

LITCHFIELD HOUSING AUTHORITY

REGULAR MEETING MAY 10, 2022

1:00 PM

REMOTE MEETING BY LIVE INTERNET VIDEO STREAM AND TELEPHONE

Called to order at 1:00 PM by Chairperson Sandra Becker

Commissioners present Sandra Becker, Barbara Spring, Tom McClintock, Ruth Torizzo (Resident Commissioner)

LHA Employees present: Executive Director Jim Simoncelli Jr. and Administrative Assistant Beth Graziani.

Tenants present: No tenants were present.

Tenant Comments/Questions:

Nothing to report at this time.

Tenant Commissioner's Report:

Ruth Torizzo mentioned there are issues with bears by the dumpsters at Bantam Falls.

Minutes:

Motion made by Tom McClintock to accept the minutes from April 12, 2022 Regular Meeting as presented. Motion seconded by Ruth Torizzo. Motion passed.

Motion made by Barbara Spring to accept the minutes from April 20, 2022 Special Meeting as presented. Motion seconded by Tom McClintock. Motion passed.

Bills and Communications:

- a. Kone – Invoices
 - i. Jim Simoncelli Jr. mentioned the adjusted invoices are still pending. Jim Jr. will provide an update at the next Board meeting.

Grants / Fundraising:

- a. Community Development Block Grant (CDBG)
 - i. Bantam Falls Rehab Project – Jim Simoncelli Jr. stated that a resident meeting was held in the Bantam Falls Community Room to review the CDBG with the residents. Jim Jr. explained the process of the rehab project and answered any questions the residents had. Jim Jr. stated that the deadline is May 20, 2022 for the CDBG application to be submitted.
- b. Seherr-Thoss Foundation

- i. Wells Run Sign – Jim Simoncelli Jr. stated that the new sign for Wells run has been ordered.

Report of the Executive Director:

Jim Simoncelli Jr. said that a resident at Wells Run has tested positive for Covid, therefore the Community House will be closed until further notice.

Jim Simoncelli Jr. stated that Camp Washington is providing ravioli meals to all residents at Bantam Falls on Friday, May 13, 2022.

Jim Simoncelli Jr. reported that the new laundry company contract has been signed and that the install date will be on July 25, 2022. Jim Jr. will organize the disconnect from the current laundry company as close to July 25, 2022 as possible.

Jim Simoncelli Jr. stated that there have been complaints about a resident's wind chimes at Bantam Falls.

After a lengthy discussion, motion made by Tom McClintock to add this issue to the agenda to be discussed at the next Board meeting. Motion seconded by Barbara Spring. Motion passed.

Financial Report:

Jim Simoncelli Jr. presented the following financial reports for April 2022:

Transaction List by Vendor April 2022, bank balances for operating account, grant holding account, pet security account for period ending April 30, 2022.

After a brief discussion, motion made by Barbara Spring to accept the Financial Report for April 2022. Motion seconded by Ruth Torizzo. Motion passed.

Capital Improvements - Ongoing Projects

Nothing to report at this time.

Unfinished Business

A. LHA Policies and Procedures

- i. Procurement Policy – Nothing to report at this time.
- ii. Tenant Selection Policy – Nothing to report at this time.
- iii. Grounds / Breezeway Policy – Nothing to report at this time.

B. Resident Manual – Nothing to report at this time.

C. Creating a 501C3 – Nothing to report at this time.

New Business:

There will be no Regular Meeting on Tuesday, May 24, 2022.

Adjournment

Motion made by Tom McClintock to adjourn meeting. Motion seconded by Barbara Spring. Motion passed.
Meeting adjourned at 2:07 P.M.

Respectfully Submitted,

Jim Simoncelli Jr.
Executive Director
Litchfield Housing Authority