

Special Meeting

Litchfield Park & Recreation Commission

80 Doyle Rd, Bantam, CT. 06750

Tuesday September 8, 2020, 7:00 P.M.

Present: Lisa Bauer, Helen Bunnell, Jim Keller, Alex Larsson, Pam Orde, Gianni Perugini, Ray Schmid, Michael Lyn Cappello

Absent: Rob Gollow

Appointment of Alternates: None

Call to Order: Jim Keller, Chair called the meeting to order at 7:10 p.m.

Discussion of Director's job description: The current job description and another Town's description were reviewed by the Commission. After much discussion a new description was developed and L. Bauer offered to put it in the current job description form and forward to members and D. Raap. During the discussion regarding the salary of the current position L. Bauer had researched and found the information given previously was not entirely correct; as stated in the union agreement, the salary scale for the current position **can be adjusted to a 20% decrease or a 10% increase** of the existing salary, which was stated previously that an increase was not allowed. A hiring committee was formed consisting of J. Keller, G. Perugini, H. Bunnell, and A. Larsson to combine with First Selectman D. Raap and E. Callahan, Administrative Assistant to the First Selectman. An outside community member is not recommended by the Commission to be part of the hiring committee. Commission members require all applications be forwarded, unopened, to the Chair J. Keller for the entire Commission to review and select the applications to be submitted to the hiring committee. J. Keller will follow up with D. Raap for the status of the review of the submitted material.

Town Beach: M. L. Cappello said D Raap had asked her to discuss charging the rowing club a yearly fee. L. Bauer suggested because the discussion for the director's position was longer than expected and more time to discuss many issue regarding the Town Beach is necessary that we table the item. Members agreed. R. Schmidt moved to table the item to a special meeting because of the importance of the issue and the many items associated with it. P. Orde seconded. Discussion: A. Larsson suggested a special meeting be held on Tuesday, September 15, 2020 or Tuesday, Sept. 22 at 7 pm at the Park & Rec Office. R. Schmid amended his motion to table the town beach item and add to schedule a Special meeting on September 22, 2020 at 7:00 p.m. in the Park & Rec Office and cancel the September 28,2020 regular meeting if not needed. P. Orde seconded the amended motion, unanimously passed.

Adjournment: G. Perugini moved to adjourn at 9:05, second A. Larsson, unanimously approved.