246</u></u> |

Other long-term assets are not available to pay for current period expenditures, and, therefore, are deferred in the funds. This amount includes the following:

| | | |
|--|----|-------------------------|
| Delinquent property tax and interest | \$ | 595,617 |
| Delinquent accounts receivable | | 115,693 |
| Deferred outflow of pension contributions | | 732,057 |
| Notes receivable – assessments | | <u>748,343</u> |
| Net adjustment to increase fund balance to arrive at net position of government activities | \$ | <u><u>2,191,710</u></u> |

TOWN OF LITCHFIELD, CONNECTICUT

NOTES TO THE FINANCIAL STATEMENTS, Continued

June 30, 2016

Explanation of Certain Differences Between the Governmental Fund Statement of Revenues, Expenditures and Changes in Fund Balance and the Government-wide Statement of Activities

The governmental fund statement of revenues, expenditures and changes in fund balances includes reconciliation between net changes in fund balances - total governmental funds and changes in net position of governmental activities as reported in the government-wide statement of activities. One element of that reconciliation explains that "Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense." The details of this difference are as follows:

| | | |
|---|----|------------------|
| Acquisitions | \$ | 3,977,988 |
| Depreciation | | <u>(890,437)</u> |
| Net adjustment to increase net changes in fund balances to arrive at changes in net position of governmental activities | \$ | <u>3,087,551</u> |

Another element of that reconciliation states that "the issuance of long-term debt (e.g., bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. Also, governmental funds report the effect of issuance costs, premiums, discounts and similar items when debt is first issued, whereas, these amounts are deferred and amortized in the statement of activities." The details of this difference are as follows:

| | | |
|---|----|------------------|
| Payments of debt | \$ | 2,350,000 |
| Deferred portion on refunding | | (39,769) |
| Premium new issuances | | 69,446 |
| Net change in compensated absences | | (1,513) |
| Net change in claims and judgment estimates | | 3,000 |
| Net change in pension obligation | | (843,521) |
| Net change in other long-term liabilities | | 2,750 |
| Accrued interest | | <u>(14,509)</u> |
| Net adjustment to reduce net changes in fund balances to arrive at changes in net position of governmental activities | \$ | <u>1,525,884</u> |

TOWN OF LITCHFIELD, CONNECTICUT

NOTES TO THE FINANCIAL STATEMENTS, Continued June 30, 2016

Note 4 - Deposits and Investments

The Town's deposits and investments are presented in the accompanying balance sheets as follows:

| | <u>Deposit</u> | <u>Investments</u> | <u>Total</u> |
|---------------------------------------|----------------------|--------------------|-------------------|
| Cash and cash equivalents: | | | |
| Governmental activities | \$ 11,858,881 | - | 11,858,881 |
| Business-type activities | 50 | - | 50 |
| Fiduciary funds | 179,807 | - | 179,807 |
| Investments: | | | |
| Governmental activities | - | 1,258,518 | 1,258,518 |
| Fiduciary funds | 258,119 | 16,138,551 | 16,396,670 |
| Total Deposits and Investments | \$ 12,296,857 | 17,397,069 | 29,693,926 |

Deposits

The deposit of public funds is controlled by the Connecticut General Statutes (Section 7-402). Deposits may be made in a "qualified public depository" as defined by Statute or, in amounts not exceeding the Federal Deposit Insurance Corporation insurance limit, in an "out of state bank" as defined by the Statutes, which is not a "qualified public depository."

The carrying amounts of the Town's deposits at June 30, 2016 consist of the following:

| | |
|-----------------------|-----------------------------|
| Bank Deposit Accounts | \$ 12,296,807 |
| Cash on Hand | <u>50</u> |
| Total Deposits | \$ <u>12,296,857</u> |

Custodial Credit Risk

As of June 30, 2016, the carrying amount of the Town's deposits had bank balances of approximately \$13,756,473. The amount of the bank balance covered under federal depository insurance was approximately \$1,500,000. The remaining deposits were uninsured, however, provisions of the Connecticut General Statutes provide for protection against loss in excess of deposit insurance by requiring all qualified public depositories to maintain segregated collateral for public deposits. As of June 30, 2016 approximately \$1,225,000 of uninsured deposits were collateralized under the provision.

TOWN OF LITCHFIELD, CONNECTICUT

NOTES TO THE FINANCIAL STATEMENTS, Continued

June 30, 2016

Investments

The deposit of public funds is controlled by the Connecticut General Statutes (Section 7-402). Deposits may be made in a "qualified public depository" as defined by Statute or, in amounts not exceeding the Federal Deposit Insurance Corporation insurance limit, in an "out of state bank" as defined by the Statutes, which is not a "qualified public depository."

As of June 30, 2016, the Town held the following investments:

| Investment Type | Fund | Fair Value | Weighted Average to Maturity (years) | Risk |
|-----------------------------|------------------|----------------------|---|-------------|
| State Investment Fund | General Fund | \$ 966,011 | .02 | - |
| State Investment Fund | Internal Service | 292,407 | .02 | - |
| U.S. government obligations | Trust Funds | 506,827 | 2.64 | AA+ |
| Mutual Funds | Trust Funds | 758,258 | n/a | - |
| Common Stock | Trust Funds | 4,737,263 | n/a | A-/AA+ |
| Equities | Trust Funds | 10,136,203 | n/a | - |
| Total Investments | | \$ <u>17,397,069</u> | | |

Interest Rate Risk

Interest rate risk is the risk that changes in the market interest rates which will adversely affect the fair value of an investment. The Town has, for the Pension Trust Funds, an investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. It is the Town's policy to invest only in securities that meet the ratings requirements set by General State Statute Chapter 112, Section 7-400.

Investment Policies

The Pension Commissions Investment Policy requires its fixed income portion to be high quality bonds managed consistent with Union Savings Bank's forecast of interest rates, inflation and valuation levels. The benchmark is the Lehman Brothers Aggregate Index for high quality and the J.P. Morgan Developed B/B Index for high yield.

The Pension Commission's benchmark for large capitalization companies is the S&P 500 Index, and for small capitalization companies uses the Russell 2000. The benchmark for international equities is the Morgan Stanley EAFE Index. The Policy uses these asset allocation targets; Equities 50%-70%; Fixed Income 30%-50%; Cash 0-20%.

TOWN OF LITCHFIELD, CONNECTICUT

NOTES TO THE FINANCIAL STATEMENTS, Continued June 30, 2016

Other than the private purpose trust funds, State Statutes limit the investment options of cities and towns. The Investment Policy (described in the preceding paragraph) further limits its investment choices. The Town's interest-bearing investments are not subject to rating.

Note 5 - Receivables, Deferred Revenue and Payables

Receivables

The receivables as of June 30, 2016 for the Town's individual major funds and non-major, internal service and fiduciary funds in the aggregate, including the applicable allowance for uncollectible accounts are as follows:

| | Governmental Funds | | | Total |
|------------------------------|--------------------|------------------|-----------------|------------------|
| | General Fund | Capital Projects | Non-major Funds | |
| Property taxes | \$ 743,078 | | | 743,078 |
| Intergovernmental | | 330,501 | 115,692 | 446,193 |
| Accounts | 20 | | | 20 |
| Assessments | | | 748,344 | 748,344 |
| Net Total Receivables | \$ 743,098 | 330,501 | 864,036 | 1,937,635 |

The receivables as of June 30, 2016 for the Town's business-type activities are as follows:

| | W.P.C.A. |
|------------------------------|-------------------|
| Accounts | \$ 132,605 |
| Notes | 145,654 |
| Net Total Receivables | \$ 278,259 |

Note Receivable – Business-Type Activity

Pursuant to a 1984 agreement between the Towns of Litchfield and Morris, the Town of Litchfield receives and treats sanitary sewage from the Town of Morris at the Litchfield Sewage Treatment Plant. The agreement required the Town of Morris to finance Sewage Treatment Plant capital costs that benefit the Town of Morris. In a prior year, the Town of Litchfield Water Pollution Control Authority assessed the Town of Morris Sewer Authority for costs incurred to upgrade the Sewage Treatment Plant. Details of the assessment required the Town of Morris Sewer Authority to finance project costs incurred to date of \$214,583, and future General Obligation Debt principal, and interest at 2%, costs of the Town of Litchfield totaling \$244,649. Terms of the assessment include annual payments of \$22,074, including principal and interest. A final payment of \$1,825 will be due in October 2023.

TOWN OF LITCHFIELD, CONNECTICUT

NOTES TO THE FINANCIAL STATEMENTS, Continued
June 30, 2016

| | <u>Beginning Balance</u> | <u>Additions</u> | <u>Reductions</u> | <u>Ending Balance</u> | <u>Due Within One Year</u> |
|-------------------------------------|------------------------------|------------------|-------------------|---------------------------|--|
| Note Receivable – Town of Morris | \$ 164,608 | - | 18,954 | 145,654 | 19,330 |
| Total business- type activities | <u>\$ 164,608</u> | <u>-</u> | <u>18,954</u> | <u>145,654</u> | <u>19,330</u> |

Deferred payments and unavailable receipts

Governmental funds report deferred revenue in connection with receivables for revenue that are not considered to be available to liquidate liabilities in the current period. Governmental funds also defer revenue recognition in connection with resources that have been received but not yet earned. At the end of the fiscal year the components of deferred revenue and unearned revenues reported in the governmental fund were as follows:

| | <u>Unavailable</u> | <u>Unearned</u> | <u>Total</u> |
|----------------------------------|---------------------|-----------------|------------------|
| General Fund: | | | |
| Delinquent property taxes | \$ 595,617 | | 595,617 |
| Delinquent receivable | | | |
| Advanced tax collections | | 55,320 | 55,320 |
| Assessments | | | |
| Other Governmental Funds: | | | |
| Intergovernmental | 115,692 | 33,822 | 149,514 |
| Assessments | <u>748,344</u> | | <u>748,344</u> |
| Total deferred portion | <u>\$ 1,459,653</u> | <u>89,142</u> | <u>1,548,795</u> |

Payables

Payables as of June 30, 2016 for the Town's individual major funds and non-major funds were as follows:

| | <u>Vendors</u> | <u>Payroll</u> | <u>Cash Overdraft</u> | <u>Total</u> |
|---------------------------------|-------------------|----------------|---------------------------|------------------|
| General Fund | \$ 701,841 | 112,670 | | 814,511 |
| Capital Projects Fund | 235,222 | | | 235,222 |
| Non-major Funds | <u>53,138</u> | | | <u>53,138</u> |
| Total governmental funds | <u>\$ 990,201</u> | <u>112,670</u> | | <u>1,102,871</u> |
| Internal Service Funds | \$ | | | |
| W.P.C.A. | <u>\$ 5,243</u> | | | <u>5,243</u> |
| External Balances | \$ | | | |
| Total Payables | <u>\$ 995,444</u> | <u>112,670</u> | | <u>1,108,114</u> |

TOWN OF LITCHFIELD, CONNECTICUT

NOTES TO THE FINANCIAL STATEMENTS, Continued
June 30, 2016

Temporary Notes Payables

Bond anticipation notes

The Town uses short-term notes payable in anticipation of bond-issuances to provide interim funding for various capital projects. Activity for the current fiscal year was as follows:

| | <u>Beginning Balance</u> | <u>Issued</u> | <u>Payments</u> | <u>Ending Balance</u> |
|---------------------------------|------------------------------|---------------|-----------------|---------------------------|
| Bond anticipation notes: | | | | |
| Capital Improvements | \$ 330,000 | 1,193,000 | 330,000 | 1,193,000 |
| Total governmental funds | \$ 330,000 | 1,193,000 | 330,000 | 1,193,000 |

Note 6 - Inter-fund Receivables, Payables and Transfers

Inter-funds Receivables and Payables

Inter-fund receivables and payables at June 30, 2016 consisted of the following:

| <u>Receivable Fund</u> | <u>Payable Fund</u> | <u>Amount</u> |
|------------------------|---------------------|---------------|
| General Fund | Capital Projects | \$ 1,129,010 |
| Capital Projects | General Fund | 3,018,863 |
| Internal Service | General Fund | 2,710,015 |
| Nonmajor | General Fund | 1,969,618 |
| OPEB Trust Fund | General Fund | 75,000 |
| W.P.C.A. | General Fund | 753,800 |
| | Total | \$ 9,656,306 |

Inter-fund Transfers

Inter-fund receivables and payables at June 30, 2016 consisted of the following:

| <u>Transfer In</u> | <u>Transfer Out</u> | <u>Amount</u> |
|--------------------|---------------------|---------------|
| General Fund | Nonmajor | \$ 59,850 |
| Capital Projects | General Fund | 759,964 |
| Capital Projects | Capital Projects | 285,000 |
| W.P.C.A. | Nonmajor | 2,669,788 |
| W.P.C.A. | Nonmajor | 295,327 |
| W.P.C.A. | Capital Projects | 436,000 |
| | Total | \$ 4,505,929 |

The net amount of capital assets, debt, and long-term assets transferred from a fund classified in the prior year as a nonmajor governmental fund to a current year proprietary fund was \$2,669,788.

