



Chairman – Gordon Ridgway | Vice Chairman – Denise Raap | Secretary – Greg LaCava | Treasurer – Patrick Roy

NOTICE OF REGULAR MEETING

DATE: THURSDAY, SEPTEMBER 10th, 2026

TIME: 10AM – 11:30AM

LOCATION: REMOTE ONLY

Join Zoom Meeting

<https://us02web.zoom.us/j/87384693114?pwd=v7eDhlMSYsarw7Pcww4yulkMpEWyo.1>

Meeting ID: 873 8469 3114

Passcode: 292713

Call-in: 1-305-224-1968

AGENDA

1. Call to order, opportunity for public comment, **Gordon Ridgway, Chair – 5 MINS**
2. **Member Round Table** – Town Updates of Mutual Interest or Advisement to the Membership – **25 MINS**

BUSINESS MEETING

3. **Approval of administrative Items, Staff - 15 MINS**
 - a. NHCOC Regular Meeting Minutes for July 9, 2026 (*Attachment A*)
 - b. Monthly Financial Statement – through July, **Annmarie Ryan** (*Attachment B*)
 - c. Bylaws and Personnel Policies and Procedures Draft Update
 - **ACTION** - Executive Committee recommendation on modified policy language to Section B: Employee Benefits – Article 9: Insurance Coverage (*Attachment C*)
4. **Report of the Executive Director, Rob Phillips – 10 MINS**
 - a. ED Meeting Activity Report (*Attachment D*)
 - b. RPOCD Update (*Attachment E*)
 - Community Engagement Plan
 - Planning Advisory Committee Appointments
 - Video Volunteers
 - c. Member Services and Initiatives Survey – Request to participate.
 - Link - [Complete the NHCOC Board Survey](#)
 - d. Next HHW date is October 24th at Torrington Transfer Facility on Bogue Road (Harwinton) 9AM to 2PM – information packets to be distributed soon.
 - e. Upcoming “Lunch and Learns” & meetings of interest in the region (details forthcoming):
 - CREC Purchasing Program

- People's Action for Clean Energy (PACE)
 - ADA Compliance and Digital Accessibility for Municipalities
- f. Litchfield County Housing Affordability Summit – Thursday, Sept 24th 7:30PM at Kent Community House, 93 N Main St, Kent CT (*Attachment F*)
- 5. **Economic and Community Development Updates, Rista Malanca – 5 MINS**
 - a. Project Summary Report (*Attachment G*)
- 6. **Housing and Downtown Management, Grace Rennison – 5 MINS**
 - a. Project Summary Report (*Attachment H*)
- 7. **DEMHS and Special Projects, Sarah Better – 5 MINS**
 - a. Project Summary Report (*Attachment I*)
- 8. **Transportation Planning, Erik Shortell – 5 MINS**
 - a. **ACTION** - PWEC Purchase of Equipment
 - 6-Ton Falcon Asphalt Recycler & Hot Box Trailer (*Attachment J*)
 - Vibroscreen Soil Box (*Attachment K*)
 - b. Culvert and Bridge Specifications document
 - Was sent on 8/24/2026 to the Road Supervisors group
 - c. Latest Transportation Rural Improvement Program (TRIP) announced
 - Canaan, Kent, Noth Canaan and Washington
 - d. Latest State Local Bridge Program (SLBP) announced
 - Burlington, Harwinton and Harwinton
 - e. CTDOT District 4 Meeting – Contract Administration & Construction Inspection
 - 9/23/26 – 10:00am – NHCOC Office
- 9. **Rural Health & Human Services, Leo Ghio – 5 MINS**
 - a. **ACTION** – Accept the Regional Grant & Project Development Specialist Job Description as recommended by the Executive Committee (*Attachment L*)
 - b. Update – Community Health Navigator positions (3)
 - Position Overview
 - Onboarding timeline and plan
- 10. **DEMHS update, Chris Bernier | R5 Coordinator - 5 MINS** – or written report may be provided.
- 11. **NRRA update, Curtis Rand/Rachel Oster – 5 MINS** – or written report may be provided.
- 12. **Meeting adjournment**

NEXT NHCOC MEETING – Thursday, October 8th, 2026 at 10AM – Location/Format TBD.
