

Town of Litchfield
Housing Plan Steering Committee
February 16, 2022

7:00pm
Meeting held via Zoom*

In attendance:

Committee members present: Will Neary, Cleve Fuessenich, Dean Birdsall, Ted Murphy, Jeff Zullo, Michael Lyn Cappella and Denise Raap (ex-officio). **Also present** was Jim Simoncelli, Litchfield Housing Authority; Jill Musselman, Litchfield Housing Trust; and Jocelyn Ayer, planning consultant.

MINUTES

The Committee discussed plans for the **town informational forum** about the housing plan. The committee decided that March 1st was not the best date for this meeting because of other town meetings that evening. The date for this forum was **changed to March 8th at 7pm**. This meeting will be held virtually via Zoom.

The Committee then **reviewed the slides** prepared by Jocelyn for the town informational meeting about the Housing Plan and provided feedback on each slide. Denise will cover the introductory slides, Jocelyn will cover the background information, Jill will have a slide about the Housing Trust and Jim will have a slide about the Housing Authority, Ted will review the resident survey results slides and Will will cover the worker survey results. The Committee decided not to show the 10-minute video about affordable housing in NWCT towns during the forum but that they would try to send it to those registered for the meeting in advance of the meeting.

The Committee then discussed **how best to invite residents to attend the Informational Forum**. Jocelyn will prepare a flyer and text invite. It will go out in the town's social media, to the school to send to parents, to town boards and commissions (via emails from committee members) and Jocelyn will reach out to local newspapers to try to get it covered. Committee members will try to get it out to all their Litchfield contacts and will try to send the invite multiple times prior to the meeting date.

The Committee then discussed that they have received 418 resident housing needs **survey responses** and 75 worker survey responses to date.

The Steering Committee will meet again on **March 16th**. Jocelyn explained that at the next meeting they would be starting to talk about possible goals and strategies for the draft housing plan that would address the housing needs that have been identified so far in the survey results and housing data analysis.

The meeting was adjourned.