

MILTON HISTORIC DISTRICT COMMISSION
Trinity Church Parish Hall
536 Milton Road, Litchfield
October 23, 2025
Special Meeting Minutes

1. Call to Order – Called to order at 7:03 p.m. **Attendance** - Present: C. Bramley, M. Forbes and T. Kyasky. Also, Matthew Evangelisti

Public Hearing

The legal notice published on 10/18/25 was read into the record by the Chair, C. Bramley

2. Application #381 – Matthew Evangelisti – 15 Blue Swamp Road – for the replacement of one double hung window with two casement windows.

M. Evangelisti described the placement of the two small casement windows, 11 ¼ x 29 ¼ as needed for light in the bathroom and the need for them to be shorter than the existing windows for privacy. The photo of the west side of the house and the proposed placement of the casements were reviewed. T. Kyasky questioned whether the windows could be enlarged slightly to be more consistent with the upper portion of the remaining 12/12 window on the façade. It was explained the framing inside required the windows to be placed as shown. It was also questioned whether mullions could be added to the windows to be more consistent with the other windows on the building and it was stated that it wasn't possible. M. Evangelisti was asked to draw in the proposed casings around the windows in the photo submitted. With the casings added to the smaller windows, the top line of the new and existing windows are close to being on the same plane. It was also suggested the shutters be removed from the larger window as the shutters visually increase the size of the original window in proportion to the scale of the new windows.

With no further discussion and no members of the public commenting, the public hearing was closed on motion by T. Kyasky, seconded M. Forbes and unanimously carried. Motion to approve the application with the condition the casings around the new windows be as stated and drawn and the shutters on the large window be removed. The motion was seconded by T. Kyasky, seconded M. Forbes and unanimously carried.

3. Discussion of Meeting Dates 2026 – There was discussion about moving the monthly meeting day to a Thursday as there seem to be more special meetings held where the 2nd Monday doesn't work for obtaining a quorum of members. T. Kyasky moved and M. Forbes seconded a motion to approve scheduling next year's meetings on either the 2nd or 3rd Thursday of the month, pending consultation with D. Dowden recuperating from surgery. The motion carried and the dates will be submitted to the Town Clerk.

4. Approval of Minutes – Special meeting September 11, 2025. The minutes had not been distributed and were deferred to the next meeting.

5. Adjournment - The meeting adjourned at 7:32 on a motion by C. Bramley, seconded M. Forbes, and unanimously carried.

Carol Bramley

Date