

LITCHFIELD HOUSING AUTHORITY

SPECIAL MEETING MAY 9, 2023

1:06 PM

BANTAM FALLS COMMUNITY ROOM

Called to order at 1:06 PM by Chairperson Sandra Becker.

Commissioners present: Sandra Becker, Michael Lyn Cappello and Jean Adams (Tenant Commissioner).

LHA Employees present: Executive Director Jim Simoncelli Jr., Administrative Assistant Beth Graziani.

Resident Manual – The LHA Resident Manual was reviewed page by page by all the commissioners and corrections were made as needed. The LHA office will distribute a draft copy to all residents. A meeting will be scheduled with all residents to review the Resident Manual and to answer any questions they may have. Following the resident meeting any final changes will be made and a final copy of the manual will be distributed to all residents.

**Adjournment**

Motion made by Michael Lyn Cappello to adjourn meeting. Motion seconded by Jean Adams. Motion passed. The meeting was adjourned at 2:30 P.M.

Respectfully Submitted,

Jim Simoncelli Jr.  
Executive Director Litchfield  
Housing Authority