TOWN OF LITCHFIELD, CONNECTICUT

NOTES TO THE FINANCIAL STATEMENTS, Continued

June 30, 2016

Note 7 - Capital Assets

Capital assets activity for the year ended June 30, 2016 was as follows:

| | <u>Beginning Balance</u> | <u>Additions</u> | <u>Disposals</u> | <u>Ending Balance</u> |
|--|------------------------------|------------------|------------------|---------------------------|
| Governmental Activities | | | | |
| Capital assets not being depreciated: | | | | |
| Land | \$ 1,295,633 | 383,840 | | 1,679,473 |
| Construction in progress | 3,678,956 | 13,131 | | 3,692,087 |
| Total capital assets, not being deprec. | <u>\$ 4,974,589</u> | <u>396,971</u> | | <u>5,371,560</u> |
| Capital assets being depreciated: | | | | |
| Buildings and improvements | \$ 49,414,836 | 2,221,078 | | 51,635,914 |
| Machinery and equipment | 9,081,645 | 494,800 | | 9,576,445 |
| Infrastructure | 29,845,751 | 865,139 | | 30,710,890 |
| Total capital assets being depreciated | <u>\$ 88,342,232</u> | <u>3,581,017</u> | | <u>91,923,249</u> |
| Less: Accumulated depreciation: | | | | |
| Buildings and improvements | \$ 9,008,524 | 192,383 | | 9,200,907 |
| Machinery and equipment | 6,469,160 | 187,223 | | 6,656,383 |
| Infrastructure | 10,737,944 | 510,831 | | 11,248,775 |
| Total accumulated depreciation | <u>\$ 26,215,628</u> | <u>890,437</u> | | <u>27,106,065</u> |
| Net capital assets, being depreciated | <u>\$ 62,126,604</u> | <u>2,690,580</u> | | <u>64,817,184</u> |
| Total capital assets, governmental | <u>\$ 67,101,193</u> | <u>3,087,551</u> | | <u>70,188,744</u> |

Depreciation expense was charged to functions of the primary government as follows:

| | |
|-----------------------------------|-------------------|
| Governmental Activities: | |
| General government | \$ 3,327 |
| Public safety | 80,455 |
| Community Services | 1,811 |
| Public works | 631,432 |
| Recreation | 9,881 |
| Education | 163,531 |
| Total depreciation expense | <u>\$ 890,437</u> |

TOWN OF LITCHFIELD, CONNECTICUT

NOTES TO THE FINANCIAL STATEMENTS, Continued June 30, 2016

| | Beginning Balance | Additions | Disposals | Ending Balance |
|--|----------------------|-----------------|-----------|-------------------|
| Business-type Activities | | | | |
| Capital assets being depreciated: | | | | |
| Buildings and improvements | \$ 3,853,887 | | | 3,853,887 |
| Machinery and equipment | 27,000 | 50,603 | | 77,603 |
| Sewers | 4,412,899 | | | 4,412,899 |
| Total capital assets being depreciated | \$ 8,293,786 | 50,603 | | 8,344,389 |
| Less: Accumulated depreciation: | | | | |
| Buildings and improvements | \$ 960,551 | 76,193 | | 1,036,744 |
| Machinery and equipment | 27,000 | | | 27,000 |
| Sewers | 2,504,527 | 58,392 | | 2,562,919 |
| Total accumulated depreciation | \$ 3,492,078 | 134,585 | | 3,626,663 |
| Net capital assets being depreciated | \$ 4,801,708 | (83,982) | | 4,717,726 |
| Total capital assets, business-type | \$ 4,801,708 | (83,982) | | 4,717,726 |

Note 8 - Long-Term Liabilities

Long-term debt liabilities activity for the year ended June 30, 2016 was as follows:

| | Beginning Balance | Additions | Reductions | Balance | Due In One Year |
|--|----------------------|-----------|------------|------------|--------------------|
| Governmental Activities: | | | | | |
| Long-Term Debt: | | | | | |
| General obligation bonds | \$ 6,125,000 | | 500,000 | 5,625,000 | 720,000 |
| G.O.B refunding bonds | 17,580,000 | | 1,850,000 | 15,730,000 | 1,850,000 |
| Total Long-Term Debt | \$ 23,705,000 | | 2,350,000 | 21,355,000 | 2,570,000 |
| Deferred amount on: | | | | | |
| Issuance premium | 1,046,000 | | 69,446 | 976,554 | |
| Net long-term debt | \$ 24,751,000 | | 2,419,446 | 22,331,554 | 2,570,000 |
| Other Long-Term Liabilities: | | | | | |
| Compensated absence | 283,000 | 1,513 | | 284,513 | |
| Net pension liability | 4,237,785 | 1,642,708 | 856,977 | 5,023,516 | |
| Net OPEB obligation | 990,345 | 188,913 | 131,123 | 1,048,135 | |
| Landfill closure | 11,000 | | 2,750 | 8,250 | 2,750 |
| Claims and judgments | 22,875 | | 2,875 | 20,000 | 2,875 |
| Total governmental activities long-term liabilities | \$ 30,296,005 | 1,833,134 | 3,413,171 | 28,715,968 | 2,575,625 |
| Business-type Activities: | | | | | |
| Clean water fund notes | \$ 2,247,935 | | 322,805 | 1,925,130 | 306,684 |
| Total business-type activities long-term liabilities | \$ 2,247,935 | | 322,805 | 1,925,130 | 306,684 |
| Total long-term liabilities | \$ 32,543,940 | 1,833,134 | 3,735,976 | 30,641,098 | 2,882,309 |

TOWN OF LITCHFIELD, CONNECTICUT**NOTES TO THE FINANCIAL STATEMENTS, Continued****June 30, 2016**General Obligation Bonds

The Town issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for both governmental and business type activities and are direct obligations and pledge the good faith and credit of the government. Certain general obligation bonds are to be repaid by revenues of the enterprise funds. These bonds generally are issued as 5 year and 10 year serial bonds with equal amounts of principal maturing each year. As of June 30, 2016, the outstanding general obligation bonded indebtedness of the Town was as follows:

| | <u>General</u> | <u>Refunding</u> |
|--|---------------------|-------------------|
| \$2,655,000 GOB 2010, refunding, Series B issue of 2010, due 8/1/2016, interest at 2.0% to 3.75%, annual principal payments of \$825,000. | \$ | 825,000 |
| \$8,405,000 GOB 2010, refunding issue of 2010, due 8/1/2020, interest at 2.0% to 4.0% annual principal payments of \$1,775,000 to \$2,625,000 | | 5,350,000 |
| \$1,355,000 GOB 2011 , issue of 8/1/2011, due 8/1/2017, interest at 2.0 to 3.125%, annual principal payments of \$445,000 | 630,000 | |
| \$7,555,000 GOB 2012, refunding issue of 8/1/2012, due 8/1/2023, interest at 3.0% to 4.0%, annual principal payments of approximately \$890,000 | | 5,580,000 |
| \$2,900,000 GOB 2013 , issue of, due 8/1/2023, interest at 2.0% to 4%, annual principal payments of approximately \$890,000 | 2,150,000 | |
| \$4,555,000 GOB 2014, refunding issue of 8/1/2014, due 8/1/2024, interest at 2.0% to 4.0%, annual principal payments of approximately \$1,185,000 | | 3,975,000 |
| \$2,130,000 GOB 2011 , issue of 2013, due 8/24/2017, interest at 1.5% to 2.0%, annual principal payments of \$4,940,000 to \$20,000 | 1,575,000 | |
| \$1,270,000 GOB 2014 , issue of 2016, due 8/24/2017, interest at 2.0% to 4.0%, annual principal payments of \$4,940,000 to \$20,000 | 1,270,000 | |
| Total general obligation bonds | <u>\$ 5,625,000</u> | <u>15,730,000</u> |

TOWN OF LITCHFIELD, CONNECTICUT**NOTES TO THE FINANCIAL STATEMENTS, Continued**
June 30, 2016

Annual debt service requirements for government funds to maturity for general obligation bonds are as follows:

| Year Ended, June 30 | | Governmental Activity | |
|------------------------|----|-----------------------|------------------|
| | | Principal | Interest |
| 2017 | \$ | 2,570,000 | 632,551 |
| 2018 | | 2,565,000 | 552,129 |
| 2019 | | 2,475,000 | 471,795 |
| 2020 | | 2,495,000 | 392,353 |
| 2021 | | 2,345,000 | 308,765 |
| 2022-2026 | | 8,730,000 | 568,256 |
| 2027-2031 | | 175,000 | 3,938 |
| Total | \$ | <u>21,355,000</u> | <u>2,929,787</u> |

Bonds authorized but unissued

Under regulations issued by the Internal Revenue Service, effective March 2, 1992, in order for capital projects to be funded through tax-exempt debt, all projects must be appropriated and designated as being funded through debt prior to any expenditure on these projects.

The Town has authorized but unissued bonds relating to capital projects at June 30, 2016, as follows:

| | Authorized | Authorized and Unissued |
|------------------------------|--------------|-------------------------------|
| 2007-08 Capital Improvements | \$ 1,099,000 | 732 |
| 2008-09 Capital Improvements | 1,650,000 | 30,000 |
| 2009-10 Capital Improvements | 1,355,000 | 56,099 |
| 2010-11 Capital Improvements | 1,800,000 | 84,354 |
| 2012-13 Capital Improvements | 5,100,000 | 1,167,156 |
| 2013-14 Capital Improvements | 2,965,000 | 414,247 |
| 2014-15 Capital Improvements | 3,020,000 | 1,035,309 |
| 2015-16 Capital Improvements | 5,745,000 | <u>3,323,427</u> |
| Total | | \$ <u>6,111,324</u> |

A portion of bonds authorized and unissued will be reduced by grants received.

TOWN OF LITCHFIELD, CONNECTICUT

NOTES TO THE FINANCIAL STATEMENTS, Continued June 30, 2016

Clean Water Fund Loans Payable

The Town has an outstanding balance on loans payable to the State of Connecticut's Department of Environmental Protection, under its Clean Water Fund Program, for sanitary sewer projects. The individual loans were as follows:

| <u>Note</u> | <u>Date of Issue</u> | <u>Original Amount</u> | <u>Balance</u> |
|------------------------------|----------------------|------------------------|----------------|
| CWF PLO 181-C | 07/29/1999 | 570,427 | \$ 69,945 |
| CWF PLO 396-C | 1/30/1998 | 900,340 | 31,377 |
| CWF PLO 499-C | 7/31/2004 | 4,595,198 | 1,823,808 |
| Total Clean Water Fund Loans | | | \$ 1,925,130 |

These loans bear interest at 2% per annum and the annual debt service requirements to maturity are as follows:

| <u>Year Ended June 30,</u> | <u>Business-type Activity</u> | |
|--------------------------------|-------------------------------|-----------------|
| | <u>Principal</u> | <u>Interest</u> |
| 2017 | \$ 306,684 | 35,571 |
| 2018 | 280,864 | 29,804 |
| 2019 | 254,822 | 24,399 |
| 2020 | 257,054 | 19,307 |
| 2021 | 262,243 | 14,119 |
| 2022-2026 | 563,463 | 12,290 |
| | \$ 1,925,130 | 135,490 |

Landfill Closure and Postclosure Care Costs

The Town's estimated costs to monitor the landfill for the next three years are \$8,250 at June 30, 2016. This amount is based on estimates that are subject to change due to inflation, technology or applicable laws and regulations.

Claims and Judgments

In connection with the settlement of claims brought against the Town by a neighborhood alleging that the Town's landfill contaminated their drinking water, the Town agreed to pay to connect the residents to the Town water supply and pay their water bills for 20 years. The properties were connected during 2001, and, at June 30, 2016, \$20,000 has been accrued as an estimate of the cost to provide water for the remaining 7 years of the agreement.

TOWN OF LITCHFIELD, CONNECTICUT

NOTES TO THE FINANCIAL STATEMENTS, Continued June 30, 2016

Note 9 - Commitments and Contingencies

Lawsuits

There were several personal injury, negligence and personnel related lawsuits pending against the Town. The outcome and eventual liability of the Town, if any in these cases, is not known at this time. Based upon consultation with counsel, the Town's management estimates that potential claims against the Town not covered by insurance resulting from such litigation would not materially affect the financial position of the Town.

Risk Management and Self-Insurance

The Town is exposed to various risks of loss including torts, theft of, damage to, and destruction of assets; error and omissions; injuries to employees; employee health; and natural disasters. The Town generally obtains commercial insurance for these risks, but has chosen to retain the risks for employee health and medical claims. For all types of commercial coverage, settled claims have not exceeded coverage in any of the past three years.

Under Public Act 9-342, health insurance for retired teachers, subsidy equal to the equivalents flat dollar premium amount of Blue Cross 65/Blue Shield 65 is paid by the State directly to the local school districts. Where it is applied to reduce premium payments of the retired members' 1% supplemental contributions, since July 1, 1989, have been directly to a dedicated health insurance fund. There is no cost to the Town.

The activities of the self insured employee medical are recorded in an internal service fund. Anthem Blue Cross/Blue Shield administers the plan. The Town and Board of education contribute to the plan through the general fund and the W.P.C.A contributes through the enterprise fund based on the administrators best estimates based on historical data. The Town covers all claims up to \$100,000 per participant per year with an individual stop-loss policy that would cover claims exceeding 120% of the total estimated claims for the plan year.

Claims transactions for the last two years were as follows:

| <u>Fiscal Year Ended June 30,</u> | <u>Claims Payable Beginning</u> | <u>Claims and Changes in Estimates</u> | <u>Claims Paid</u> | <u>Claims Payable Ending</u> |
|---------------------------------------|---|--|------------------------|--------------------------------------|
| 2015 | 163,000 | 2,792,000 | 2,801,000 | 154,000 |
| 2016 | 154,000 | 3,372,888 | 3,318,609 | 208,279 |

TOWN OF LITCHFIELD, CONNECTICUT

NOTES TO THE FINANCIAL STATEMENTS, Continued June 30, 2016

Note 10 - Employee Retirement Plans

Plan Description and Benefits Provided

Town Retirement Plan

The Town has a defined benefit retirement plan (the Town Plan) covering substantially all employees of the Town and Board of Education except certified staff of the Board of Education covered by the State Teachers' Retirement Board Plan. The Town is the administrator of this single-employer public employee retirement system (PERS) established and administered to provide pension benefits for its employees. The Town Plan provides retirement, disability and death benefits to plan members and beneficiaries.

Employees are eligible to participate in the Town Plan when they complete 1 year of eligible service, have completed 1,000 hours during the first 12 months of employment and have attained the age of 18. For employees who do not complete 1,000 hours of service during the first 12 months of employment, eligibility begins on the first day of the year during which 1,000 hours were completed. Employees are 100% vested after 5 years of credited service.

Management of the plans rests with the PERS Board, which consists of five voting members and two alternate members. Members of the Board are appointed by the Board of Selectmen. The First Selectman serves as an ex-officio member.

All employees hired after July 1, 2012 will only be eligible to participate in the defined contribution plan for which the Town will contribute a sum equal to 3% of the employee's bi-weekly wages to a 401A account commencing the first payroll after the employee's one year anniversary.

Merit Service Plan

This defined benefit retirement plan (the Merit Service Plan) covers all volunteer firemen who belong to the volunteer fire departments and, as of July 1, 1992, the members of the volunteer ambulance corps. Volunteer firemen and ambulance corps members are eligible to participate in the Merit Service Plan on July 1 following the date on which one year of eligible service has been completed.

The Town's pension plans do not use issue stand-alone financial statements.

Membership in the plans consisted of the following at July 1, 2014 the date of the last actuarial valuation:

| | Town Plan | Merit Service Plan |
|---|-----------|--------------------|
| Retirees and beneficiaries currently receiving benefits | 63 | 53 |
| Terminated plan members entitled to, but not yet receiving benefits | 34 | 50 |
| Active plan members | 80 | 170 |
| Total | 177 | 273 |

TOWN OF LITCHFIELD, CONNECTICUT

NOTES TO THE FINANCIAL STATEMENTS, Continued June 30, 2016

Summary of Significant Accounting Policies

Basis of Accounting

Financial statements are prepared using the accrual basis of accounting for the two defined benefit pension plans. Plan member contributions are recognized in the period in which the contributions are due. Employer contributions are recognized when due and a formal commitment to provide the contributions has been made. Benefits and refunds are recognized when due and payable in accordance with the terms of the plans.

Method Used to Value Investments

Investments are reported at fair value. Securities traded on a national exchange are valued at the last reported sales price. Investment income is recognized as earned.

Funding Policy

For the Town Plan, effective July 1, 2015 all active employees will be required to contribute 1% of their salary to the defined benefit plan. The Town is required to contribute amounts necessary to fund the Plan. State of Connecticut Statutes assign the authority to establish and amend the contribution provisions of the plan to the Town of Litchfield.

Investments

Investment Policy

The pension plan's policy in regard to allocation of invested assets is established and may be amended by the PERS Board by a majority vote of its members. It is the policy of the PERS Board to pursue an investment strategy that reduces risk through the prudent diversification of the portfolio across a broad selection of distinct asset classes. The pension plan's investment policy discourages the use of cash equivalents, except for liquidity purposes, and aims to refrain from dramatically shifting asset class allocation over short time spans.

