



**\*\*Send off your outgoing board members and congratulate new members\*\***

**\*\*2026 Legislative Priorities discussion and support\*\***

**\*\*Transportation, Economic Development, and additional important information\*\***

## NOTICE OF REGULAR MEETING

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**DATE: THURSDAY, DECEMBER 11, 2025**

**TIME: 10AM - 11:30AM**

**LOCATION: NHCOC Office, 355 Goshen Road, Litchfield – Holiday Lunch to Follow**

**REMOTE Option Available**

<https://us02web.zoom.us/j/84728973971?pwd=LuYFKKuHONleOSP4HLBGdSfjGU9lrB.1>

Meeting ID 847-2897-3971

Passcode 754064

Call in Option 1-305-224-1968

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## AGENDA

*Chairman - Dan Jerram | Vice Chairman - Mike Criss | Secretary - Patrick Roy | Treasurer - Tom Weik*

1. Call to order, opportunity for public comment, **Dan Jerram, Chair – 10 MINS**
2. **Toast of Appreciation** to: Nick Lukiwsky (Barkhamsted), Todd Carusillo (Goshen), Marty Lindenmeyer (Kent), Matt Riiska (Norfolk), Brian Ohler (North Canaan) and Mayor Elinor Carbone (Torrington) for their many years of public service as Chief Elected Officials and board members of NHCOC.
3. Welcome to new Chief Elected Officials and NHCOC Members: **Meaghan Cook (Barkhamsted), Seth Breakell (Goshen), Eric Epstein (Kent), Henry Tirrell (Norfolk), Jesse Bunce (North Canaan) and Mayor Molly Spino (Torrington).**

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| <b>BUSINESS MEETING</b> |
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4. Report of the Executive Director - **Rob Phillips – 10 MINS**
  - a. Monthly Meeting Activity Report (*Attachment A*)
  - b. RECAP - HHW collection - November 8<sup>th</sup> at Torrington WPC
  - c. UPDATE - PWEC Assets Sales
  - d. PWEC Quarterly Road Supervisor Meeting Postponed to Jan 7<sup>th</sup>
  - e. Overview of Energy Provision and Public Benefit Charges with Eversource – upcoming meeting.

- f. Provision and Planning for Resident State Trooper Services in the region – upcoming meeting.
5. **Administrative Items – Staff - 10 MINS**
- a. **ACTION** - Approval of NHCOC Regular Meeting Minutes for October 9<sup>th</sup>, 2025 (*Attachment B*)
  - b. **ACTION** - Approval of Monthly Financial Statement – year to date through October, **Annmarie Ryan** (*Attachment C*)
  - c. **ACTION** – Nominations and filling of vacancy on the Executive Committee of 6 members until June 30, 2026 (to join Jerram, Criss, Roy, Weik, Ridgeway)
  - d. **ACTION** – Nominations and filling of vacancy on the Policies and Procedures Review Committee of 5 members until June 30, 2026 (to join Rand, Weik, Barger and Arcelaschi)
  - e. **ACTION** – Authorize the Executive Director to issue a RFP for a review and revision of the Regional Plan of Conservation and Development (POCD).
  - f. **ACTION** – Approval of 2026 NHCOC Regular Meeting Schedule (*Attachment D*)
  - g. Correspondence - Letter of support for State OSWA Grant Application for the Town of North Canaan – McEver Property (*Attachment E*).
  - h. Correspondence – Letter of Support for Community Investment Fund (CIF) for the City of Torrington – Lawton Street (*Attachment F*)
  - i. Correspondence – Letter of Support for Community Investment Fund (CIF) for the City of Torrington – East Elm Street (*Attachment G*)
  - j. Correspondence – Letter of Support for the CT DEEP Rec Trails Grant for the Town of Winchester – Sue Grossman Greenway (*Attachment H*)
  - k. Correspondence – Letter of Support for CIF for the Town of Winchester – Northwest CT Housing and Innovation Center (*Attachment I*)
  - l. Correspondence – Letter of Support for Recreational Trails Grant for trail construction - Steeprock Association (*Attachment J*)
  - m. Correspondence – Letter of Support for Recreational Trails Grant for the Sue Grossman Trail Extension – City of Torrington (*Attachment K*)
6. **Transportation Planning – Staff - 5 MINS**
- a. **ACTION** - STIP Amendment – 0170-0470 – Bridge Improvements; BR 00606, 01730, 03359, 01733, 01734 - Move projects from one year in the STIP to another year in the STIP. Title changes from “Rehab of Bridges” to “Bridge Improvements” (*Attachment may be provided*)
  - b. AI Road Management Software RFP is posted
  - c. Bus Stop Placement and Amenities Study RFP/RFQ posted
7. **Other Topics**
- a. Salary Survey Review – **Sarah Better and Rista Malanca** – 5 MINS
8. **DEMHS update, Chris Bernier, R5 Coordinator - 5 MINS**
9. **Legislative Committee – Mike Criss, Chair – 15 MINS**
- a. Discussion – Housing Bill (HB 8002) signed into law by Gov
  - b. **ACTION** – Approval of 2026 Legislative Priorities. (*Attachment to be provided*)
  - c. Annual Legislative Breakfast – December 17<sup>th</sup> at NHCOC - 8AM start.
10. **Economic Development – Rista Malanca – 15 MINS**
- a. **ACTION** – Review and revise By-Laws to include the NW CT EDC as a standing sub-committee per Memo from Rista Malanca (*Attachment L*)

- b. **ACTION** – Appointment of the Recommended Members to the NWCT EDC
- c. **ACTION** – Acceptance of a \$350,000 Sustainable Materials Management Grant from CT Dept. of Energy and Environmental Protection (*Attachment M*)
- d. Discussion – Next Step in Regional Main Street Program: PROMISE
- e. Discussion – Housing Bill CT COG subcommittee work

11. Meeting adjournment

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**NEXT MONTHLY MEETING – Thursday, January 8<sup>th</sup>, 2026 at 10AM – REMOTE ONLY**

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**\*\*HOLIDAY LUNCH FOR MEMBERS TO FOLLOW\*\***