DRAFT

Litchfield Park & Recreation Commission

Regular Meeting Minutes
Park & Recreation Office
80 Doyle Road, Bantam, CT 06750
November 2, 2026
6:00 PM

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1. Call to Order

The meeting was called to order at **6:00 PM** by Gianni Perugini.

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2. Attendance

Present:
Ray, Jon, Bill, Dave, Martha, Matt

Absent:
None

Attending as a potential Alternate member: Chris Shortsleeve

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3. Approval of Minutes

The minutes of the **September 8, 2026, Regular Meeting** were reviewed.
A motion was made to approve the minutes. (Jon motioned, Bill seconded). No discussion. All voted aye and motion passed. Matt, Martha and Dave abstained.

The minutes of the **October 5, 2026, Regular Meeting** were reviewed. Jon made a motion to approve the minutes, Bill seconded. All voted aye. Motion passed.

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4. Public Comment

None.

5. Commission Requests: None

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6. Director's Report - Verbal

Numerous Programs have begun:

- Travel basketball – 130 kids involved
- Indoor soccer
- Pickleball
- After school enrichment
- Bouncing babies
- Indoor play group
- Early literacy program
- Volleyball
- Senior Christmas party – 12/4 – Bantam Firehouse – 12:00 PM
- Holiday Parade – 12/6 – centered on new LVA Headquarters

Seherr-Thoss Grant request submitted for the purchase of a new bus/van to be shared by Social Services and P & R
Capital Request to be submitted in November for $50K – P & R and Social Services

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7. Budget

Operating – FY 26/27

No discussion

Fund 22

Balance as of 11/2/2026 = $88,168.85

8. Infrastructure Updates:

Town Beach – meeting(s) with CT DEEP pending
Community Field –

- New backstop on Porter Field
- Community Field track/walking path vastly improved with new surface

9. Old Business:

Town Beach annual porta-let expense:
The most recent charge for porta-let availability at Town Beach was $2,768 and Litchfield Hills Rowing Club offset $500 of that expense. This expense, coupled with all the other annual maintenance costs associated with TB has placed an unfair burden on the Town's budget.

To rectify this situation, the Town tracked beach access on random days from April 29 thru September 21, 2026 based on entry by FOB holders. Supporting documentation is available and showed that 3,810 (70%) of the 5,421 total beach accesses were by LHRC FOB holders.
A motion was made by Jon, seconded by Matt that a proposal be sent to LHRC that based on documented usage LHRC assume 70% of the annual porta-let expense.
All voted aye and the motion passed.
LHRC's response will be shared as soon as available.

10. NEW BUSINESS:

A proposed schedule for Park & Recreation Commission meetings was discussed.
A motion was made by Jon, seconded by Ray to adopt the schedule as proposed except for the January meeting which will be held on January 4, 2027. All voted aye and the motion passed.
The schedule appears as page 4 of these minutes.

11. Adjournment

A motion to adjourn was made by Jon and seconded by Ray. All voted aye.

The meeting adjourned at **7:00 PM**.

Town of Litchfield
Park & Recreation Commission

2027 Meeting Schedule

January 4, 2027	6:00 PM, 80 Doyle Road, Bantam
February 1, 2027	" "
March 1, 2027	" "
April 5, 2027	" "
May 3, 2027	" "
June 7, 2027	6:00 PM, Community Field, Litchfield
July 5, 2027	6:00 PM, Town Beach, Litchfield
August 2, 2027	**NO MEETING**
September 7, 2027	6:00 PM, Northfield Park, Northfield
October 4, 2027	6:00 PM, 80 Doyle Road, Bantam
November 1, 2027	" "
December 6, 2027	" "