Rate of Return

For the year ended June 30, 2016, the annual money-weighted rate of return on the pension plan investments, net of pension plan investment expense, was 1.01% for the Town Plan and 1.02% for the Merit Plan. The dollar-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

Net Pension Liability of the Town

The Town's net pension liability was measured as of June 30, 2016, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2014.

TOWN OF LITCHFIELD, CONNECTICUT

NOTES TO THE FINANCIAL STATEMENTS, Continued June 30, 2016

The components of the net pension liability of the Town at June 30, 2016 were as follows:

| | Town Plan | Merit Service Plan |
|--|---------------|--------------------|
| Total pension liability | \$ 16,343,434 | \$ 4,053,725 |
| Plan fiduciary net position | 12,004,230 | 3,369,413 |
| Net pension liability | \$ 4,339,204 | \$ 684,312 |
| Plan fiduciary net position as a percentage of the total pension liability | 73.45% | 83.12% |

Actuarial Assumptions

The total pension liability was determined by an actuarial valuation as of July 1, 2014, using the following actuarial assumption, applied to all periods included in the measurement:

| | |
|---------------------------|--|
| Inflation | 3.0% |
| Salary increase | 4.0%, average, including inflation (0% for Merit Plan) |
| Investment rate of return | 7.0%, per year |

Mortality rates were based on the RP-2000 Healthy Annuitant Mortality Table combined version for small plans – separate male and female rates.

The actuarial assumptions used in the July 1, 2014 valuation were based on the results of an actuarial experience study for the period July 1, 2013 - June 30, 2014.

Long Term Rate of Return

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target asset allocation and most recent best estimates of arithmetic real rates of return for each major asset class include in both pension plan's as of June 30, 2016 are summarized in the following table:

| Asset Class | Target Allocation | Long-Term Expected Real Rate of Return |
|-----------------------------------|-------------------|--|
| US equities | 46.00% | 5.60% |
| REIT | 3.00% | 4.50% |
| International developed economies | 6.00% | 5.90% |
| International emerging economies | 5.00% | 7.20% |
| High quality bond | 33.00% | 2.10% |
| High yield bond | 5.00% | 4.00% |
| Cash equivalents | 2.00% | 0.80% |
| | 100.00% | |

TOWN OF LITCHFIELD, CONNECTICUT

NOTES TO THE FINANCIAL STATEMENTS, Continued

June 30, 2016

Discount Rate

The discount rate used to measure the total pension liability was 7.0% for both plans. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that Town contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rates. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Changes in the Net Pension Liability

Town Plan

| | Increase (Decrease) | | |
|--|--------------------------------------|--|--|
| | Total Pension Liability (a) | Plan Fiduciary Net Position (b) | Net Pension Liability (a)-(b) |
| Balances as of June 30, 2015 | \$ 15,601,104 | 11,903,749 | 3,697,355 |
| Changes for the year: | | | |
| Service cost | 358,531 | - | 358,531 |
| Interest on total pension liability | 1,092,779 | - | 1,092,779 |
| Difference between expected and actual experience | - | - | - |
| Employer contributions | - | 682,350 | (682,350) |
| Employee contributions | - | 20,527 | (20,527) |
| Net investment income | - | 116,523 | (116,523) |
| Benefit payments, including refund to employee contributions | (708,980) | (718,919) | 9,939 |
| Net changes | \$ 742,330 | 100,481 | 641,849 |
| Balances as of June 30, 2016 | \$ 16,343,434 | 12,004,230 | 4,339,204 |

TOWN OF LITCHFIELD, CONNECTICUT

NOTES TO THE FINANCIAL STATEMENTS, Continued
June 30, 2016

Merit Service Plan

| | | Increase (Decrease) | |
|--|--|--|--|
| | Total Pension Liability (a) | Plan Fiduciary Net Position (b) | Net Pension Liability (a)-(b) |
| Balances as of June 30, 2015 | \$ 3,903,023 | 3,362,593 | 540,430 |
| Changes for the year: | | | |
| Service cost | 59,412 | - | 59,412 |
| Interest on total pension liability | 271,181 | - | 271,181 |
| Difference between expected and actual experience | - | - | - |
| Employer contributions | - | 154,100 | (154,100) |
| Net investment income | - | 33,109 | (33,109) |
| Benefit payments, including refund to employee contributions | \$ (179,891) | (180,389) | 498 |
| Net changes | 150,702 | 6,820 | 143,882 |
| Balances as of June 30, 2016 | \$ 4,053,725 | 3,369,413 | 684,312 |

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability of the Town, calculated using the discount rate of 7.00%, as well as what the Town's net pension liability would be if it were calculated using a discount rate that is 1 percent point lower (6.00%) or 1 percent higher (8.00%) than the current rate:

| | 1% Decrease (6.00%) | Current Discount Rate (7.00%) | 1% Increase (8.00%) |
|--|------------------------------------|--|------------------------------------|
| Town Plan net pension liability | \$ 6,013,946 | 4,339,204 | 2,895,146 |
| Merit Service Plan net pension liability | 1,192,654 | 684,312 | 260,773 |

Pension Trust Funds

The Town maintains two pension trust funds (Town Employees Retirement Plan and Merit Service Plan) to account for its fiduciary responsibility. The following schedules present the net position held in trust for pension benefits at June 30, 2016 and the changes in net position for the year then ended.

TOWN OF LITCHFIELD, CONNECTICUT

NOTES TO THE FINANCIAL STATEMENTS, Continued
June 30, 2016

Schedule of Net Position

| | Town Retirement Plan | Merit Service Retirement Plan | Total |
|---|-------------------------------------|--|-------------------|
| Assets: | | | |
| Cash and cash equivalents | \$ 186,129 | 53,141 | 239,270 |
| Investments | <u>11,818,101</u> | <u>3,316,272</u> | <u>15,134,373</u> |
| Net Assets Held in Trust for Pension Benefits | <u>\$ 12,004,230</u> | <u>3,369,413</u> | <u>15,373,643</u> |

Schedule of Changes in Net Position

| | Town Retirement Plan | Merit Service Retirement Plan | Total |
|---|-------------------------------------|--|-------------------|
| Additions: | | | |
| Contributions: | | | |
| Employer | \$ 682,350 | 154,100 | 836,450 |
| Employee | <u>20,527</u> | - | <u>20,527</u> |
| Total | <u>\$ 702,877</u> | <u>154,100</u> | <u>856,977</u> |
| Investment Income: | | | |
| Net appreciation(depreciation) in fair value of Investments | \$ (97,568) | (27,412) | (124,980) |
| Interest and dividends | <u>268,073</u> | <u>75,783</u> | <u>343,856</u> |
| Total | <u>\$ 170,505</u> | <u>48,371</u> | <u>218,876</u> |
| Less investment expense | | | |
| Investment management fees | <u>53,982</u> | <u>15,262</u> | <u>69,244</u> |
| Net investment income | <u>\$ 116,523</u> | <u>33,109</u> | <u>149,632</u> |
| Total additions | <u>\$ 819,400</u> | <u>187,209</u> | <u>1,006,609</u> |
| Deductions: | | | |
| Benefits | <u>718,919</u> | <u>180,389</u> | <u>899,308</u> |
| Net increase | <u>\$ 100,481</u> | <u>6,820</u> | <u>107,301</u> |
| Net position and beginning of year | <u>\$ 11,903,749</u> | <u>3,362,593</u> | <u>15,266,342</u> |
| Net position at end of year | <u>\$ 12,004,230</u> | <u>3,369,413</u> | <u>15,373,643</u> |

TOWN OF LITCHFIELD, CONNECTICUT

NOTES TO THE FINANCIAL STATEMENTS, Continued
June 30, 2016

Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

For the year ended June 30, 2016, the Town recognized pension expense of \$741,108 and \$136,346 for the Town Plan and Merit Plan, respectively.

| | | Town Plan Deferred Outflows of Resources | Merit Service Plan Deferred Outflows of Resources |
|---|----|---|--|
| Differences between expected and actual experience | \$ | - | - |
| Net difference between projected and actual earnings on pension plan investments | | 571,400 | 160,657 |
| Total | \$ | <u>571,400</u> | <u>160,657</u> |

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pension will be recognized in pension expenses as follows:

| <u>Year Ended June 30,</u> | | Town Retirement Plan | Merit Service Retirement Plan | Total |
|----------------------------|----|-------------------------------------|--|----------------|
| 2017 | \$ | 142,850 | 40,164 | 183,014 |
| 2018 | | 142,850 | 40,164 | 183,014 |
| 2019 | | 142,850 | 40,164 | 183,014 |
| 2020 | | <u>142,850</u> | <u>40,165</u> | <u>183,015</u> |
| Total | \$ | <u>571,400</u> | <u>160,657</u> | <u>732,057</u> |

TOWN OF LITCHFIELD, CONNECTICUT

NOTES TO THE FINANCIAL STATEMENTS, Continued

June 30, 2016

Teachers' Retirement

All Town of Litchfield Board of Education certified employees participate in the State of Connecticut Teachers' Retirement System under Section 10.183 of the General Statutes of the State of Connecticut.

Plan Description

Teachers, principals, superintendents or supervisors engaged in service of public schools, and professional employees at State schools of higher education are provided with pensions through the Connecticut State Teachers' Retirement System – a cost sharing, multiemployer, defined benefit pension plan administered by the Teachers' Retirement Board. Chapter 167a of the State Statutes grants authority to establish and amend the benefit terms to the State Teachers' Retirement Board.

The Teachers' Retirement System is considered to be a part of the State of Connecticut financial reporting entity and is included in the State's financial reports as a pension trust fund. Those reports may be obtained by writing to the State of Connecticut, Office of the State Comptroller, 55 Elm Street, Hartford, Connecticut 06106, by calling 860-702-3480, or by visiting the State's website www.ct.gov.

Benefit Provisions

The plan provides retirement, disability and death benefits. Employees are eligible to retire at age 60 with 20 years of credited service in Connecticut, or 35 years of credited service including at least 25 years of service in Connecticut.

Normal Retirement: Retirement benefits for the employees are calculated as 2% of the average annual salary times years of credited service (maximum benefit is 75% of average annual salary during the 3 years of highest salary).

Early Retirement: Employees are eligible after 25 years of credited service including 20 years of Connecticut service, or age 55 with 20 years of credited service including 15 years of Connecticut service. Benefits are reduced for those retiring before normal retirement age.

Disability Retirement: Employees are eligible for service-related disability benefits regardless of length of service. Five years of credited service is required for nonservice-related disability eligibility. Disability benefits are calculated as 2% of average annual salary times credited service to date of disability, but not less than 15% of average annual salary, nor more than 50% of average annual salary.

Contributions

State of Connecticut

Per Connecticut General Statutes Section 10-183z (which reflects Public Act 79-436 as amended), contribution requirements of active employees and the State of Connecticut is amended and certified by the State Teachers' Retirement Board and appropriated by the General Assembly. The contributions are actuarially determined as an amount that, when combined with employee contributions and investment earning, is expected to finance the costs

TOWN OF LITCHFIELD, CONNECTICUT

NOTES TO THE FINANCIAL STATEMENTS, Continued June 30, 2016

of the benefits earned by employees during the year, with any additional amount to finance any unfunded accrued liability.

Employer (School Districts)

School district employers are not required to make contributions to the plan.

Employees

Participants are required to contribute 7.25% of their annual salary to the System as required by CGS Section 10-183b (7). For the year ended June 30, 2016, \$611,937 mandatory contributions were deducted from the salaries of teachers who were participants in the System. The estimated covered payroll for the Town was \$8,440,514.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

The State has a statutory requirement to pay 100% of the required plan contribution, therefore as of June 30, 2016; the Town reports no amounts for its proportionate share of the net pension

liability, and related deferred outflows and inflows. The amount recognized by the Town as its proportionate share of the net pension liability, the related state support, and the total portion of the net pension liability associated with the Town were as follows:

| | | |
|---|----|--------------------------|
| Town's proportionate share of the net pension liability | \$ | - |
| State's proportionate share of the net pension liability associated with the Town | | <u>22,686,851</u> |
| Total net pension liability | \$ | <u><u>22,686,851</u></u> |

The net pension liability was measured as of June 30, 2015, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2014.

For the year ended June 30, 2016 the Town has recognized, in the General Fund, intergovernmental revenue and education expenditures in the amount of \$1,817,788 as payments made by the State of Connecticut on behalf of the Town.

Actuarial Assumptions

The total pension liability was determined by an actuarial valuation as of June 30, 2014, using the following actuarial assumptions, applied to all periods included in the measurement:

| | |
|---------------------------|---|
| Inflation | 3.00% |
| Salary increase | 3.75-7.00%, including inflation |
| Investment rate of return | 8.50%, net of pension plan investment expense, including inflation |

TOWN OF LITCHFIELD, CONNECTICUT

NOTES TO THE FINANCIAL STATEMENTS, Continued

June 30, 2016

Mortality rates were based on the PR-2000 combined Mortality Table RP-2000 projected 19 years using scale AA, with a two year setback for males and females for the period after service retirement and for dependent beneficiaries.

Future Cost-of-Living increases for members who retire on or after September 1, 1992 are assumed to receive an annual cost-of-living adjustment of 2%.

Long Term Rate of Return

The long-term expected rate of return on pension plan investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target asset allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

| Asset Class | Target Allocation | Long-Term Expected Real Rate of Return |
|------------------------|------------------------------|---|
| Mutual Equity | 25.0% | 7.3% |
| Developed markets ISF | 20.0% | 7.5% |
| Emerging markets ISF | 9.0% | 8.6% |
| Core fixed income | 13.0% | 1.7% |
| Inflation linked bonds | 6.0% | 1.3% |
| Emerging market debt | 4.0% | 4.8% |
| High yield bonds | 2.0% | 3.7% |
| Real estate | 5.0% | 5.9% |
| Private investment | 10.0% | 10.9% |
| Liquidity fund | 6.0% | 0.7% |
| | <u>100.0%</u> | |

Discount Rate

The discount rate used to measure the total pension liability was 8.5%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that State contributions will be made at the actuarially determined rates in future years. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The Town's proportionate share of the net pension liability is \$0. Any change in the discount rate would only have an effect on the amount recorded by the State of Connecticut.

TOWN OF LITCHFIELD, CONNECTICUT

NOTES TO THE FINANCIAL STATEMENTS, Continued June 30, 2016

Defined Contribution Retirement Plan

On July 1, 2012 the Town established a defined contribution retirement plan that covers employees of the Town and Board of Education hired on or after July 1, 2012. This plan was adopted and can be amended by the Board of Selectmen. Under this plan, the Town contributes an amount equal to 3% each year of an eligible employee's wages into a 401(k) on the employee behalf. In addition, eligible employees may make an additional contribution up to the amount allowed by law. There are currently seven participants in the plan as of June 30, 2016, and contributions of \$11,990 have been made.

