



Chairman - Dan Jerram | Vice Chairman - Mike Criss | Secretary - Patrick Roy | Treasurer - Tom Weik

NOTICE OF ANNUAL MEETING

DATE: THURSDAY, JUNE 11, 2026

TIME: 10AM – 11:30AM

LOCATION: **THE RAYMOND FAMILY FARM, 18 RAMSTEIN ROAD, NEW HARTFORD, CT**

AGENDA

1. Call to order, opportunity for public comment, **Dan Jerram, Chair – 5 MINS**
2. **Welcome to The Raymond Family Farm – Dan Raymond – 10 MINS**

BUSINESS MEETING

3. **Administrative Items, Staff - 20 MINS**
 - a. Approval of NHCOCG Regular Meeting Minutes for May 14, 2026 (*Attachment A*)
 - b. Approval of Monthly Financial Statement – year to date through April and Investment Update, **Annamarie Ryan** (*Attachment B*)
 - c. **ACTION** – Election of Officers and At-large members for the FY26-27 Executive Committee.
 - d. **ACTION** – Move to approve and authorize the Secretary to endorse the “Statement of Work” for the FY 2026-2027 Regional Service Grant (RSG) (*Attachment C and D*).
 - e. **ACTION** – Move to approve the FY 2026-2027 NHCOCG Annual Budget as recommended by the Executive Committee (*Previously distributed*).
 - f. **ACTION** – Move to approve relocating the office to the entire third floor of the EdAdvance building under the current lease terms through June 30, 2028, and to authorize the Executive Director to negotiate an extension of up to five years at the same per-square-foot rate as the current lease, subject to the same 2% annual increases beginning July 1, 2028.
 - g. **ACTION** – Appointment of 5 new members to the BPPRC; to serve annually. Effective July 1st.
 - h. Correspondence – Support Letter for CIF Grant – Torrington (*Attachment E*)
 - i. Correspondence – Support Letter for SS4A Grant Application – Torrington (*Attachment F*)
4. **Report of the Executive Director, Rob Phillips – 15 MINS**
 - a. Introduction of SustainableCT Fellow – Natalia Altimari and Regional Planner – Grace Rennison
 - b. Monthly Meeting ED Activity Report (*Attachment G*)
 - c. NHCOCG honored by the National Association of Regional Councils (NARC) with the “Regional Achievement Award” for the success of our regional health service initiatives.
 - d. NHCOCG honored for CT Chapter of the American Planning Association (CCAPA) “Outstanding Group Effort Award” for the cross-COG collaboration on digesting PA25-1.
 - e. Reminder: Next HHW collection event – Saturday, June 20th at Canaan/Falls Village Town Garage from 9AM to 12PM. EVENTBRITE digital registration only for participating towns only.
 - f. Land Use Training for Staff and Commissioners on PA25-1 – Video is Available
 - g. NHMP grant update and reduced local matching requirements due to reduced federal award.

- h. **ACTION** – Motion to authorize the Executive Director to enter into an agreement with IMEG for development of the region’s next POCD utilizing funds set aside in the FY26 and FY27 Regional Service Grant (RSG).
- i. **ACTION** – Motion to authorize the Executive Director to enter into an updated agreement with Zabel Schellenberg Attorneys at Law for continues legal services, as needed, not to exceed funds appropriated in each fiscal year budget or approved grant budget.

5. **Economic and Community Development Updates, Rista Malanca – 10MINS**

6. **Transportation Planning, Erik Shortell - 5 MINS**

- a. **ACTION:** STIP Amendment: 0162-0163NHS - Bridge improvements for Bridge No. 00971 carrying U.S. Route 44 and Route 183 over Still River in Winchester. (*Attachment H*)
- b. **ACTION:** STIP Amendment: 0174-0492 - Funding is required to replace traffic control signals to meet current standards at various locations in District 4. PE estimate includes a PD/FD split. Project is eligible for 100% Federal funding. Torrington: KENNEDY DRIVE AT WINSTED ROAD, - Barkhamstead: (Flashing Beacon) US ROUTE 44 (NEW HARTFORD ROAD) AT RTE 318 (RIPLEY HILL RD) (*Attachment I*)
- c. **ACTION:** Consultation and Cooperation with Local Officials in Non-Metropolitan Areas (*Previously distributed and attached as item J*)
- d. Vialytics Road Condition and Capital Planning Software Update

7. **Rural Health & Human Services, Leo Ghio – 5 MINS**

- a. Awarded \$24,000 from Northwest United Way to establish a Rapid Response Fund to address one-time emergency expenses for ALICE households.
 - o Funds are available to 16 towns in the NHCOC region: *Barkhamsted, Canaan/Falls Village, Colebrook, Cornwall, Goshen, Hartland, Harwinton, Litchfield, Morris, New Hartford, Norfolk, North Canaan, Salisbury, Sharon, Torrington and Winsted.*

8. **DEMHS update, Chris Bernier | R5 Coordinator - 5 MINS – or written report may be provided.**

OTHER BUSINESS

- 9. **PRESENTATION:** Overview of new early childhood local governance partnerships, **Michelle Anderson - EdAdvance - 10 MINS**
- 10. Meeting adjournment and Lunch (Optional Golf Outing to Follow)

NEXT NHCOC MEETING – Thursday, July 9th, 2026 at 10AM – In-Person at NHCOC w/Remote Option
