

**LITCHFIELD INLAND WETLANDS COMMISSION  
MEETING MINUTES**

**Wednesday, April 8, 2026 – 7:00 p.m.**

**Town Hall Annex, 80 Doyle Road, Bantam, CT**

*In person meeting*

**1. Call to Order- Appointment of Alternates.**

Chairman Martin Connor called the meeting to order at 7:04 p.m.

Members Present: S. Clarkin, M. Connor, A. Combs, K. Kerr, J. Hamill, M. LoRusso.

Members Absent: B. Dooley.

**Application Considerations**

**2. Town of Litchfield – Whites Woods Road**

*Replace existing 11' x 4' metal culvert in disrepair with twin 71" x 41" corrugated metal arches, 0.01 acres affected.*

Town Engineer R. Alexe was present for the application. Project involves replacement of an existing 11' x 4' corrugated metal pipe culvert in disrepair with twin 71" x 41" corrugated metal arches. Scope of work was detailed at the previous meeting. Road is primarily used to commute between Litchfield and Morris. Work would begin once the school year is over and is expected to take less than a week to complete. Chairman Connor read into the record a letter from White Memorial Executive Director L. Hyder, dated March 13, 2026, approving the Bissell Road and White Woods Road culvert replacements.

**Motion:** M. Lorusso moved to approve the application for replacement of the existing 11' x 4' metal culvert on Whites Woods Road in disrepair with twin 71" x 41" corrugated metal arches based on the map prepared by Berkshire Surveying, LLC titled *Topographic Survey Map Showing Drainage Crossing Area #3* dated 10/15/2025 and designed by Cardinal Engineering Associates dated March 2026. Motion was seconded by J. Hamill and the approval was unanimously carried.

**3. Town of Litchfield – Bissell Road, Area #1**

*Replace existing 24" concrete culvert in disrepair with in kind, 0.01 acres affected.*

Town Engineer R. Alexe was present for the application. Project involves the replacement of an existing 24" reinforced concrete pipe culvert in disrepair with in kind. Scope of work was detailed at the March meeting. A 03/13/26 letter from White Memorial Executive Director L. Hyder approving the Bissell Road and White Woods Road culvert replacements was read into the record by Chairman Connor.

**Motion:** J. Hamill moved to approve the application for replacement of the existing 24" concrete culvert in disrepair with in kind on Bissell Road, Area #1 based on the map prepared by Berkshire Surveying, LLC titled *Topographic Survey Map Showing Drainage Crossing #1 and #2* dated 10/15/2025 and designed by Cardinal Engineering Associates dated March 2026. Motion was seconded by S. Clarkin and the approval was unanimously carried.

#### **4. Town of Litchfield – Bissell Road, Area #2**

*Replace existing twin 18” reinforced concrete pipe in disrepair with in kind, 0.01 acres affected.*

Town Engineer R. Alexe was present for the application. Project is for the replacement of an existing twin 18” reinforced concrete pipe in disrepair with in kind. Location is east of Area #1 and before the triangle at White Woods Road. Scope of work was detailed at the previous meeting. A letter from White Memorial Executive Director L. Hyder approving the Bissell Road and White Woods Road culvert replacements was read into the record by Chairman Connor. Letter was dated March 13, 2026.

**Motion:** S. Clarkin moved to approve the application for replacement of the existing twin 18” reinforced concrete pipe in disrepair with in kind on Bissell Road, Area #2 based on the map prepared by Berkshire Surveying, LLC titled *Topographic Survey Map Showing Drainage Crossing #1 and #2* dated 10/15/2025 and designed by Cardinal Engineering Associates dated March 2026. Motion was seconded by J. Hamill and the approval was unanimously carried.

#### **5. Town of Litchfield – Brooks Road over unnamed brook**

*Replace existing 36” metal culvert in disrepair. Invert of culvert will be depressed 1’ below streambed, backfilled with 1’ of natural streambed material and 42’ of roadway will be reconstructed, 0.03 acres affected.*

Town Engineer, R. Alexe was present for the application. Proposed project is for the replacement of an existing 36” corrugated metal pipe culvert in disrepair. Scope details were presented at the previous meeting. Brooks Road residents and drivers taking this shortcut to Goshen should expect a 7-10 day road closure during repairs. The requested Litchfield Land Trust letter approving the project has not been submitted to the Land Use office yet. Chairman Connor confirmed he saw the letter while at a recent Land Trust meeting and stated oversight should not delay the application.

**Motion:** A Combs moved to approve the application for replacement of the existing 36” metal culvert in disrepair with plan to invert culvert and depressed it 1’ below streambed, backfill with 1’ of natural streambed material and reconstruct 42’ of roadway based on a plan prepared by Cardinal Engineering Associates titled *Plan for the Replacement of Brooks Road Culvert Over Unnamed [sic] Brook from Station 0+85 to Station 1+27* dated January 12, 2026. Motion was seconded by S. Clarkin and approval was unanimous.

#### **6. Town of Litchfield – Campville Road**

*Reconstruction of Campville Road from Hopkins Road to Fenn Road in upland review area.*

Town Engineer, R. Alexe was present for the application. Project is for the reconstruction of Campville Road between Hopkins and Fenn Roads. Scope of work details were presented at the March meeting. If approved, work is expected to start on 04/22/2026.

**Motion:** J. Hamill moved to approve the application for the reconstruction of Campville Road from Hopkins Road to Fenn Road based on a map prepared by Cardinal Engineering Associates titled *Roadway Reconstruction Campville Road State Project No. RMMCP\_073\_002 to be*

Maintained by the Town of Litchfield from Sta 103+00 to Sta 128+34 Length = 2534LF dated March 4, 2026. Motion was seconded by S. Clarkin and approval was unanimously carried.

### **Permit Extension**

#### **8. Veerman – 401 South Street**

*Extension of permit #CC00001223 for single family house construction with utilities until 4/13/2031, original IWC approved on 04/13/2016, previous 5-year extension issued to 04/13/2026.*

No one was present for the application. Extension request letter was mailed to the Land Use office without the \$120 application fee and fee has still not yet been received. The application is tabled until the May meeting.

#### **9. Acting Inland Wetlands Agent Report**

Chairman Connor has accompanied Acting Land Use Administrator C. Bramley to several locations applying for Zoning permits. All applications have been outside the regulated area and did not require Wetlands. There is money in the IWC budget for Commission members to attend the fall conference.

#### **10. Approval of Minutes – March 11, 2026.**

**Motion:** S. Clarkin moved and A. Combs seconded a motion to accept the 03/11/26 meeting minutes. All voted aye except K. Kerr, who did not attend the March meeting and abstained. The motion carried.

#### **11. Correspondence -None.**

#### **12. Adjournment**

**Motion:** J. Hamill moved to adjourn at 7:38 pm, M. Lorusso seconded and the motion to adjourn carried unanimously.

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Martin Connor, Chairman

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Date