Note 11 – Other Postemployment Benefits

Overview

The Retiree Health Plan (RHP) is a single-employer defined benefit healthcare plan administered by the Board of Education (BOE). The RHP provides medical and dental insurance benefits to eligible retirees and their spouses. All employees of the BOE are eligible to participate in the plan.

A trust was officially established on March 29, 2011 between the Town of Litchfield and the Litchfield Board of Education and the Town's Pension Commission. The monies in the OPEB special revenue fund were transferred to the OPEB trust fund at that date. As in prior years, all expenses for postemployment benefits were paid out of the General Fund during the fiscal year ended June 30, 2016. The plan does not issue a stand-alone financial report.

At July 1, 2014, plan participation consisted of the following (not rounded):

| | |
|--------------------------------|------------|
| Actives | 122 |
| Retirees or continuing spouses | 27 |
| Total participants | <u>149</u> |

Funding Policy

The BOE provides certain retirees with health care and lump-sum benefits, in accordance with Teacher and Administrators union contracts. Provisions of the benefits are as follows:

NOTES TO THE FINANCIAL STATEMENTS, Continued
June 30, 2016

Litchfield Education Association OPEB Contract Provisions

Upon retirement under the Connecticut State Teachers' Retirement System, teachers will be provided at BOE expense:

Amount Benefit:

1. For those who retire either fiscal year 2008 or 2009:
 - a. \$5,000 on date of retirement and the BOE shall pay the cost of single health and dental insurance coverage under one of the plans (excluding the high deductible/health savings account option) offered by the BOE to actively employed teachers, less the contribution from the State of Connecticut Teachers' Retirement Board, for a period of 5 years immediately following retirement; or,
 - b. Teachers who do not elect the option set forth in (a) above shall receive ten thousand dollars at the time of retirement and no other compensation or benefits.
2. For those who retire in fiscal year 2010 or before 2014:
 - a. \$5,000 at the time of retirement; or,
 - b. The BOE shall pay the cost of single health and dental insurance coverage under one of the plans (excluding the high, deductible/health savings account option) offered by the BOE to actively employed teachers, less the contribution from the State of Connecticut Teachers' Retirement Board, for a period of 4 years immediately following retirement.
3. For those who retire after June 2013 or after the 4 or 5 year periods in (1) and (2) above the retiree must pay 100% of the cost for medical coverage.

Litchfield Administrators Association OPEB Contract Provisions

Upon retirement under the Connecticut State Teachers' Retirement System, qualified administrators employed on or prior to June 30, 2005 and whose employment with the Litchfield Public Schools is at least 10 years will be provided at BOE expense:

1. The cost of health and dental insurance coverage for the retiree and eligible dependents under one of the plans (excluding the high deductible/health savings account option) offered by the BOE to actively employed administrators, less contribution from the State of Connecticut Teachers' Retirement Board, until eligible for Medicare; or,
2. \$5,000 annual payment until eligible for Medicare, age 65, or for 5 years immediately following retirement, whichever is less.

Annual OPEB Cost and Net OPEB Obligations

The BOE's annual OPEB cost is calculated based on the annual required contribution (ARC), an amount actuarially determined in accordance with parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed 15 years. The following table shows the components of the BOE's annual OPEB cost for the year ended June 30, 2016, the amount actually contributed to the plan and changes in the BOE's net OPEB obligation (asset):

TOWN OF LITCHFIELD, CONNECTICUT

NOTES TO THE FINANCIAL STATEMENTS, Continued June 30, 2016

| | | |
|--|----|-----------|
| Annual required contribution (ARC) | \$ | 206,921 |
| Interest on OPEB obligation | | 69,324 |
| Adjustment to annual required contribution | | (87,332) |
| Annual OPEB cost | \$ | 188,913 |
| Contributions made | | 131,123 |
| Increase in net OPEB obligation | \$ | 57,790 |
| Net OPEB obligation – beginning of year | | 990,345 |
| Net OPEB obligation – end of year | \$ | 1,048,135 |

The BOE's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for the fiscal years ended are presented below.

| Fiscal Year Ended | Annual OPEB Cost (AOC) | Actual Contribution | Percentage of AOC Contributed | NET OPEB Obligation |
|-------------------|------------------------|---------------------|-------------------------------|---------------------|
| 6/30/2016 | \$ 188,913 | \$ 131,123 | 69.4% | \$ 1,048,135 |
| 6/30/2015 | 279,618 | 100,242 | 35.8% | 990,345 |
| 6/30/2014 | 275,916 | 270,642 | 98.1% | 810,969 |
| 6/30/2013 | 274,735 | 144,492 | 52.6% | 805,695 |

Schedule of Funding Progress

| Actuarial Valuation Date | Actuarial Value of Assets | Actuarial Accrued Liability (AAL) | Unfunded AAL (UAAL) | Funded Ratio | Covered Payroll | UAAL as a Percentage of Covered Payroll |
|--------------------------|---------------------------|-----------------------------------|---------------------|--------------|-----------------|---|
| 7/1/2010 | \$ - | \$ 5,373,000 | \$ 5,373,000 | - % | \$ 8,077,489 | 66.5% |
| 7/1/2012 | 620,872 | 3,124,371 | 2,503,499 | 20% | 7,985,774 | 31.4% |
| 7/1/2014 | 886,171 | 2,570,923 | 1,684,752 | 34% | 12,218,837 | 13.8% |

Employer Contributions

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as accrual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multi-year trend information about whether the actuarial value of the plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

TOWN OF LITCHFIELD, CONNECTICUT

NOTES TO THE FINANCIAL STATEMENTS, Continued
June 30, 2016

| <u>Fiscal Year Ended</u> | | <u>Annual Required Contribution</u> | <u>Actual Contribution</u> | <u>Percentage of ARC Contributed</u> |
|--------------------------|----|-------------------------------------|----------------------------|--------------------------------------|
| 2016 | \$ | 206,921 | \$ 131,123 | 63.8% |
| 2015 | | 294,364 | 100,242 | 34.1% |
| 2014 | | 290,566 | 270,642 | 93.1% |
| 2013 | | 287,017 | 144,492 | 50.3% |

Projections for benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the July 1, 2014 actuarial valuation, the projected unit credited actuarial cost method is used. The actuarial assumptions include a 7% investment rate of return, which is the rate of the expected long-term investment returns of plan assets calculated based on the funding policy of the plan at the valuation date. The annual healthcare cost trend rate is 8% for 2014, decreasing .05% per year to an ultimate rate of 4% for 2022 and later. The actuarial value of assets was determined using the open group method. The UAAL is being amortized as a level percentage of projected payroll on an open basis. The remaining amortization period at July 1, 2014 was 20 years, open.

Note 12 – Prior Period Adjustment

Business-type Activities

The Water Pollution Control Authority's beginning net position was increased by \$164,345 as of July 1, 2015 to include the balance outstanding on the note receivable (see Note 5) from the Town of Morris under an agreement that required the Town of Morris to finance Litchfield Sewage Treatment Plant capital costs that benefit the Town of Morris.

Note 13 - Fund Deficits and Restrictions to Fund Position

Fund Deficits

The Town has the following Fund Deficits at June 30, 2016 and expects to eliminate the deficits in the future as follows:

| <u>Fund</u> | <u>Deficit</u> | <u>Plan For Elimination</u> |
|--------------------------|----------------|-----------------------------|
| Renovation of Schools | \$ 134,066 | Bond proceeds |
| Construction in Progress | 952,807 | Bond proceeds |
| Cafeteria Fund | 13,901 | Future grant receipts |

TOWN OF LITCHFIELD, CONNECTICUT

NOTES TO THE FINANCIAL STATEMENTS, Continued
June 30, 2016

Restricted Fund Position

| Fund | Restricted Net Position | Restriction |
|----------------|--|----------------------|
| Cemetery Trust | \$ 10,398 | For donor intentions |

Note 14 - Subsequent Events

General Obligation Bond

On July 28, 2016, the Town issued a general obligation bond in the amount of \$6,438,000. The Bond will be paid over a 15 year period with an interest rate ranging from 2.1% - 3.0%. The bond will fund school and capital projects.

SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS - TOWN PLAN

For the Year Ended June 30, 2016

| | 2016 | 2015 | 2014 |
|--|---------------|------------|------------|
| Total pension liability: | | | |
| Service cost | \$ 358,531 | 344,741 | 396,238 |
| Interest | 1,092,779 | 1,023,014 | 976,938 |
| Differences between expected and actual experience | | 318,394 | |
| Benefit payments, including refunds of member contributions | (708,980) | (697,793) | (630,245) |
| Net change in total pension liability | \$ 742,330 | 988,356 | 742,931 |
| Total pension liability - beginning | 15,601,104 | 14,612,748 | 13,869,817 |
| Total pension liability - ending | \$ 16,343,434 | 15,601,104 | 14,612,748 |
| Plan fiduciary net position: | | | |
| Contributions - employer | \$ 682,350 | 1,093,734 | 1,067,885 |
| Contributions - employee | 20,527 | | |
| Net investment income | 116,523 | 304,997 | 1,289,448 |
| Benefit payments, including refunds of member contributions | (718,919) | (697,793) | (630,245) |
| Net change in plan fiduciary net position | \$ 100,481 | 700,938 | 1,727,088 |
| Plan fiduciary net position - beginning | 11,903,749 | 11,202,811 | 9,475,723 |
| Plan fiduciary net position - ending | \$ 12,004,230 | 11,903,749 | 11,202,811 |
| Net pension liability - ending | \$ 4,339,204 | 3,697,355 | 3,409,937 |
| Plan fiduciary net position as a percentage of total pension liability | 73.45% | 76.30% | 76.66% |
| Covered-employee payroll | 4,272,039 | 4,107,730 | 4,397,899 |
| Net pension liability as a percentage of its covered-employee payroll | 101.57% | 90.01% | 77.54% |

SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS - MERIT SERVICE PLAN

For the Year Ended June 30, 2016

| | 2016 | 2015 | 2014 |
|--|--------------|-----------|-----------|
| Total pension liability: | | | |
| Service cost | \$ 59,412 | 59,412 | 65,858 |
| Interest | 271,181 | 258,709 | 247,891 |
| Differences between expected and actual experience | | 33,529 | |
| Benefit payments, including refunds of member contributions | (179,891) | (167,268) | (138,757) |
| Net change in total pension liability | \$ 150,702 | 184,382 | 174,992 |
| Total pension liability - beginning | 3,903,023 | 3,718,641 | 3,543,649 |
| Total pension liability - ending | \$ 4,053,725 | 3,903,023 | 3,718,641 |
| Plan fiduciary net position: | | | |
| Contributions - employer | \$ 154,100 | 150,102 | 150,102 |
| Contributions - employee | | | |
| Net investment income | 33,109 | 97,690 | 395,941 |
| Benefit payments, including refunds of member contributions | (180,389) | (167,268) | (138,757) |
| Net change in plan fiduciary net position | \$ 6,820 | 80,524 | 407,286 |
| Plan fiduciary net position - beginning | 3,362,593 | 3,282,069 | 2,874,783 |
| Plan fiduciary net position - ending | \$ 3,369,413 | 3,362,593 | 3,282,069 |
| Net pension liability - ending | \$ 684,312 | 540,430 | 436,572 |
| Plan fiduciary net position as a percentage of total pension liability | 83.12% | 86.15% | 88.26% |
| Covered-employee payroll | N/A | N/A | N/A |
| Net pension liability as a percentage of its covered-employee payroll | N/A | N/A | N/A |

SCHEDULE OF EMPLOYER CONTRIBUTIONS - TOWN PLAN
LAST TEN FISCAL YEARS
(In Thousands)

| | Actuarially Determined Contribution | Actual Contribution | Contribution Deficiency (Excess) | Covered- employee Payroll | Contribution as a Percentage of Covered- employee Payroll |
|------|---|------------------------|--|---------------------------------|---|
| 2016 | 669 | 682 | (13) | 4,272 | 15.96% |
| 2015 | 844 | 1,094 | (250) | 4,108 | 26.63% |
| 2014 | 828 | 1,068 | (240) | 4,398 | 24.28% |
| 2013 | 838 | 838 | - | N/A | N/A |
| 2012 | 824 | 824 | - | N/A | N/A |
| 2011 | 726 | 726 | - | N/A | N/A |
| 2010 | 773 | 921 | (148) | N/A | N/A |
| 2009 | 609 | 530 | 79 | N/A | N/A |
| 2008 | 509 | 677 | (168) | N/A | N/A |
| 2007 | 360 | 391 | (31) | N/A | N/A |

Notes to Schedule

Valuation Date: July 1, 2014
Measurement Date: June 30, 2016

Methods and assumptions used
to determine contribution rates:

| | |
|-------------------------------|--|
| Actuarial cost method | Entry age |
| Amortization method | Level dollar |
| Remaining amortization period | 14 years |
| Asset valuation method | Market value of assets |
| Inflation | 3.0% |
| Salary increases | N/A |
| Investment rate of return | 7.00%, net of pension plan investment expense, including inflation |

Actuarially determined contribution rates are calculated as of June 30, two years prior to the end of the fiscal year in which contributions are reported.

SCHEDULE OF EMPLOYER CONTRIBUTIONS - MERIT SERVICE PLAN
LAST TEN FISCAL YEARS
(In Thousands)

| | Actuarially Determined Contribution | Actual Contribution | Contribution Deficiency (Excess) | Covered- employee Payroll | Contribution as a Percentage of Covered- employee Payroll |
|------|---|------------------------|--|---------------------------------|---|
| 2016 | 107 | 154 | (47) | N/A | N/A |
| 2015 | 150 | 150 | - | N/A | N/A |
| 2014 | 150 | 150 | - | N/A | N/A |
| 2013 | 188 | 188 | - | N/A | N/A |
| 2012 | 188 | 188 | - | N/A | N/A |
| 2011 | 212 | 212 | - | N/A | N/A |
| 2010 | 224 | 198 | 26 | N/A | N/A |
| 2009 | 160 | 145 | 15 | N/A | N/A |
| 2008 | 115 | 126 | (11) | N/A | N/A |
| 2007 | 106 | 109 | (3) | N/A | N/A |

Notes to Schedule

Valuation Date: July 1, 2014
Measurement Date: June 30, 2016

Methods and assumptions used
to determine contribution rates:

| | |
|-------------------------------|--|
| Actuarial cost method | Entry age |
| Amortization method | Level dollar |
| Remaining amortization period | 14 years |
| Asset valuation method | Market value of assets |
| Inflation | 3.0% |
| Salary increases | N/A |
| Investment rate of return | 7.00%, net of pension plan investment expense, including inflation |

Actuarially determined contribution rates are calculated as of June 30, two years prior to the end of the fiscal year in which contributions are reported.

