

Litchfield Park & Recreation Commission

Regular Meeting Minutes

Park & Recreation Office

80 Doyle Road, Bantam, CT 06750

February 2, 2026

6:00 PM

1. Call to Order

The meeting was called to order at **6:03 PM**.

2. Attendance

Present:

Ray, Martha, Helen, Bill, Ray

Absent:

Jon, Matt, Brett, Dave

3. Approval of Minutes

The minutes of the **January 5, 2026 Regular Meeting** were reviewed.

A motion was made to approve the minutes. (Martha motioned, Ray second) **Approved**.

4. Public Comment

No public comment.

5. Commission Requests

Discussion regarding the **budget** and operating increase.

6. Director's Report

- The skating rink has been ordered and is expected this week.
- Public Works is preparing signage.
- The ice rink behind Town Hall needs significant improvements.
- Finance discussion regarding ice rink funding.
- Large improvement funding and signage needs were discussed.

7. Budget

Operating – FY 25/26

Discussion held regarding operational increases.

Fund 22

Discussion regarding the allocation of funds for the ice rink project.

8. Infrastructure Updates

Town Beach:

- Rain Gardens 1+2 discussed
- Rain Gardens 3+4 were identified near the new proposed parking lot

Community Field:

- General updates provided

The Commission reviewed:

- December 8, 2025 Infrastructure Subcommittee Meeting Minutes
- January 12, 2026 Infrastructure Subcommittee Meeting Minutes

9. Old Business

Capital Improvement Projects / Budget Request

Discussion regarding the use of large improvement funds for the skating rink purchase.

Clarification provided that funds were allocated for Town Beach signage improvements (approximately \$400 per sign and related improvements).

Discussion held regarding the inclusion of maintenance funding within large improvements.

For FY 26/27 Operating Budget:

- Proposed addition of **\$5,000**
- Discussion to place maintenance as a separate line item in the budget
- To be presented to the Board of Selectmen

10. New Business

None.

11. Adjournment

A motion to adjourn was made by Ray and seconded by Bill.

The meeting adjourned at **6:34 PM**.