

**Town of Litchfield**  
**Housing Plan Steering Committee**

August 17, 2022

7:00pm

Meeting held via Zoom

In attendance:

**Committee members present:** Denise Raap, Cleve Fuessenich, Diane Field, Will Neary, and Jeff Zullo.

**Also present** was Jill Musselman- Litchfield Housing Trust, Jim Simoncelli- Litchfield Housing Authority, and Jocelyn Ayer, planning consultant.

**MINUTES**

The Committee discussed the feedback and questions received from the Planning & Zoning Commission when the plan was presented to them at their August 15<sup>th</sup> meeting. J. Ayer noted that in the end, the Commission passed a motion stating that the draft housing affordability plan was consistent with the town's plan of conservation and development. The Committee agreed that no changes needed to be made to the draft to proceed.

J. Ayer noted that the next stage in this process is to take the draft plan to the Board of Selectmen. J. Zullo suggested that the Board of Selectmen have a public hearing on the plan thirty minutes before the start of a Board of Selectmen meeting and invite the public to attend. D. Raap said she could send a notice to residents who have signed up to receive notices from the town with a link to the Plan. J. Ayer will send her some text to go with the link and will send this to the committee as well to help spread the word in town. It was suggested this public hearing could occur on Sept. 20<sup>th</sup>. The DRAFT plan could then be brought to the October 4<sup>th</sup> Board of Selectmen's meeting to ask them to adopt the plan a few weeks after the initial presentation. The DRAFT plan was posted on the town's website on July 28<sup>th</sup> to provide the 35-day review period.

J. Ayer noted that she will still have about 40 hours left of the TA grant funded contract and could begin working to get some plan implementation tools ready to go once the plan is adopted with those hours. The Committee agreed this would be a good use of time.

The meeting was adjourned at 7:33.