SCHEDULE OF INVESTMENT RETURNS - TOWN PLAN

For the Year Ended June 30, 2016

| | <u>2016</u> | <u>2015</u> | <u>2014</u> |
|--|-------------|-------------|-------------|
| Annual money-weighted rate of return, net of investment expense | 1.01% | 2.91% | 13.76% |

SCHEDULE OF INVESTMENT RETURNS - MERIT SERVICE PLAN

For the Year Ended June 30, 2016

| | <u>2016</u> | <u>2015</u> | <u>2014</u> |
|--|-------------|-------------|-------------|
| Annual money-weighted rate of return, net of investment expense | 1.02% | 2.97% | 14.01% |

**SCHEDULE OF THE TOWN'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY -
TEACHERS' RETIREMENT PLAN**

For the Year Ended June 30, 2016

| | 2016 | 2015 |
|--|-------------------|-------------------|
| City's proportion of the net pension liability | 0.00% | 0.00% |
| City's proportionate share of the net pension liability | \$ - | - |
| State's proportionate share of the net pension liability associated with the City | \$ 22,686,851 | 20,969,447 |
| Total | <u>22,686,851</u> | <u>20,969,447</u> |
| City's covered-employee payroll | 8,440,514 | 8,041,000 |
| City's proportionate share of the net pension liability as a percentage of its covered-employee payroll | 0.00% | 0.00% |
| Plan fiduciary net position as a percentage of total pension liability | 59.50% | 61.51% |

Notes to Schedule

| | |
|-------------------------------|---|
| Changes in benefit terms | None |
| Changes in assumptions | During 2011, rates of withdrawal, retirement, and assumed rates of salary increases were adjusted to reflect actual and anticipated experience. These assumptions were recommended as part of the Experience Study for the System for the five year period ended June 30, 2010. |
| Actuarial cost method | Entry age |
| Amortization method | Level percent of pay, closed |
| Remaining amortization period | 22.4 years |
| Asset valuation method | 4-year smoothed market |
| Inflation | 3.00% |
| Salary increase | 3.75-7.00%, including inflation |
| Investment rate of return | 8.50%, net of investment related expense |

GENERAL FUND REVENUES AND OTHER FINANCING SOURCES
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)
For the Year Ended June 30, 2016

| | Budgeted Amounts | | Actual Amounts - Budgetary Basis | Variance With Final Budget Positive/ (Negative) |
|--|-------------------------|-------------------|---|--|
| | Original | Final | | |
| PROPERTY TAXES | | | | |
| Current years' levy | \$ 26,468,335 | 26,468,335 | 26,699,040 | 230,705 |
| Prior years' levies | 325,000 | 325,000 | 320,472 | (4,528) |
| Interest and penalties | 175,000 | 175,000 | 162,547 | (12,453) |
| Total property taxes | \$ 26,968,335 | 26,968,335 | 27,182,059 | 213,724 |
| INTERGOVERNMENTAL | | | | |
| State grants for education | \$ 1,496,732 | 1,496,732 | 1,548,621 | 51,889 |
| Other state grants | 175,217 | 175,217 | 153,274 | (21,943) |
| Total intergovernmental | \$ 1,671,949 | 1,671,949 | 1,701,895 | 29,946 |
| CHARGES FOR SERVICES | | | | |
| Licenses and permits | \$ 5,600 | 5,600 | 10,181 | 4,581 |
| Charges for services | 434,649 | 434,649 | 475,007 | 40,358 |
| Fines and forfeits | 9,000 | 9,000 | 7,380 | (1,620) |
| Total charges for services | \$ 449,249 | 449,249 | 492,568 | 43,319 |
| INVESTMENT INCOME | \$ 25,000 | 25,000 | 39,137 | 14,137 |
| MISCELLANEOUS REVENUES | \$ 5,000 | 5,000 | 47,836 | 42,836 |
| OTHER FINANCING SOURCES | | | | |
| Debt Reimbursement | \$ 424,668 | 424,668 | 424,668 | - |
| Proceeds from bond | - | - | 5,063 | 5,063 |
| Total other financing sources | \$ 424,668 | 424,668 | 429,731 | 5,063 |
| Total revenue & other financing sources | \$ 29,544,201 | 29,544,201 | 29,893,226 | 349,025 |

**GENERAL FUND EXPENDITURES, ENCUMBRANCES AND OTHER FINANCING USES -
BUDGETARY BASIS - BUDGET AND ACTUAL
For the Year Ended June 30, 2016**

| | Budgeted Amounts | | Actual Amounts - Budgetary Basis | Variance With Final Budget Positive/ (Negative) |
|----------------------------------|-------------------------|------------------|---|--|
| | Original | Final | | |
| GENERAL GOVERNMENT | | | | |
| Board of Finance | \$ 31,327 | 31,327 | 30,676 | 651 |
| Treasurer | 7,618 | 7,665 | 7,680 | (15) |
| Vital statistics | 400 | 400 | 303 | 97 |
| Registrars | 29,863 | 32,380 | 32,380 | - |
| Elections | 30,425 | 32,440 | 29,475 | 2,965 |
| Inland wetlands | 8,000 | 14,260 | 14,260 | - |
| Economic development commission | 500 | 500 | - | 500 |
| Board of tax review | 800 | 800 | 81 | 719 |
| Planning and zoning | 16,000 | 16,000 | 15,999 | 1 |
| Probate Court | 7,883 | 7,883 | 7,883 | - |
| Finance department | 155,762 | 156,799 | 156,799 | - |
| Land use administration | 123,153 | 123,153 | 119,733 | 3,420 |
| City/Town clerk | 119,738 | 120,176 | 113,968 | 6,208 |
| Computer equipment | 78,925 | 78,925 | 78,693 | 232 |
| Zoning appeals board | 5,500 | 21,500 | 21,499 | 1 |
| Legal services corporate counsel | 84,100 | 84,100 | 78,994 | 5,106 |
| Central services | 33,525 | 33,525 | 29,858 | 3,667 |
| Assessor | 159,241 | 159,241 | 150,237 | 9,004 |
| Tax collector | 116,286 | 116,769 | 111,399 | 5,370 |
| Municipal Management | 186,686 | 187,636 | 186,794 | 842 |
| Building inspector | 129,418 | 129,418 | 125,783 | 3,635 |
| Board of selectmen | 27,694 | 27,694 | 27,346 | 348 |
| Total general government | \$ 1,352,844 | 1,382,591 | 1,339,840 | 42,751 |
| PUBLIC SAFETY | | | | |
| Litchfield emergency management | \$ 5,763 | 5,763 | 3,977 | 1,786 |
| Ambulance | 55,487 | 55,487 | 55,487 | - |
| Fire marshal | 76,293 | 78,476 | 72,311 | 6,165 |
| E911 Emergency | 85,747 | 85,747 | 85,747 | - |
| Fire protection | 364,517 | 364,517 | 355,624 | 8,893 |
| Patrol services | 144,734 | 144,734 | 128,390 | 16,344 |
| Police department | 131,985 | 161,037 | 161,036 | 1 |
| Total public safety | \$ 864,526 | 895,761 | 862,572 | 33,189 |
| PUBLIC WORKS | | | | |
| Building & ground maintenance | \$ 276,250 | 295,890 | 255,997 | 39,893 |
| Highways and bridges | 802,450 | 820,719 | 820,719 | - |
| Supervision | 9,950 | 9,950 | 8,850 | 1,100 |
| Operations | 1,120,916 | 1,120,916 | 1,069,493 | 51,423 |
| Engineering | 87,348 | 87,348 | 77,902 | 9,446 |
| Equipment Maintenance | 312,500 | 312,500 | 278,744 | 33,756 |
| Solid Waste & Recycling | 500,145 | 510,843 | 510,842 | 1 |
| Total public works | \$ 3,109,559 | 3,158,166 | 3,022,547 | 135,619 |

(Continued)

**GENERAL FUND EXPENDITURES, ENCUMBRANCES AND OTHER FINANCING USES -
BUDGETARY BASIS - BUDGET AND ACTUAL
For the Year Ended June 30, 2016**

| | Budgeted Amounts | | Actual Amounts Budgetary Basis | Variance With Final Budget Positive (Negative) |
|--|----------------------|-------------------|---|---|
| | Original | Final | | |
| HEALTH AND WELFARE | | | | |
| OSHA mandated health | \$ 1,000 | 1,000 | 944 | 56 |
| Social Services | 38,678 | 38,678 | 34,147 | 4,531 |
| Total health and welfare | \$ 39,678 | 39,678 | 35,091 | 4,587 |
| CULTURE AND RECREATION | | | | |
| Recreation | \$ 111,568 | 111,568 | 101,909 | 9,659 |
| Co-op Programs | 157,461 | 157,462 | 157,461 | 1 |
| Library | 363,319 | 363,319 | 363,319 | - |
| Total cultural and recreation | \$ 632,348 | 632,349 | 622,689 | 9,660 |
| EDUCATION | | | | |
| Board of education | \$ 18,202,902 | 18,202,902 | 18,125,347 | 77,555 |
| Total education | \$ 18,202,902 | 18,202,902 | 18,125,347 | 77,555 |
| OTHER | | | | |
| Contingency | \$ 80,000 | - | - | - |
| Fringe Benefits | 1,632,227 | 1,602,637 | 1,544,237 | 58,400 |
| Beautification commission | 2,000 | 2,000 | 420 | 1,580 |
| Cemetery Services | 22,300 | 22,300 | 22,300 | - |
| Municipal Insurance | 96,000 | 96,000 | 89,404 | 6,596 |
| Total other | \$ 1,832,527 | 1,722,937 | 1,656,361 | 66,576 |
| DEBT SERVICE | | | | |
| Principal | \$ 2,672,805 | 2,672,805 | 2,672,805 | - |
| Interest | 757,898 | 757,898 | 757,897 | 1 |
| Bond anticipation notes | 4,114 | 4,114 | 4,114 | - |
| Total debt service | \$ 3,434,817 | 3,434,817 | 3,434,816 | 1 |
| OTHER FINANCING USES | | | | |
| Capital Improvements | \$ 25,000 | 25,000 | 759,964 | (734,964) |
| Other | 50,000 | 50,000 | 246,000 | (196,000) |
| Total debt service | \$ 75,000 | 75,000 | 1,005,964 | (930,964) |
| Total Encumbrances and Financial Uses | \$ 29,544,201 | 29,544,201 | 30,105,227 | (561,026) |

COMBINING BALANCE SHEETS
CAPITAL PROJECT FUND
June 30, 2016

| | Capital Improvements | Capital and Nonrecurring | Renovation of Schools | Construction In Progress | Total |
|---|-------------------------|--------------------------------|--------------------------|-----------------------------|------------------|
| ASSETS | | | | | |
| Cash and cash equivalents | \$ | | | | - |
| Receivables, net | 24,978 | | 283,957 | 21,566 | 330,501 |
| Due from other funds | 2,861,658 | 157,205 | | | 3,018,863 |
| Inventory | | | | | - |
| Total assets | \$ 2,886,636 | 157,205 | 283,957 | 21,566 | 3,349,364 |
| LIABILITIES AND FUND BALANCES (DEFICITS) | | | | | |
| Liabilities | | | | | |
| Accounts payable and accrued liabilities | \$ 66,836 | | | 168,386 | 235,222 |
| Due to other funds | | | 323,023 | 805,987 | 1,129,010 |
| Bond anticipation notes | 1,098,000 | | 95,000 | | 1,193,000 |
| Total liabilities | \$ 1,164,836 | - | 418,023 | 974,373 | 2,557,232 |
| Fund Balance (Deficit) | | | | | |
| Nonspendable | \$ | | | | |
| Restricted for: | | | | | |
| Donor's intentions | | | | | |
| Debt service | | | | | |
| Committed for: | | | | | |
| Open spaces | | | | | |
| Assigned | 1,721,800 | 157,205 | | | 1,879,005 |
| Unassigned | | | (134,066) | (952,807) | (1,086,873) |
| Total fund balance (deficit) | \$ 1,721,800 | 157,205 | (134,066) | (952,807) | 792,132 |
| Total liabilities and fund balances | \$ 2,886,636 | 157,205 | 283,957 | 21,566 | 3,349,364 |

**COMBINING STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES (DEFICITS) - CAPITAL PROJECT FUND
For the Year Ended June 30, 2016**

| | Capital Improvements | Capital and Nonrecurring | Renovation of Schools | Construction in Progress | Total |
|---|----------------------------|--------------------------------|--------------------------|-----------------------------|-----------------------|
| Revenues | | | | | |
| Intergovernmental | \$ 510,194 | | 283,957 | 21,566 | 815,717 |
| Charges for services | | | | 900 | 900 |
| Investment income | | | | | - |
| Other | | | | | - |
| Total revenues | <u>\$ 510,194</u> | <u>-</u> | <u>283,957</u> | <u>22,466</u> | <u>816,617</u> |
| Expenditures | | | | | |
| Public safety | \$ | | | | |
| Public works | | | | | |
| Culture and recreation | | | | | |
| Education | | | | | |
| Other | 2,396,348 | | | 975,273 | 3,371,621 |
| Total expenditures | <u>\$ 2,396,348</u> | <u>-</u> | <u>-</u> | <u>975,273</u> | <u>3,371,621</u> |
| Revenue Over (Under) Expenditures | <u>\$ (1,886,154)</u> | <u>-</u> | <u>283,957</u> | <u>(952,807)</u> | <u>(2,555,004)</u> |
| Other Financing Sources | | | | | |
| Transfers in | \$ 1,019,964 | | 25,000 | | 1,044,964 |
| Transfers (out) | (436,000) | (285,000) | | | (721,000) |
| Total other financing sources | <u>\$ 583,964</u> | <u>(285,000)</u> | <u>25,000</u> | <u>-</u> | <u>323,964</u> |
| Changes in Fund Balances (Deficits) | <u>\$ (1,302,190)</u> | <u>(285,000)</u> | <u>308,957</u> | <u>(952,807)</u> | <u>(2,231,040)</u> |
| Fund Balances (Deficits) - beginning | <u>3,023,990</u> | <u>442,205</u> | <u>(443,023)</u> | <u>-</u> | <u>3,023,172</u> |
| Fund Balances (Deficits) - ending | <u><u>\$ 1,721,800</u></u> | <u><u>157,205</u></u> | <u><u>(134,066)</u></u> | <u><u>(952,807)</u></u> | <u><u>792,132</u></u> |

TOWN OF LITCHFIELD, CONNECTICUT

COMBINING BALANCE SHEET
NON-MAJOR GOVERNMENTAL FUNDS
June 30, 2016

| | | Special Revenue | | | |
|--|----|--------------------|--------------------------------|-----------------|----------------------------|
| | | Town Hall Annex | Special Education Grants | Cafeteria | Parks and Recreation |
| ASSETS | | | | | |
| Cash and cash equivalents | \$ | | | 3,384 | |
| Receivables, net | | | | | |
| Due from other funds | | 696,165 | 25,403 | 10,466 | 102,305 |
| Total assets | \$ | <u>696,165</u> | <u>25,403</u> | <u>13,850</u> | <u>102,305</u> |
| LIABILITIES AND FUND BALANCES (DEFICITS) | | | | | |
| Liabilities | | | | | |
| Accounts payable and accrued liabilities | \$ | 18,076 | | 27,751 | 7,311 |
| Unearned revenues | | | 25,403 | | 8,419 |
| Due to other funds | | | | | |
| Total liabilities | \$ | <u>18,076</u> | <u>25,403</u> | <u>27,751</u> | <u>15,730</u> |
| Deferred inflows of resources: | | | | | |
| Unavailable receipts | \$ | | | | |
| Fund Balance (Deficit) | | | | | |
| Nonspendable | \$ | | | | |
| Restricted for: | | | | | |
| Donor's intentions | | | | | |
| Committed | | | | | |
| Assigned | | 678,089 | | | 86,575 |
| Unassigned | | | | (13,901) | |
| Total fund balance (deficit) | \$ | <u>678,089</u> | <u>-</u> | <u>(13,901)</u> | <u>86,575</u> |
| Total liabilities, deferred inflows of resources, and fund balances (deficit) | \$ | <u>696,165</u> | <u>25,403</u> | <u>13,850</u> | <u>102,305</u> |

