

**The Board of Warden & Burgesses of  
The Borough of Litchfield  
Special Meeting Notice**

A Special Meeting of the Board of Warden & Burgesses  
of the Borough of Litchfield  
will be held on **Tuesday, December 7, 2021 at 5:30 p.m.**  
at the Borough Office, 28 Russell Street, Litchfield, CT.

**Agenda:**

- I. Call to Order.
- II. Warden's Recommendation to the Board to appoint "Cassie" Simonelli as Borough Clerk. Discussion & Motions, if any.
- III. 2020-2021 Financial Audit Report – David Cappelletti, CPA; Clermont & Associates, LLC. – CPA's. Discussion, questions & Motions, if any.
- IV. A.R.P.A. Funds – Warden & David Cappelletti, CPA. No Motions are to be made.
- V. Warden's Report (& requests, if any).
  - a. Holiday Tree and Holiday Stroll report.
  - b. Sidewalk Repairs – special thanks to Burgess Peter Vermilyea.
  - c. Pending removal of dead tree on "East Green".
  - d. New Streetlight on order for a crosswalk.
  - e. Update on Town's Traffic Safety Committee.
  - f. Borough website (Committee assignment?)
  - g. Committee Appointments by the Warden – discussion and possible appointments.
  - h. Litchfield Green "revitalization design" plan project review.
  - i. Other misc. dissemination of information by the Warden, and or requests by the Warden.
- VI. Adjournment.

**This is an in-person meeting. Masks are required, even for those fully vaccinated.**

Please note: This is a "Special Meeting" therefore "Public Participation" is NOT on the Agenda. Also, being a "Special Meeting", this Agenda cannot be modified or changed by the Burgesses by vote at the meeting.

Dirk Patterson, Warden