Special Revenue

| <u>Road Ordinance</u> | <u>Sewer Assessment</u> | <u>Infrastructure</u> | <u>Small Cities Grant</u> | <u>Miscellaneous Special Revenue</u> | <u>Town Road Aid</u> |
|---------------------------|-----------------------------|-----------------------|-----------------------------------|--|------------------------------|
| | | | 30,890 | 18,436 | |
| | 748,344 | | 115,692 | | |
| 3,133 | 501,980 | 7,518 | | 115,140 | 498,272 |
| 3,133 | 1,250,324 | 7,518 | 146,582 | 133,576 | 498,272 |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | 748,344 | | 115,692 | | |
| | | | | | |
| | 501,980 | 7,518 | 30,890 | 133,576 | 498,272 |
| 3,133 | | | | | |
| 3,133 | 501,980 | 7,518 | 30,890 | 133,576 | 498,272 |
| 3,133 | 1,250,324 | 7,518 | 146,582 | 133,576 | 498,272 |

(Continued)

COMBINING BALANCE SHEET
NON-MAJOR GOVERNMENTAL FUNDS, Continued
June 30, 2016

| | Special Revenue | | Permenant Fund | |
|--|------------------|-----------------------|----------------|----------------------|
| | Scholarships | Total Special Revenue | Cemetery Trust | Total Nonmajor Funds |
| ASSETS | | | | |
| Cash and cash equivalents | \$ 46,893 | 99,603 | 10,398 | 110,001 |
| Receivables, net | | 864,036 | | 864,036 |
| Due from other funds | 9,236 | 1,969,618 | | 1,969,618 |
| Total assets | \$ 56,129 | 2,933,257 | 10,398 | 2,943,655 |
| LIABILITIES AND FUND BALANCE (DEFICITS) | | | | |
| Liabilities | | | | |
| Accounts payable and accrued liabilities | \$ | 53,138 | | 53,138 |
| Unearned revenues | | 33,822 | | 33,822 |
| Due to other funds | | - | | - |
| Total liabilities | \$ - | 86,960 | - | 86,960 |
| Deferred inflows of resources: | | | | |
| Unavailable receipts | \$ | 864,036 | | 864,036 |
| Fund Balance (Deficit) | | | | |
| Nonspendable | \$ | - | | - |
| Restricted for: | | | | |
| Donor's intentions | | - | 10,398 | 10,398 |
| Specific uses | | 501,980 | | 501,980 |
| Assigned | 56,129 | 1,494,182 | | 1,494,182 |
| Unassigned | | (13,901) | | (13,901) |
| Total fund balance (deficit) | \$ 56,129 | 1,982,261 | 10,398 | 1,992,659 |
| Total liabilities, deferred inflows of resources, and fund balances (deficit) | \$ 56,129 | 2,933,257 | 10,398 | 2,943,655 |

TOWN OF LITCHFIELD, CONNECTICUT

COMBINING STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES (DEFICITS) - NON-MAJOR GOVERNMENTAL FUNDS
For the Year Ended June 30, 2016

| | Special Revenue | | | |
|---|--------------------|--------------------------------|-----------|----------------------------|
| | Town Hall Annex | Special Education Grants | Cafeteria | Parks and Recreation |
| Revenues | | | | |
| Intergovernmental | \$ | 917,109 | 75,714 | |
| Charges for services | | | 251,170 | 59,932 |
| Investment income | | | | |
| Other | 238,849 | | | |
| Total revenues | \$ 238,849 | 917,109 | 326,884 | 59,932 |
| Expenditures | | | | |
| General | \$ 190,682 | | | |
| Culture and recreation | | | | 70,693 |
| Education | | 917,109 | 320,071 | |
| Other | | | | |
| Total expenditures | \$ 190,682 | 917,109 | 320,071 | 70,693 |
| Revenue Over (Under) Expenditures | \$ 48,167 | - | 6,813 | (10,761) |
| Other Financing Sources | | | | |
| Transfers in | \$ | | | |
| Transfers (out) | | | | |
| Total other financing sources | \$ - | - | - | - |
| Changes in Fund Balances (Deficits) | \$ 48,167 | - | 6,813 | (10,761) |
| Fund Balances (Deficits) - beginning | 629,922 | - | (20,714) | 97,336 |
| Fund Balances (Deficits) - ending | \$ 678,089 | - | (13,901) | 86,575 |

Special Revenue

| Road Ordinance | Sewer Assessment | Infrastructure | Small Cities Grant | Miscellaneous Special Revenue | Town Road Aid |
|-------------------|---------------------|----------------|--------------------------|-------------------------------------|---------------------|
| | 144,424 | 3,723 | 38,439 | | 383,844 |
| | | | 20,275 | 32,750 | |
| - | 144,424 | 3,723 | 58,714 | 32,750 | 383,844 |
| | | | 44,273 | | |
| | | | | 28,916 | |
| - | - | - | 44,273 | 28,916 | - |
| - | 144,424 | 3,723 | 14,441 | 3,834 | 383,844 |
| | (174,177) | | | (181,000) | |
| - | (174,177) | - | - | (181,000) | - |
| - | (29,753) | 3,723 | 14,441 | (177,166) | 383,844 |
| 3,133 | 531,733 | 3,795 | 16,449 | 310,742 | 114,428 |
| 3,133 | 501,980 | 7,518 | 30,890 | 133,576 | 498,272 |

(Continued)

**COMBINING STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES (DEFICITS) - NON-MAJOR GOVERNMENTAL FUNDS, (Continued)
For the Year Ended June 30, 2016**

| | <u>Special Revenue</u> | | <u>Permanent Fund</u> | <u>Total Nonmajor Governmental Funds</u> |
|---|------------------------|--------------|---------------------------|--|
| | <u>Scholarships</u> | <u>Total</u> | <u>Cemetery Trust</u> | |
| Revenues | | | | |
| Intergovernmental | \$ | 1,418,829 | | 1,418,829 |
| Charges for services | | 455,526 | | 455,526 |
| Investment income | 13 | 13 | 7 | 20 |
| Other | 15,454 | 307,328 | | 307,328 |
| Total revenues | \$ 15,467 | 2,181,696 | 7 | 2,181,703 |
| Expenditures | | | | |
| General | \$ | 234,955 | | 234,955 |
| Culture and recreation | | 70,693 | | 70,693 |
| Education | 4,286 | 1,241,466 | | 1,241,466 |
| Other | | 28,916 | | 28,916 |
| Total expenditures | \$ 4,286 | 1,576,030 | - | 1,576,030 |
| Revenue Over (Under) Expenditures | \$ 11,181 | 605,666 | 7 | 605,673 |
| Other Financing Sources | | | | |
| Transfers in | \$ | - | | - |
| Transfers (out) | | (355,177) | | (355,177) |
| Total other financing sources | \$ - | (355,177) | - | (355,177) |
| Changes in Fund Balances (Deficits) | \$ 11,181 | 250,489 | 7 | 250,496 |
| Fund Balances (Deficits) - beginning | 44,948 | 1,731,772 | 10,391 | 1,742,163 |
| Fund Balances (Deficits) - ending | \$ 56,129 | 1,982,261 | 10,398 | 1,992,659 |

W.P.C.A

COMBINING STATEMENT OF NET FUND POSITION

June 30, 2016

| | Operating | Capital Reserve | Total |
|---|---------------------|-----------------|------------------|
| ASSETS | | | |
| Current assets: | | | |
| Cash and cash equivalents | \$ 50 | | 50 |
| Receivables, net of allowance | 132,605 | | 132,605 |
| Due from other funds | 369,031 | 384,769 | 753,800 |
| Current portion of notes receivable | 19,330 | | 19,330 |
| Current assets | \$ 521,016 | 384,769 | 905,785 |
| Noncurrent assets: | | | |
| Note receivable, less current portion | \$ 126,324 | | 126,324 |
| Capital assets, net of accumulated depreciation | 4,717,726 | | 4,717,726 |
| Total noncurrent assets | \$ 4,844,050 | - | 4,844,050 |
| Total assets | \$ 5,365,066 | 384,769 | 5,749,835 |
| Current liabilities: | | | |
| Accounts payable and accrued liabilities | \$ 4,274 | 969 | 5,243 |
| Payments in advance | 1,621 | | 1,621 |
| Notes payable - current | 306,684 | | 306,684 |
| Total current liabilities | \$ 312,579 | 969 | 313,548 |
| Noncurrent liabilities: | | | |
| Notes payable, less current portion | \$ 1,618,446 | | 1,618,446 |
| Total noncurrent liabilities | \$ 1,618,446 | - | 1,618,446 |
| Total liabilities | \$ 1,931,025 | 969 | 1,931,994 |
| NET POSITION | | | |
| Invested in capital assets, net of related debt | \$ 2,938,250 | | 2,938,250 |
| Unrestricted | 495,791 | 383,800 | 879,591 |
| Total net position | \$ 3,434,041 | 383,800 | 3,817,841 |

W.P.C.A

COMBINING STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET FUND POSITION
For the Year Ended June 30, 2016

| | Operating | Capital Reserve | Total |
|--|---------------------|--------------------|------------------|
| Operating revenues | | | |
| Charges for services | \$ 1,183,760 | | 1,183,760 |
| Other revenues | | 1,158 | 1,158 |
| Total operating revenues | <u>\$ 1,183,760</u> | <u>1,158</u> | <u>1,184,918</u> |
| Operating Expenses | | | |
| Salaries and benefits | \$ 428,035 | | 428,035 |
| Materials and supplies | 47,423 | 2,271 | 49,694 |
| Utilities | 64,039 | | 64,039 |
| Depreciation | 134,585 | | 134,585 |
| Administration and operation | 218,864 | | 218,864 |
| Total operating expenses | <u>\$ 892,946</u> | <u>2,271</u> | <u>895,217</u> |
| Operating Income | 290,814 | (1,113) | 289,701 |
| Nonoperating revenues (expense) | | | |
| Interest Income | 4,694 | | 4,694 |
| Interest Expense | (42,014) | | (42,014) |
| Total nonoperating revenues (expense) | <u>(37,320)</u> | <u>-</u> | <u>(37,320)</u> |
| Transfers from (to) other funds | <u>\$ 164,930</u> | <u>(50,603)</u> | <u>114,327</u> |
| Changes in Fund Net Position | <u>\$ 418,424</u> | <u>(51,716)</u> | <u>366,708</u> |
| FUND NET POSITION, beginning | 181,455 | 435,516 | 616,971 |
| Prior period adjustment | 2,834,162 | - | 2,834,162 |
| FUND NET POSITION, beginning-restated | <u>3,015,617</u> | <u>435,516</u> | <u>3,451,133</u> |
| FUND NET POSITION, ending | <u>\$ 3,434,041</u> | <u>383,800</u> | <u>3,817,841</u> |

W.P.C.A

COMBINING STATEMENT OF CASH FLOWS

For the Year Ended June 30, 2016

| | Operating | Capital Reserve | Total |
|--|--------------------------|-----------------------|-----------------------|
| Cash Flow From Operating Activities | | | |
| Receipts from customers and users | \$ 1,198,374 | 1,158 | 1,199,532 |
| Payments to employees | (428,035) | | (428,035) |
| Payments to suppliers | (337,346) | (2,271) | (339,617) |
| Net cash (used in) provided by operating activities | <u>\$ 432,993</u> | <u>(1,113)</u> | <u>431,880</u> |
| Cash Flow From Noncapital and Related Financing Activities | | | |
| Transfer from other funds | 164,930 | 51,716 | 216,646 |
| Transfer to other funds | <u>\$ (209,269)</u> | <u>(50,603)</u> | <u>(259,872)</u> |
| Net cash (used in) provided by operating activities | <u>\$ (44,339)</u> | <u>1,113</u> | <u>(43,226)</u> |
| Cash Flow From Capital and Related Financing Activities | | | |
| Purchase of capital assets | \$ (50,603) | | (50,603) |
| Principal made on capital debt | (322,805) | | (322,805) |
| Interest paid on capital debt | (42,014) | | (42,014) |
| Receipts of notes related to capital debt | <u>22,074</u> | | <u>22,074</u> |
| Net cash (used in) provided by operating activities | <u>\$ (393,348)</u> | <u>-</u> | <u>(393,348)</u> |
| Cash Flow From Investing Activities | | | |
| Interest received on Investments | <u>4,694</u> | <u>-</u> | <u>4,694</u> |
| Net cash (used in) provided by operating activities | <u>\$ 4,694</u> | <u>-</u> | <u>4,694</u> |
| Net increase (decrease) in cash and cash equivalents | <u>\$ -</u> | <u>-</u> | <u>-</u> |
| CASH AND CASH EQUIVELANTS, beginning | <u>50</u> | <u>-</u> | <u>50</u> |
| CASH AND CASH EQUIVELANTS, ending | <u><u>\$ 50</u></u> | <u><u>-</u></u> | <u><u>50</u></u> |
| Reconciliation of Operating Income to Net Cash Provided by (used in) Operating Activities | | | |
| Operating Income | \$ 290,814 | (1,113) | 289,701 |
| Depreciation | 134,585 | | 134,585 |
| Adjustment to reconcile operating income to net cash provided by (used in) operating activities: | | | |
| Change in assets and liabilities: | | | |
| Decrease (Increase) in accounts receivables | 14,357 | | 14,357 |
| (Decrease) increase in accounts payable | (7,020) | | (7,020) |
| (Decrease) increase in payments in advance | <u>257</u> | | <u>257</u> |
| Net increase (decrease) in cash and cash equivalents | <u><u>\$ 432,993</u></u> | <u><u>(1,113)</u></u> | <u><u>431,880</u></u> |

PRIVATE PURPOSE TRUST FUNDS
 COMBINING STATEMENT OF NET POSITION
 June 30, 2016

| | Town Pension Trust Fund | Merit Service Pension Trust Fund | OPEB Trust Fund | Total Trust Funds |
|-------------------------------------|----------------------------------|--|-----------------------|-------------------------|
| ASSETS | | | | |
| Cash and cash equivalents | \$ 186,129 | 53,141 | 19,649 | 258,919 |
| Investments at fair value: | | | | |
| U.S. government obligations | 395,325 | 111,502 | | 506,827 |
| Mutual funds | 555,409 | 155,930 | 46,919 | 758,258 |
| Common Stock | 3,445,373 | 966,561 | 325,329 | 4,737,263 |
| Equities | 7,421,994 | 2,082,279 | 631,930 | 10,136,203 |
| Due from general fund | - | - | 75,000 | 75,000 |
| Total Assets | \$ 12,004,230 | 3,369,413 | 1,098,827 | 16,472,470 |
| LIABILITIES | | | | |
| Accounts payable | \$ | | | |
| Other liabilities | | | | |
| Total Liabilities | \$ - | - | - | - |
| NET POSITION | | | | |
| Held in trust for specific purposes | \$ 12,004,230 | 3,369,413 | 1,098,827 | 16,472,470 |

PRIVATE PURPOSE TRUST FUNDS
COMBINING STATEMENT OF CHANGES IN NET POSITION
For the Year Ended June 30, 2016

| | Town Pension Trust Fund | Merit Service Pension Trust Fund | OPEB Trust Fund | Total Trust Funds |
|---------------------------------------|----------------------------------|--|-----------------------|-------------------------|
| ADDITIONS | | | | |
| Contributions | \$ 702,877 | 154,100 | 75,000 | 931,977 |
| Total contributions | <u>\$ 702,877</u> | <u>154,100</u> | <u>75,000</u> | <u>931,977</u> |
| Investment earnings | | | | |
| Net increase (decrease) in fair value | \$ (97,568) | (27,412) | (4,089) | (129,069) |
| Interest and dividends | 268,073 | 75,783 | 22,190 | 366,046 |
| Less: Investment expense | (53,982) | (15,262) | - | (69,244) |
| Total investment earnings | <u>\$ 116,523</u> | <u>33,109</u> | <u>18,101</u> | <u>167,733</u> |
| DEDUCTIONS | | | | |
| Benefits | \$ 718,919 | 180,389 | 4,485 | 903,793 |
| Total deductions | <u>\$ 718,919</u> | <u>180,389</u> | <u>4,485</u> | <u>903,793</u> |
| Change in net position | \$ 100,481 | 6,820 | 88,616 | 195,917 |
| Net Position - beginning | <u>11,903,749</u> | <u>3,362,593</u> | <u>1,010,211</u> | <u>16,276,553</u> |
| Net Position - ending | <u>\$ 12,004,230</u> | <u>3,369,413</u> | <u>1,098,827</u> | <u>16,472,470</u> |

AGENCY FUNDS
COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
For the Year Ended June 30, 2016

| | Balance June 30, 2015 | Additions | Deductions | Balance June 30, 2016 |
|-------------------------------|-----------------------------|-----------|------------|-----------------------------|
| Student Activity Funds | | | | |
| Assets | | | | |
| Cash and cash equivalents | \$ 172,757 | 344,681 | 338,931 | 178,507 |
| Liabilities | | | | |
| Accounts payable | \$ - | | | - |
| Deposits held for others | 172,757 | 344,681 | 338,931 | 178,507 |
| Total Liabilities | \$ 172,757 | 344,681 | 338,931 | 178,507 |
| Performance Bonds | | | | |
| Assets | | | | |
| Cash and cash equivalents | \$ 13,774 | | 12,474 | 1,300 |
| Accounts receivable | 91,480 | 296,534 | - | 388,014 |
| Total assets | 105,254 | 296,534 | 12,474 | 389,314 |
| Liabilities | | | | |
| Deposits held for others | \$ 105,254 | 296,534 | 12,474 | 389,314 |
| Total liabilities | \$ 105,254 | 296,534 | 12,474 | 389,314 |
| Total Agency Funds | | | | |
| Assets | | | | |
| Cash and cash equivalents | \$ 186,531 | 344,681 | 351,405 | 179,807 |
| Accounts receivable | 91,480 | 296,534 | - | 388,014 |
| Other Assets | 278,011 | 641,215 | 351,405 | 567,821 |
| Liabilities | | | | |
| Deposits held for others | 278,011 | 641,215 | 351,405 | 567,821 |
| Total Liabilities | \$ 278,011 | 641,215 | 351,405 | 567,821 |

TOWN OF LITCHFIELD, CONNECTICUT

SCHEDULE OF PROPERTY TAXES LEVIED, COLLECTED AND OUTSTANDING
For the Year Ended June 30, 2016

| Grand List Year | Uncollected Balance & New Levy July 1, 2015 | Lawful Corrections | | Transfers to (Recoveries From) Suspense | Balance to be Collected |
|--------------------|--|--------------------|-----------|---|-------------------------------|
| | | Increases | Decreases | | |
| 1999 | \$ 229 | | | (229) | - |
| 2000 | 235 | | | | 235 |
| 2001 | 240 | | | | 240 |
| 2002 | 258 | | | | 258 |
| 2003 | 454 | | | | 454 |
| 2004 | 486 | | | | 486 |
| 2005 | 507 | | | | 507 |
| 2006 | 532 | | | | 532 |
| 2007 | 8,325 | | | | 8,325 |
| 2008 | 9,604 | | | | 9,604 |
| 2009 | 14,214 | | | | 14,214 |
| 2010 | 17,273 | 72 | | | 17,345 |
| 2011 | 57,213 | 22 | (566) | (19,074) | 37,595 |
| 2012 | 135,230 | 609 | (1,051) | | 134,788 |
| 2013 | 295,396 | 2,470 | (2,798) | | 295,068 |
| Total | \$ 540,196 | 3,173 | (4,415) | (19,303) | 519,651 |
| 2014 | 27,085,851 | 20,118 | (67,334) | - | 27,038,635 |
| Total | \$ 27,626,047 | 23,291 | (71,749) | (19,303) | 27,558,286 |

SCHEDULE 13

| Collections | | | | Uncollected Balance June 30, 2016 |
|-------------|----------|--------------|------------|---|
| Taxes | Interest | Lien Fees | Total | |
| | 290 | | 290 | - |
| | 631 | | 631 | 235 |
| | 115 | | 115 | 240 |
| | 18 | | 18 | 258 |
| | 115 | | 115 | 454 |
| | 489 | | 489 | 486 |
| | 230 | | 230 | 507 |
| | 312 | | 312 | 532 |
| | 398 | | 398 | 8,325 |
| | 248 | | 248 | 9,604 |
| | 713 | | 713 | 14,214 |
| | 1,961 | | 1,961 | 17,345 |
| 16,903 | 7,812 | 96 | 24,811 | 20,692 |
| 81,098 | 23,376 | 558 | 105,032 | 53,690 |
| 186,872 | 39,336 | 2,394 | 228,602 | 108,196 |
| 284,873 | 76,044 | 3,048 | 363,965 | 234,778 |
| 26,687,308 | 84,862 | 309 | 26,772,479 | 351,327 |
| 26,972,181 | 160,906 | 3,357 | 27,136,444 | 586,105 |

TOWN OF LITCHFIELD, CONNECTICUT

SCHEDULE OF DEBT LIMITATION

For the Year Ended June 30, 2016

| | <u>General Purpose</u> |
|---|-----------------------------|
| Debt Limitation: | |
| 2 1/4 Times Base | \$ 61,056,999 |
| 4 1/2 Times Base | |
| 3 3/4 Times Base | |
| 3 1/4 Times Base | |
| 3 Times Base | |
| 7 Times Base | |
| | <hr/> |
| Total Debt Limitation | \$ 61,056,999 |
| Indebtedness: | |
| Bonds payable | \$ 8,247,000 |
| Bonds authorized and unissued | <u>8,379,000</u> |
| | |
| Total Indebtedness | \$ 16,626,000 |
| Less: School Construction Grants Receivable | <u>-</u> |
| | |
| Total Indebtedness of the City | \$ 16,626,000 |
| Debt Limitation In Excess of Outstanding and Authorized Debt | \$ <u>44,430,999</u> |

Total Tax Collections (Including Interest and Lien Fees)
For The Year Ended June 30, 2016

\$ 27,136,444

Reimbursement For Revenue Loss On:
Elderly Tax Relief - Freeze

-

Base

\$ 27,136,444

| <u>Schools</u> | <u>Sewers</u> | <u>Urban Renewal</u> | <u>Pension Bonding</u> | <u>Total Debt</u> |
|--------------------|--------------------|--------------------------|----------------------------|-----------------------|
| 122,113,998 | 101,761,665 | 88,193,443 | 81,409,332 | 189,955,108 |
| <u>122,113,998</u> | <u>101,761,665</u> | <u>88,193,443</u> | <u>81,409,332</u> | <u>189,955,108</u> |
| 12,463,000 | 645,000 | | | 21,355,000 |
| 645,211 | 1,897,938 | | | 10,922,149 |
| 13,108,211 | 2,542,938 | - | - | 32,277,149 |
| - | - | - | - | - |
| <u>13,108,211</u> | <u>2,542,938</u> | <u>-</u> | <u>-</u> | <u>32,277,149</u> |
| <u>109,005,787</u> | <u>99,218,727</u> | <u>88,193,443</u> | <u>81,409,332</u> | <u>157,677,959</u> |

PRINCIPAL PROPERTY TAXPAYERS
JUNE 30, 2016

| <u>Taxpayer</u> | <u>Nature of Operations</u> | <u>Taxable Assessed Value as of 10/1/15</u> |
|--------------------------------|-----------------------------|---|
| Connecticut Light & Power Co. | Power Company | \$ 11,410,540 |
| CRP/BWN LLC * | Health Care Facility | 6,279,650 |
| City of Waterbury | Watershed | 5,818,050 |
| C.A. Litchfield Land LLC | Vacant Land | 3,793,480 |
| White Memorial Foundation | Leased Land for | 3,523,640 |
| Aquarion Water Company of CT | Water Supply | 3,362,980 |
| 6645 Federal Square Realty LLC | Commercial Real Estate | 2,574,950 |
| Arethusa Farm LLC | Farming | 2,515,110 |
| Union Bank | Bank | 2,433,800 |
| Litchfield Developers LLC | Real Estate | 2,176,850 |
| Total | | \$ <u>43,889,050</u> |

*DBA Brandywine Assisted Living at Litchfield (Sarah Pierce Community)

Source: Town of Litchfield, Office of Tax Assessor

TAXABLE GRAND LIST
JUNE 30, 2016

| <u>Grand List</u> | <u>Real Estate</u> | <u>Personal</u> | <u>Motor Vehicle</u> | <u>Gross Taxable Grand List</u> | <u>Less Exemptions</u> | <u>Net Taxable Grand List</u> |
|-------------------|--------------------|-----------------|----------------------|-------------------------------------|----------------------------|-----------------------------------|
| 10/1/2015 \$ | 1,081,386,790 \$ | 30,851,210 \$ | 72,472,380 \$ | 1,184,710,380 \$ | 154,369,090 \$ | 1,030,341,290 |

Source: Town of Litchfield, Office of Tax Assessor

CALCULATION OF DIRECT DEBT AND NEW DIRECT DEBT
JUNE 30, 2016

| | | |
|---|----|--------------------------|
| Long-Term Indebtedness (1): | | |
| Bonds: | | |
| General Purpose | \$ | 8,247,000 |
| Schools | | 12,463,000 |
| Sewers | | 645,000 |
| State of Connecticut PLO (Clean Water Fund) | | <u>1,925,130</u> |
| Total Long-Term Indebtedness | | 23,280,130 |
| Short-Term Indebtedness: | | |
| Bond Anticipation Notes | | <u>1,193,000</u> |
| Total Direct Debt | | 24,473,130 |
| Exclusions (2): | | |
| Sewer assessments receivable | | (748,343) |
| Sewer use charges receivable | | <u>(132,605)</u> |
| Total Net Direct Debt | \$ | <u><u>23,592,182</u></u> |

(1) Does not include authorized but unissued debt

(2) Grants and receivables applicable to authorized and unissued debt are not included

Note: The Town has no overlapping or underlying indebtedness

CURRENT DEBT RATIOS
JUNE 30, 2016

| | | |
|-------------------------------|----|------------|
| Total Direct Indebtedness | \$ | 24,473,130 |
| Total Net Direct Indebtedness | \$ | 23,592,182 |

| | | |
|---|----|---------------|
| Population (1) | | 8,466 |
| Net Taxable Grand List (10/1/15) | \$ | 1,030,341,290 |
| Estimated Full Value 10/1/14 | \$ | 1,467,557,047 |
| Equalized Net Taxable Grand List (2013) (2) | \$ | 1,468,964,101 |
| Per Capita Income (2013) (3) | \$ | 45,939 |

| | | |
|-------------------------------------|----|-------|
| Total Direct Indebtedness: | | |
| Per Capita | \$ | 2,891 |
| To Net Taxable Grand List | | 2.38% |
| To Estimated Full Value | | 1.67% |
| To Equalized Net Taxable Grand List | | 1.67% |
| Per Capita to Per Capita Income | | 6.29% |

| | | |
|-------------------------------------|----|-------|
| Total Net Indirect Indebtedness: | | |
| Per Capita | \$ | 2,787 |
| To Net Taxable Grand List | | 2.29% |
| To Estimated Full Value | | 1.61% |
| To Equalized Net Taxable Grand List | | 1.61% |
| Per Capita to Per Capita Income | | 6.07% |

- (1) U.S. Department of Commerce, Bureau of Census 2010
 (2) Office of Policy and Management, State of Connecticut
 (3) U.S. Census Bureau, 2010-2014 American Community Survey

Source: Town of Litchfield, Office of the Director of Finance

TOWN OF LITCHFIELD, CONNECTICUT

**FEDERAL AND STATE
SINGLE AUDIT REPORTS**

June 30, 2016

TOWN OF LITCHFIELD, CONNECTICUT

FEDERAL AND STATE SINGLE AUDIT REPORTS

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**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS**

Independent Auditor's Report

To The Board of Selectmen
Town of Litchfield, Connecticut
Litchfield, Connecticut 06759

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Litchfield, Connecticut, as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the Town of Litchfield, Connecticut's basic financial statements, and have issued our report thereon dated December 9, 2016.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town of Litchfield, Connecticut's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Litchfield, Connecticut's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Litchfield, Connecticut's internal control.

A deficiency *in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that we have not identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town of Litchfield, Connecticut's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Litchfield, Connecticut's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

CLERMONT & ASSOCIATES, LLC

Prospect, Connecticut
December 9, 2016

**REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM; REPORT
ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM
GUIDANCE**

Independent Auditor's Report

To the Board of Selectmen
Town of Litchfield, Connecticut
Litchfield, Connecticut 06759

Report on Compliance for Each Major Federal Program

We have audited the Town of Litchfield, Connecticut's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the Town of Litchfield, Connecticut's major federal programs for the year ended June 30, 2016. The Town of Litchfield, Connecticut's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the Town of Litchfield, Connecticut's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Town of Litchfield, Connecticut's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Town of Litchfield, Connecticut's compliance.

Opinion on Each Major Federal Program

In our opinion, the Town of Litchfield, Connecticut, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2016.

Report on Internal Control Over Compliance

Management of the Town of Litchfield, Connecticut is responsible for establishing and maintaining effective internal control over compliance with types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Town of Litchfield, Connecticut's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Town of Litchfield, Connecticut's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the governmental activities, business-type activities, each major fund and the aggregate remaining fund information of the Town of Litchfield, Connecticut, as of and for the year ended June 30, 2016, and related notes to the financial statements, which collectively comprise of the Town of Litchfield, Connecticut's basic financial statements. We issued our report thereon dated December 9, 2016, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

CLERMONT & ASSOCIATES, LLC
Prospect, Connecticut
December 9, 2016

TOWN OF LITCHFIELD, CONNECTICUT

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2016**

| Federal Grantor/Pass-Through Grantor/Program Title or Cluster Title | Federal CFDA Number | Pass-Through Grantor's Number/ Project Number | Expenditures |
|--|------------------------------------|--|---------------------|
| U.S. Department of Agriculture: | | | |
| <i>Passed Through the State Department of Education:</i> | | | |
| Child Nutrition Cluster: | | | |
| School Breakfast Program | 10.553 | 12060-SDE64370-20508 | \$ 7,818 |
| National School Lunch Program | 10.555 | 12060-SDE64370-20560 | 51,137 |
| U.S.D.A. Commodities | 10.550 | 12060-SDE64370-00000 | 16,456 |
| Total U.S. Department of Agriculture | | | \$ 75,411 |
| U.S. Department of Education: | | | |
| <i>Passed Through the State Department of Education:</i> | | | |
| Title I Grants to Local Educational Agencies (2015) | 84.010 | 12060-SDE64370-20679 | 42,946 |
| Title I Grants to Local Educational Agencies (2015) | 84.010 | 12060-SDE64370-20679 | 68,025 |
| Title I Grants to Local Educational Agencies (2016) | 84.010 | 12060-SDE64370-20679 | 140,451 |
| Special Education Cluster: | | | |
| Special Education - Grant to States (2015) | 84.027 | 12060-SDE64370-20977 | 129,227 |
| Special Education - Grant to States (2016) | 84.027 | 12060-SDE64370-20977 | 220,457 |
| Special Education - Preschool Grants (2016) | 84.173 | 12060-SDE64370-20983 | 7,161 |
| Improving Teacher Quality State Grants (2015) | 84.367 | 12060-SDE64370-20858 | 27,257 |
| Improving Teacher Quality State Grants (2016) | 84.367 | 12060-SDE64370-20858 | 25,034 |
| Total U.S. Department of Education | | | \$ 660,558 |
| U.S. Department of Transportation: | | | |
| <i>Passed Through the State Department of Transportation:</i> | | | |
| Elderly and Disabled Transportation | 20.200 | 12062-DOT57931-21361 | 45,842 |
| Highway Planning and Construction | 20.205 | 12062-DOT57191-22108 | \$ 200,850 |
| Total U.S. Department of Transportation | | | \$ 246,692 |
| U.S. Department of Housing and Urban Development | | | |
| <i>Passed Through the State Department of Housing:</i> | | | |
| State Administered Small Cities Program | 14.228 | 12060-DOH46930-20730 | \$ 38,439 |
| | | | \$ 38,439 |
| Total Expenditures of Federal Awards | | | \$ 1,021,100 |

See Notes to Schedule of Expenditures of Federal Awards

TOWN OF LITCHFIELD, CONNECTICUT

NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For the Year ended June 30, 2016

Note 1 - Basis of Presentation

The accompanying schedule of Expenditures of Federal Awards (the "Schedule") includes the federal award activity of the Town of Litchfield under programs of the federal government for the year ended June 30, 2016. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of operations of the Town of Litchfield, Connecticut, it is not intended to and does not present the financial position, changes in net assets or cash flows of the Town of Litchfield, Connecticut.

Note 2 – Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in Uniform Guidance and/or OMB Circular A-87, *Cost Principles for State, Local, and Indian Tribal Governments* wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the Schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years. Pass-through entity identifying numbers are presented where available.

Note 3 – Non-monetary Assistance

The Town's National School Lunch Program receives noncash federal awards in the form of food commodities from the Department of Agriculture.

Non-monetary assistance is reported in the schedule at the fair market value of the items received and disbursed. The market value of the items issued is included in the Schedule of Expenditures of Federal Awards as follows:

| | |
|------------------|------------------|
| Food Commodities | \$ <u>16.456</u> |
|------------------|------------------|

TOWN OF LITCHFIELD, CONNECTICUT

SCHEDULE OF FINDINGS AND QUESTIONED COSTS
For the Year Ended June 30, 2016

I SUMMARY OF AUDITORS RESULTS

Financial Statements

Type of auditor's report issued: **Unmodified**

Internal Control over Financial Reporting:

Material weakness(es) identified? _____ yes x no

Significant deficiency(ies) identified? _____ yes x none reported

Noncompliance material to financial statements noted? _____ yes x no

Federal Awards

Internal control over major programs

Material weakness(es) identified? _____ yes x no

Significant deficiency(ies) identified? _____ yes x none reported

Type of auditor's report issued on compliance for major programs: **Unmodified**

Any audit findings disclosed that are required to be reported in accordance with 2 CFR section 200.516(a) are reported in this Schedule? _____ yes x no

Identification of major programs:

| <u>CFDA Number(s)</u> | <u>Name of Federal Program or Cluster</u> |
|-----------------------|---|
| 84.027 & 84.173 | Special Education Cluster |

Dollar threshold used to distinguish between type A and type B programs: \$ 750,000

Auditee qualified as low-risk auditee? x yes _____ no

TOWN OF LITCHFIELD, CONNECTICUT

SCHEDULE OF FINDINGS AND QUESTIONED COSTS
For the Year Ended June 30, 2016

SECTION II – FEDERAL AWARDS FINDINGS AND QUESTIONED COST

No findings were reported.

TOWN OF LITCHFIELD, CONNECTICUT

SUMMARY SCHEDULE OF PRIOR YEARS AUDIT FINDINGS

June 30, 2016

The Town had no findings reported in the prior years' audit that are required to be reported in this schedule.

**REPORT ON COMPLIANCE FOR EACH MAJOR STATE PROGRAM; REPORT ON
INTERNAL CONTROL OVER COMPLIANCE; AND REPORT ON THE SCHEDULE OF
EXPENDITURES OF STATE FINANCIAL ASSISTANCE REQUIRED BY THE STATE
SINGLE AUDIT ACT**

Independent Auditor's Report

Board of Aldermen
Town of Litchfield, Connecticut
Shelton, Connecticut

Report on Compliance for Each Major State Program

We have audited the Town of Litchfield, Connecticut's compliance with the types of compliance requirements described in the Office of Policy and Management's *Compliance Supplement* that could have a direct and material effect on each of the Town of Litchfield, Connecticut's major state programs for the year ended June 30, 2016. The Town of Litchfield, Connecticut's major state programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its state programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the Town of Litchfield, Connecticut's major state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the State Single Audit Act (C.G.S. Sections 4-230 to 4-236). Those standards and the State Single Audit Act require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major state program occurred. An audit includes examining, on a test basis, evidence about the Town of Litchfield, Connecticut's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major state program. However, our audit does not provide a legal determination of the Town of Litchfield, Connecticut's compliance.

Opinion on Each Major State Program

In our opinion, the Town of Litchfield, Connecticut, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major state programs for the year ended June 30, 2016.

Report on Internal Control over Compliance

Management of the Town of Litchfield, Connecticut is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Town of Litchfield, Connecticut's internal control over compliance with the types of requirements that could have a direct and material effect on each major state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance for each major state program and to test and report on internal control over compliance in accordance with the State Single Audit Act, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Town of Litchfield, Connecticut's internal control over compliance.

A *deficiency* in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the State Single Audit Act. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of State Financial Assistance Required by the State Single Audit Act

We have audited the financial statements of the government activities, the business type activities, each major fund, and the aggregate remaining fund information of the Town of Litchfield, Connecticut as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the Town of Litchfield, Connecticut's basic financial statements. We have issued our report thereon dated December 9, 2016, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Litchfield, Connecticut's basic financial statements. The accompanying schedule of expenditures of state financial assistance is presented for purposes of additional analysis as required by the State Single Audit Act, and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of state financial assistance is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

CLERMONT & ASSOCIATES, LLC
Prospect, Connecticut

December 9, 2016

TOWN OF LITCHFIELD, CONNECTICUT

**SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE
FOR THE YEAR ENDED JUNE 30, 2016**

| State Grantor/Pass-Through Grantor/Program Title | State Grant Program Core-CT Number | Expenditures |
|--|---|---------------------|
| Office of Policy and Management: | | |
| Payment in Lieu of Taxes (PILOT) on State Owned Property | 11000-OPM20600-17004 | \$ 28,313 |
| Reimbursement of Property Taxes Disability Exemption | 11000-OPM20600-17011 | 485 |
| Property Tax Relief for Elderly and Totally Disabled Homeowners | 11000-OPM20600-17018 | 61,708 |
| Property Tax Relief for Veterans | 11000-OPM20600-17024 | 3,872 |
| Municipal Purpose and projects grant | 11000-OPM20600-43587 | 3,432 |
| Small Town Economic Assistance Grant | 11000-OPM-20870-40530 | 165,267 |
| Total Office of Policy and Management | | \$ 263,077 |
| Department of Education: | | |
| Adult Education | 11000-SDE64370-17030 | \$ 8,543 |
| School Breakfast | 11000-SDE64370-17046 | 9,088 |
| Health Foods Initiative | 11000-SDE64370-16212 | 5,189 |
| Child Nutrition Match | 11000-SDE64370-17052 | 2,525 |
| Common Core Professional Learning | 12052-SDE64370-43538 | 21,450 |
| Total Department of Education | | \$ 46,795 |
| Connecticut State Library: | | |
| Historical Document Preservation | 12060-CSL66094-35150 | 3,000 |
| Department of Transportation | | |
| Town Road Aid Grant STO | 12052-DOT57131-43455 | \$ 383,844 |
| Total Expenditures of State Financial Assistance Before Exempt Programs | | \$ 696,716 |
| <u>Exempt Programs</u> | | |
| Office of Policy and Management: | | |
| Mashantucket Pequot/Mohegan Fund | 12009-OPM20600-17005 | \$ 19,724 |
| Department of Education: | | |
| Public School Transportation | 11000-SDE64370-17027 | 21,877 |
| Nonpublic School Transportation | 11000-SDE64370-17049 | 83 |
| Educational Cost Sharing | 11000-SDE64370-17041 | 1,526,744 |
| Excess Cost Student Based and Equity | 11000-SDE64370-17047 | 175,056 |
| Total Exempt Programs | | \$ 1,743,484 |
| Total Expenditures of State Financial Assistance | | \$ 2,440,200 |

See Notes to Schedule of Expenditures of State Financial Assistance

TOWN OF LITCHFIELD, CONNECTICUT

**NOTES TO THE SCHEDULE OF EXPENDITURES OF
STATE FINANCIAL ASSISTANCE
FOR THE YEAR ENDED JUNE 30, 2016**

The accompanying schedule of expenditures of state financial assistance includes state grant activity of the Town of Litchfield, Connecticut under programs of the State of Connecticut for the fiscal year ended June 30, 2016. Various departments and agencies of the State of Connecticut have provided financial assistance through grants and other authorizations in accordance with the General Statutes of the State of Connecticut. These financial assistance programs fund several programs including education, public safety and general government services.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Town of Litchfield, Connecticut conform to accounting principles generally accepted in the United States of America as applicable to governments.

The information in the Schedule of Expenditures of State Financial Assistance is presented based upon regulations established by the State of Connecticut, Office of Policy and Management.

Basis of Accounting

The financial statements contained in the Town's annual audit report are prepared on the modified accrual basis. The following is a summary of such basis:

Revenues are recognized when earned and available. Certain grants are recognized based on grant award since they are considered entitlement grants; other grants, such as grants that are dependent upon expenditure factor for determining eligibility, recognize grant revenue to the extent of expenditures.

Expenditures are recorded when the related liability is incurred. Encumbrances are reflected as a reserve against fund balance and accordingly are not reflected as expenditures.

The Schedule of Expenditures of State Financial Assistance, contained in this report, is prepared based on regulations established by the State of Connecticut Office of Policy and Management. In accordance with these regulations (Section 4-236-22), certain grants are not dependent on expenditure activity, and accordingly, are considered to be expended in the fiscal year of receipt. These grant program receipts are reflected in the expenditures column of the Schedule of Expenditures of State Financial Assistance.

TOWN OF LITCHFIELD, CONNECTICUT

**NOTES TO THE SCHEDULE OF EXPENDITURES OF
STATE FINANCIAL ASSISTANCE
FOR THE YEAR ENDED JUNE 30, 2016**

2. LOAN PROGRAMS

In accordance with Section 4-236-23(a)(4)(F) of the regulations of the State Single Audit Act, the notes to the Schedule of Expenditures of State Financial Assistance shall include loans and loan activities. The following is a summary of the various loan program activity for the year ended June 30, 2016 for Clean Water Funds funded through the State Department of Protection:

| | <u>181-C</u> | <u>396-C</u> | <u>499-C</u> |
|----------------------------|----------------------|----------------------|-------------------------|
| Date of Issue | 7/29/1999 | 1/30/1998 | 7/31/2004 |
| Interest Rate | 2% | 2% | 2% |
| Original Amount | \$ 570,427 | 900,340 | 4,595,198 |
| Balance, Beginning of year | \$ 104,251 | 85,525 | 2,201,492 |
| Paid | <u>34,306</u> | <u>54,148</u> | <u>276,362</u> |
| Balance, End of Year | <u>69,945</u> | <u>31,377</u> | <u>1,925,130</u> |

TOWN OF LITCHFIELD, CONNECTICUT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2016

I. SUMMARY OF AUDIT RESULTS

Financial Statements

Type of auditor's report issued: **Unmodified**

Internal control over financial reporting:

•Material weakness(es) identified? _____ yes x no

•Significant deficiency(ies) identified? _____ yes x none reported

Noncompliance material to financial statements
noted?

_____ yes x no

State Financial Assistance

Internal control over major programs:

•Material weakness(es) identified? _____ yes x no

•Significant deficiency(ies) identified? _____ yes x none reported

Type of auditor's report issued on compliance for major programs: **Unmodified**

Any audit findings disclosed that are required to be
reported in accordance with Section 4-236-24 of the
Regulations to the State Single Audit Act?

_____ yes x no

TOWN OF LITCHFIELD, CONNECTICUT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2016

The following schedule reflects the major programs included in the audit:

| <u>State Grantor and Program</u> | <u>State Core – CT Number</u> | <u>Expenditures</u> |
|--|-------------------------------|---------------------|
| Department of Transportation Town Road Aid | 12001-DOT57131-43455 | \$ 383,844 |

Dollar threshold used to distinguish type A and type B Programs \$ 100,000

II. FINANCIAL STATEMENTS FINDINGS

- We issued reports, dated December 9, 2016 on internal control over financial reporting and on compliance and other matters based on an audit of financial statements performed in accordance with *Government Auditing Standards*.
- Our report on compliance indicated no reportable instances of noncompliance.
- Our report on internal control over financial reporting indicated no significant deficiencies or material weakness.

III. STATE FINANCIAL ASSISTANCE FINDINGS AND QUESTIONED COSTS

No findings or questioned costs are reported relating to State Financial Assistance Programs.